



Clerk's Office
Village of Westmont

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, July 16, 2020.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski P

TRUSTEES: Addington P Barker A
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Sylvester <u>P</u> (Community Dev. Director)
Brainerd <u>A</u> (HR Director)	McIntyre <u>A</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Gunther <u>A</u> (Police Dept.)	Dep Chief Thompson <u>P</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Riley <u>P</u> (Fire Dept.)	Olsson <u>A</u> (Assistant Finance Director))	Richards <u>A</u> (Deputy Clerk)
Ramsey <u>P</u> (P.W. Director)	Mielcarski <u>P</u> (Management Analyst)	Mulhearn <u>A</u> (Deputy Liquor Commissioner)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

WESTMONT PUBLIC LIBRARY DIRECTOR: Coen - P

THE PLEDGE OF ALLEGIANCE WAS WAIVED.

OPEN FORUM:

Manager May reported that there are no submitted comments.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- Asked Chief Riley for an update on COVID-19.
 - COVID-19 continues to be a severe health risk at this time and people need to continue to be diligent regarding their personal safety practices such as social distancing, wearing masks, and washing their hands.
 - Since moving into Phase 4 there has been a significant uptick in COVID-19 cases. In Westmont we are still about 11%. This is likely due to the 4th of July holiday along with bars and restaurants reopening. Across the country more than 40 states have seen a significant increase in cases, especially for those under the age of 30. This can affect everyone regardless of their age or demographics.

Village Clerk Szymski

- Garage sales are allowed and permits are not required.
- The Community Wide Garage Sales will be held August 7th, 8th, & 9th. You can sign up through the Village website.
- Thank you to our Police Department for helping resolve a situation that happened on July 4th.

Mayor Gunter asked about public comments.

Manager May said that there was nothing submitted for public comment for the Village Board Meeting. However, a resident did submit an official statement via email that was relayed to the Village Board pertaining to opinions on defunding the Police Department.

Trustee Nero

- Our next Public Works Committee meeting will be Monday, September 24th at 4:30pm.
- We are about 75% complete on the Public Works Building, which is right on schedule.
- Thanked the Police Department and Chief Gunther on addressing speeding through Oakwood Subdivision.

Trustee Liddle

- The next Administration / Finance Committee meeting will be held August 13th at 4:30pm at Village Hall.
- The Virtual Taste of Westmont turned out to be a really big hit. Eight local restaurants participated and offered great deals. The WSEC also promoted live music in the community for Friday, Saturday and Sunday nights. The WSEC looks forward to usual events next year.
- Cruisin Nights is still on hold. We are continuing to receive updates on how other communities are responding.
- Talked about the Human-Centered Design Project that is going on. The Communications Department has been meeting with resident, Clara Joyce, who is completing her masters degree. The project will include community surveys and focus groups.

Trustee Johanik-Guzzo

- Our next Public Safety Committee meeting will be August 21st, 4:30pm at Village Hall.
- The Fire and Police Department made a video about summer safety tips. This was published on social media. More safety videos will be released next week and they will be available through the end of August.

Trustee Barker (absent)

Mayor Gunter gave the report in lieu of Trustee Barkers absence.

- The next Westmont First meeting will be in August.
- More than 70% of the community has filled out the Census. If you have not filled out your Census, go to www.my2020census.gov.
- The next Environment Improvement Committee will be August 3rd at 8 o'clock at the Library.

Trustee Barry

- The next Economic Development Committee meeting will be August 5th. There are many exciting projects to talk about.
- We have a small business retail grant. The program launched on July 7th and we have earmarked \$50,000 to eligible businesses that have suffered economic hardship during COVID-19. For more details go to <http://choosewestmont.com/>.
- The groundbreaking for the Quincy Project will be August 6th.
- Expressed a need for a temporary crosswalk across Cass Avenue.
- Condolences to the Mull family.

The Mayor expressed the same concerns regarding a temporary crosswalk. Many residents enjoy Tasty Treat and then come across to sit by the fountain. We need some sort of crosswalk there too.

Trustee Addington

- We are on a pace for a record setting year for permits and fees.
- Previously, we have had a problem with shipping containers and 21 of the 23 have been adjudicated and resolved.
- Employee parking for Las Palmas was approved at the Planning and Zoning.

