



Clerk's Office  
**Village of Westmont**

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, September 9, 2021.**

**Mayor Gunter** called the meeting to order at **6:00 P.M.**

**WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:**

**PRESENT:** Mayor Gunter P Clerk Szymski P

**TRUSTEES:** Barker P Simonovich P  
Brady P Guzzo P  
Liddle P Nero P

**STAFF:**

<b>May</b> (Village Manager) <u>P</u>	<b>Parker</b> (Assistant Manager) <u>P</u>	<b>Sylvester</b> (Community Dev. Director) <u>A</u>
<b>Brainerd</b> (HR Director) <u>P</u>	<b>McIntyre</b> (Communications Director) <u>P</u>	<b>Liljeberg</b> (I.T. Manager) <u>P</u>
<b>Chief Gunther</b> (Police Dept.) <u>P</u>	<b>Dep Chief Thompson</b> <u>A</u>	<b>Dep Chief Gruen</b> <u>P</u> (Police Dept.)
<b>Chief Riley</b> (Fire Dept.) <u>P</u>	<b>Dep Chief O'Hare</b> <u>A</u>	<b>Mulhearn</b> <u>A</u> (Deputy Liquor Commissioner)
<b>Ramsey</b> (P.W. Director) <u>P</u>	<b>Mielcarski</b> (Management Analyst) <u>P</u>	<b>Hennerfeind</b> <u>P</u> (Village Planner)

**ATTORNEY:** Zemenak P Carrara A

**A QUORUM WAS PRESENT TO TRANSACT BUSINESS.**

**PRESS:**

Bugle A

**CHAMBER OF COMMERCE DIRECTOR:** Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

**OPEN FORUM:**

- None



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**VOTING KEY:**      **A=ABSENT**                      **AB=ABSTAIN**                      **N=NO**      **W=Withdrawn**  
                                  **P=PRESENT**                      **Y=YES**                                      **R=RECUSE**

**Note:** *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

**VOTING SUMMARY**

	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>6</u></b>	<b><u>7</u></b>	<b><u>8</u></b>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<b><u>9</u></b>	<b><u>10</u></b>	<b><u>11</u></b>	<b><u>12</u></b>				
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				

**REPORTS**

**Mayor Gunter**

- Mayor welcomed everyone to the meeting.
- Asked Fire Chief Riley for an update on COVID-19.
  - The numbers have continued to rise. There have been 101,331 cases in DuPage County and 1,419 deaths. In Westmont we have 2,554 cases and 89 deaths. Westmont has reported 69 new cases in the last 14 days. The positivity rate in Westmont is 5.7% and in DuPage County the positivity rate is 5.1%. The DuPage County Health Department expects the numbers to rise in the next two weeks due to Labor Day weekend.
  - President Biden has asked the Department of Labor to issue a ruling requiring all employers with 100 or more employees to ensure that their workforce is fully vaccinated or produce a negative test result once a week.
  - The Governor of Illinois has asked for the same thing for health care workers, EMS personnel and school staff. More information will be coming on mandates. This information may affect the Village because we have over 100 employees.
- Asked Fire Chief Riley for an update on the assistance that we provided for the hurricane that hit New Orleans.
  - Fire Chief Riley talked about aid the Village of Westmont provided. An engine

was sent down there. They left the fire station at 5 o'clock on Tuesday morning and stopped in Springfield at the IEMA building so that they could get sworn in. They took an oath so that they could take the office down in Louisiana. They are going through homes, checking on carbon monoxide levels and are assisting volunteer firefighters in their stations handling calls for them. They are working 12 hours on and 12 hours off for 14 days. They are due to be back in Westmont September 21st. Please keep them in your thoughts and prayers.

- Fire Chief Riley talked about the 911 Remembrance Ceremony.
  - The ceremony is scheduled for Saturday, 10:00am at 500 N Cass.
- Called Chief Gunther to the podium to give some updates and announce a promotion.
  - Acknowledged squad car night that was held last Thursday. It was a huge success and our best squad car night ever. Thanked the WSEC volunteers for allowing us to extend one more week past their regular deadline for the end of Cruisin' Nights. There were over 60 squad cars in attendance. Thanked the Fire Department for hoisting the flag on Cass & Irving.
  - The prescription drug take back program will be October 23rd at 500 N. Cass Ave, 6015 S. Cass Ave, and at Mariano's - 150 W 63rd Street.
  - The Police Department will be hosting a paper shred event on October 30th at 500 N Cass from 9:00am - 2:00pm.
  - Invited Sgt. Weibler to the podium to receive his 20 year plaque.
    - The Mayor presented the plaque to Sgt. Weibler and they took a picture.
    - Detective Sean Ryan received a promotion to Sergeant. Chief Gunther talked about Sean Ryan's background and he was sworn in by the Mayor. Sergeant Ryan addressed the Village Board and thanked everyone for their support.
- Village Manager May brought up that Chief Gunther is also celebrating the 5 year anniversary of being sworn in as Acting Chief of Police.
- Save the Date for November 10th, 2021, because that is our 100th Anniversary. Keep your eye out for the schedule of events.