PUBLIC HEARING: FY 2020-21 APPROPRIATIONS ORDINANCE

Board to conduct a public hearing for the Fiscal Year 2020-2021 Appropriations Ordinance. Public Hearing was opened at 6:17pm.

- Finance Director Parker talked about the appropriations ordinance vs the budget. He explained that the spending limit is different from the budget.
- There was one change from the published version. We will be given \$600,000 from the Rebuild IL Program that we could spend on some specific kinds of projects. It has been recommended that we put that into a separate fund.

Public Hearing was closed at 6:19pm.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held June 29, 2020.

(B) FINANCE ORDINANCE #5: Dated **July 16, 2020** in the amount of **\$2,337,393.52.**

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Barker

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

(2) FY 2020-21 APPROPRIATIONS ORDINANCE

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance adopting the Fiscal Year 2020-2021 Appropriations Ordinance.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: Barker

(3) PRELIMINARY PLAT OF SUBDIVISION - 700 OAKMONT LANE

Community Development Director Sylvester addressed the Board on this item.

Motion made by **Trustee Liddle** to consider an ordinance to approve a preliminary plat of subdivision for property located at 700 Oakmont Lane.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barry, Guzzo, Liddle, Nero
Nays: None
Absent: Barker

(4) FOOD AND BEVERAGE RETAIL STORES TEXT AMENDMENT

Community Development Director Sylvester addressed the Board on this item.

Motion made by **Trustee Nero** to consider an ordinance to amend the Zoning Code to allow food and beverage retail stores in the O/R Office Research Districts.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barry, Guzzo, Liddle, Nero
Nays: None
Absent: Barker

(5) ANDY FRAIN SERVICES - AMENDMENT TO SERVICE AGREEMENT

Deputy Police Chief Thompson addressed the Board on this item.

Motion made by **Trustee Liddle** to consider an ordinance to amend the Zoning Code to allow food and beverage retail stores in the O/R Office Research Districts.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barry, Guzzo, Liddle, Nero
Nays: None
Absent: Barker

(6) INTERGOVERNMENTAL AGREEMENT - DUPAGE COUNTY

Village Manager May addressed the Board on this item.

Motion made by **Trustee Nero** to consider an ordinance to amend the Zoning Code to allow food and beverage retail stores in the O/R Office Research Districts.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Barker

(7) NATURE'S BEST PARKING LOT - 260 N LINDEN AVENUE

Community Development Director Sylvester, Joe Rossi, and Bill Zeleski addressed the Board on this item.

- Trustee Barry talked about the opposition from residents and other concerns regarding landscaping.
- Attorney Zemenak asked about who will be using this parking lot. There is a special condition that allows the parking lot to be used by only employees and customers of Nature's Best. There is language in the ordinance that the fencing and landscaping needs to be continuously maintained, repaired, and replaced as necessary.
- Trustee Barry also asked about the lighting concerns.
- Attorney Zemenak said that there would not be any lighting installed that would be obtrusive.
- The applicant, Joe Rossi, addressed the Village Board. The landscaping has never been an issue at other locations and there would not be a problem maintaining anything that is installed. There will not be any lighting installed so that is also not an issue.
- Bill Zeleski with Advantage Consulting Engineers addressed the Village Board. Asked that the fee be waived to remove a heritage tree. The total cost to replace the heritage trees would be about \$50,000.
- Mayor Gunter and Manager May said that this would be on a future committee agenda.

Motion by **Trustee Liddle** to consider an ordinance granting the following approvals for a proposed surface parking lot at 260 North Linden Avenue in the R-3 Zoning District:

1. Special use permit
2. Variance to allow the parking lot to encroach into the required front yard setback
3. Waiver from parking stall minimum dimension requirements

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7

Ayes: Addington, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Barker



Village Clerk's Office

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MISCELLANEOUS:

- Trustee Nero talked about sidewalk funding.
- Manager May talked about a list of things that are on hold.
 - Some of the flower baskets have been lost due to extreme weather and now we are watering on Saturday.
 - Wreaths must be ordered for the winter months in August. This is something that should be discussed.
- Mayor Gunter said that safety is very important.

(8) ADJOURNMENT

Motion by **Trustee Nero** to adjourn the meeting.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Addington, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Barker

MEETING ADJOURNED AT 7:16 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 30th day of July, 2020