### **Village Clerk Szymski**

- PRC is requesting Art Submissions for the Resilience Project. An online exhibit is being held about sharing experiences about living through the pandemic. See our website for more information.
- LIHEAP Assistance is a program that helps people in low-income households pay for home energy services such as gas and electric service. More information will be on the Village website.

### **Trustee Brady**

- There is a Historical Structure Plaque Program. The goal of the program is to highlight Westmont's history by identifying and promoting awareness and appreciation of buildings that have historic or architectural merit. Contact the Historical Society for more info.
- The Pet Promenade and Party in the Park will occur on Sunday, September 19th at the southeast corner of Ty Warner Park from 11:00am - 2:00pm. Bring your pets, visit

vendors and participate in the pet parade. There is more information on the Westmont Chamber of Commerce website.

- The Westmont Chamber has published the new Westmont Dining Guide listing 108 local dining destinations. This new dining guide has been mailed to homes in Westmont. It is easy to use the electronic copy of the dining guide and it is also available online at westmontchamber.com

### **Trustee Nero**

- The next Public Works Committee Meeting is 4:30pm, September 23rd at Village Hall.
- The Public Works Open House will be September 25th, so please save the date. It will be from 10:00am - 1:00pm at the Public Works Facility, 155 E. Burlington.

### **Trustee Simonovich**

- Recapped the Administration / Finance Committee Meeting.
  - Talked about drafting some policy regarding the vaccine mandates.
  - We are continuing to work on scheduling some joint meetings with other local entities.
  - Revisions to the Block Party Policy
  - Discussed training for harassment and Open Meetings Act.
  - The Deputy Liquor Commissioner stepped up to give an update on video gaming.
- ARPA Grant - We just received notification that the State has reviewed and verified our submittal, so we should be receiving the first payment within the next few weeks.
- The Village is still hiring. We are still accepting applications on the Village website for a couple of positions.
  - Firefighter Candidate Program (Fire)
    - This is a 52 week volunteer program that provides individuals interested in becoming a Firefighter the necessary education, training, mentorship and experience to work in the Fire Service.
    - Upon successful completion of the program, Candidates may be eligible to become probationary, paid on-call firefighters with the Westmont Fire Department.
  - We are in various stages of the hiring process for the following positions:
    - Community Development Department - Deputy Director-Planning
    - Community Development Department - Part-time Permit Coordinator
    - Fire Department - Administrative Assistant III - Fire Chief
    - Public Works Department - Mechanic

### **Trustee Barker**

- Westmont First will be meeting September 20, 2021.
- The Environmental Improvement Committee will be meeting Monday, September 13th at 5:30pm at the Westmont Public Library.

- The Westmont Public Library is hosting a Monarch Festival on September 13th - 18th. There is one week of monarch activities. Last week the monarchs started their migration. More details are on the Library website.

#### **Trustee Liddle**

- The water bill assistance program was discussed. Assistant Village Manager Parker discovered that DuPage County will be working on one. Since we have a good rapport with the County we will allow them to develop this and come up with the eligibility program for the water bill assistance program.
- The Facade Grant Program was discussed. This program will be discussed in the next couple of months and we will be posting that soon.
- Westmont Special Events had the most successful Cruisin' Nights ever. We broke our car count record 464 cars this year in one evening.
  - Thank you to all of the volunteers who helped out this year.
  - Please go to the westmontevents.com website and you can fill out a survey.

#### **Trustee Johanik-Guzzo**

- Our next Fire Public Safety Committee meeting is going to be October 21st, 4:30pm at Village Hall. Everyone is invited to attend.
- There is a new prescription drop box that is located in the front lobby of the Police Fire facility at 500 North Cass Avenue. Residents can now drop off unwanted prescription drugs during business hours.
- The Fire Chief commented that the September 11th Ceremony will be 10:00am at 500 N. Cass Avenue.
- The Fire Department Open House will be Saturday, October 2nd at the Frank J. Johanik Headquarters (6015 S Cass Avenue) for family fun, activities, displays, lunch and more.

Mayor Gunter wanted to announce that the Gregg House Museum is celebrating their 40th Anniversary at the same time that we are celebrating our 100th Anniversary. On September 14th from 1pm - 4pm they will have live music, giveaways, contests for kids, 1920's films, and a storyboard of Westmont's history.

#### **ITEMS TO BE REMOVED FROM CONSENT AGENDA:**

None.

#### **(1) CONSENT AGENDA [Omnibus Vote]:**

**Village Manager May** addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

#### **(A) BOARD MEETING MINUTES**

Board to consider approving the minutes of the Village Board Meeting held **August 26, 2021**.

**(B) FINANCE ORDINANCE #10:** Dated **September 9, 2021** in the amount of  
**\$ 1,563,797.75**

**(C) PURCHASE ORDERS**

22200894	RWS Window Systems, Inc.	\$ 26,452.00
22200896	Swallow Construction Corp	302,339.55
22200897	Baxter & Woodman	32,000.00
22200900	Safe Step LLC	21,045.29
22200904	Currie Motors	43,219.00
22200895	Baxter & Woodman	35,500.00
	<b>PURCHASE ORDER TOTAL</b>	<b>\$ 460,555.84</b>

**(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$ 2,024,353.59**

Seconded by **Trustee Brady** and the motion passed.

**VOTE ON MOTION #1**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

**UNFINISHED BUSINESS**

There is no unfinished business.

**NEW BUSINESS**

**(2) COMMUNITY EVENTS - WICKED WEST FEST HALLOWEEN EVENTS**

**Larry Forssberg** addressed the Board on this item

Motion by **Trustee Liddle** Board To Consider an ordinance approving the Westmont Chamber of Commerce hosted Wicked West Fest Halloween Events scheduled for October 23, 2021:

- Community Events Permit
- Street Closures - Cass Avenue from Burlington to Chicago / Naperville from 9:00am to 2:30pm.
- Live Amplified Sound Permit



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Seconded by **Trustee Brady** and the motion passed.

### **VOTE ON MOTION #2**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(3) 531 64TH STREET - LOT SUBDIVISION**

**Village Planner Hennerfeind** addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance approving a preliminary plat of subdivision and a final plat of subdivision to create two lots at 531 64th Street in the R-3 Single Family Residence District.

Seconded by **Trustee Guzzo** and the motion passed.

### **VOTE ON MOTION #3**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(4) 23 WEST QUINCY STREET - B-1 PERMIT FOR FITNESS CENTER**

**Village Planner Hennerfeind and Dana Santi** addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a B-1 Development Permit for The Pilates Core, Inc. d/b/a Dana Santi Pilates, to operate a fitness center at 23 West Quincy Street.

Seconded by **Trustee Nero** and the motion passed.

### **VOTE ON MOTION #4**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(5) ENGINEERING AGREEMENT - 2021 LIBERTY PARK WATER SYSTEM PHASE 1 STUDY**

**Public Works Director Ramsey** addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance authorizing an engineering agreement with Baxter and Woodman for a Phase 1 Study of the Unincorporated Subdivision of Liberty Park.

Seconded by **Trustee Nero** and the motion passed.



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### **VOTE ON MOTION #5**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(6) PROPOSAL FOR REMODEL - FIRE HQ STATION BATHROOM**

**Fire Chief Riley** addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving an agreement with KH Renovations to remodel the men's bathroom at the Fire Department's HQ Station.

Seconded by **Trustee Liddle** and the motion passed.

### **VOTE ON MOTION #6**

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: Brady

Absent: None

### **(7) PROPOSAL FOR REMODEL - FIRE STATION #2 KITCHEN**

**Fire Chief Riley** addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an agreement with KH Renovations to remodel the kitchen at the Fire Department's Station 2.

Seconded by **Trustee Nero** and the motion passed.

### **VOTE ON MOTION #7**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(8) VOLUNTARY ANNEXATION - 3901 N ADAMS STREET**

**Attorney Zemenak** addressed the Board on this item.

Motion by **Trustee Nero** to consider postponing an ordinance amending Ordinance 2021-002 annexing real property located at 3901 N. Adams Street to remove property from North Westmont SSA.

Seconded by **Trustee Liddle** and the motion to postpone passed.

### **VOTE ON MOTION #8**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich





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Nays: None  
Absent: None

### **(9) AMENDMENT TO CLASS 5 LIQUOR LICENSE CLASSIFICATION**

**Attorney Zemenak** addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance amending Chapter 10, Article III, Section 10-81 of the Village Code of Ordinances to allow individuals 18 years or older to serve alcohol and food in restaurants and hotels.

Seconded by **Trustee Nero** and the motion passed.

### **VOTE ON MOTION #9**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

### **MISCELLANEOUS:**

- None

### **(10) REQUEST FOR EXECUTIVE SESSION - 7:00PM**

Motion by **Trustee Simonovich** to consider a motion to adjourn to Executive Session to discuss the following:

- Discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the Village pursuant to section 2(c)(1).

Seconded by **Trustee Liddle** and the motion passed.

### **VOTE ON MOTION #10**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

### **11) EXECUTIVE SESSION AND ADJOURNED TO RECONVENE REGULAR MEETING**

Board to consider a motion to adjourn.

Motion by **Trustee Guzzo** to adjourn the meeting.

Seconded by **Trustee Liddle** and the motion passed.

### **VOTE ON MOTION #11**



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Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

**12) ADJOURNMENT**

Motion by **Trustee Liddle** to adjourn the meeting at **7:26pm**  
Seconded by **Trustee Brady** and the motion passed.

**VOTE ON MOTION #12**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

**MEETING ADJOURNED AT 7:26 P.M.**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Virginia Szymski, Village Clerk

\_\_\_\_\_  
Ronald J. Gunter, Mayor

Dated this 23rd day of September, 2021