

**Public Works Committee Meeting**  
**June 21st, 2018**  
**Minutes**

**Called to Order:** @ 4:30 p.m. by Trustee Steve Nero

**Present:** Mayor Ron Gunter, Chairman Trustee Steve Nero, Trustee Jim Addington, Trustee Marie Guzzo, Trustee Linda Liddle, Trustee Bruce Barker, Trustee Harold Barry, Village Manager Steve May, Clerk Jinny Szymiski, Finance Director Spencer Parker, Public Works Director Mike Ramsey, Assistant Director of Public Works Noriel Noriega, Public Works Water Supervisor Jim Cates, Public Works Supervisor Virgil Viscuso, Public Works Foreman Jon Yeater, Administrative Assistant Rose Gross, Municipal Services Office Supervisor Melissa Brendle, Administrative Assistant Jaime Hofmann, and resident Ed Shell.

**Pledge of Allegiance**

**Approval of Minutes:** Minutes from 03/15/18 were approved by Trustee Addington

**New Business:**

- A. Ed Shell , 34 year resident who lives at Townhomes of Fairmont Court asked the Village Board to replace a 28 foot concrete section that adjoins the asphalt public street and the cul de sac where he resides. Village Manager Steve May said Fairmont Court is not programmed for resurfacing and there are certain measures that are taken when concrete replacement is requested or needed. Manager May told Shell that Fairmont Court would be held to the same criteria that is held Village wide. Public Works Director Mike Ramsey replied that temporarily, Public Works would use mortar to blend the concrete and fill the holes. Fairmont Court would remain on the restoration list, but other parts of town need the attention more at this time. Ed Shell recommended the Village invest in a crack sealer like other towns.
- B. Director Ramsey presented a 20 year service plaque to Rose Gross who has worked in several departments including Water, Code Enforcement, and Community Development.
- C. The new village fueling center was discussed by Director Ramsey. He stated that AECOM is working on a new design, south of the Fire Station. The gas pumps will have access on both sides of Cass Avenue. Trustee Addington was concerned with the fuel areas security and how to prevent the public from accessing the fuel. Director Ramsey replied that cameras would be present and you cannot access the gas without an electronic access key.

D. Director Ramsey spoke about the plans for Westmont's North Side Water Tower. There have been discussions with High School staff, and Public Works is now waiting for responses. The location is to be behind the High School. Compensation would include the High School's logo on the tower and a concession stand. Currently, one concern for that area includes water pressure and the new tower would solve that problem. Manager May added there are mutual advantages. Director Ramsey stated the project would cost approximately four million dollars, and the State revolving fund would be utilized to fund the project. Finance Director Spencer Parker added it would be the best option for funding the project. Trustee Addington wanted to know that if the water tower is approved by the school, when the project would begin. Director Ramsey replied the goal is to start by the end of spring. Construction would take approximately 6 months to complete.

**Unfinished Business:**

- A. Director Ramsey went on to discuss the design for the future Public Works facility. Engineering firm AECOM is ready to finish up with 80%, Don Morris Architects has reviewed the plans and things are moving along. If the plans receive approval, then bidding would begin during the winter time and construction would begin in the spring. Trustee Addington wanted reassurance that there has been communication with the Park District since they would need to move by the time the facility is being built. Director Ramsey replied they have been communicating about moving dates.
- B. Director Ramsey discussed a new bill that was passed called the SB 3080 Lead Service Replacement Bill. The bill requires municipalities to take inventory of all their water services in town. Once this is determined, the bill is asking that any services that are galvanized, partial, or all lead be replaced. Public Works has until April, 15th of 2021 to identify every service in town including what is on the customers side, and must have a plan in place on how to resolve the lead service replacements. It must be decided who is responsible for private and public replacements. Mayor Gunter asked how it would be handled if the resident does not want the Village on their property. Director Ramsey replied they do have the right to refuse. Mayor Gunter also asked if the residents are notified when they have all lead service. Director Ramsey replied that currently, they are only notified if Public Works is disturbing their service. Manager May added the best thing to do with lead services is to leave them alone. He said it is only when you touch it that you are introducing a contaminant. Director Ramsey stated Chicago has used poly phosphates to coat the piping to prevent lead contamination. Trustee Addington asked if the age of the house correlated with the brass. Director Ramsey replied that houses built after 1960 would not have lead.

## **Reports :**

- A. Public Works Chairman Trustee Nero mentioned reputable sidewalk grinding company Safe Step.
- B. Public Works Director
  - a. A resident requested there be No Parking signs on 60th Street between Williams and Fairview. The resident claimed people park on both sides of the street making it difficult to drive down the street. There is currently construction on the street creating the pressing issue. Mayor Gunter mentioned a Westmont ordinance pertaining to one side street parking. Manager May replied that it only applies to those streets that are marked with signage and curb and gutter. The board was not opposed and the signs would be installed on the South side of the street. Trustee Marie Guzzo assured that a notice would be distributed.
  - b. CBD updates included the completion of summer tree lighting, hanging flower baskets, and the success of Cruisin Nights. Director Ramsey stated there have been no electrical issues so far.
  - c. There were plans for putting Tesla charging stations by the Depot; however Tesla ran out of money and will not be installing any new charging stations for the rest of the year. Kapital Energy Group has reached out to say there are alternatives.
- C. Street Division
  - a. Public Works Foreman Jon Yeater updated the board on current Public Works tasks and projects including catching up on water main break restoration, stormwater management, sidewalk hazards, ditching and sinkholes.
  - b. Trustee Addington mentioned the sidewalk separations and if it will be addressed. Foreman Yeater reiterated that they use Safe Step to grind down the sidewalks and there is a running list for sidewalk grindings. Assistant Director of Public Works Noriel Noriega mentioned Public Works targeting the Oakwood Subdivision, Williamsburg, and Blackhawk Drive. Additional funding would be needed for the smaller areas. Trustee Berry asked if 1 ½ inch is the cut off and Assistant Director Noriega replied a ½ inch is considered a trip hazard.
  - c. Foreman Yeater discussed the completion of Spring tree planting and EAB updates. Indian Trail has been treating their own trees with permit for the past 7 years. Mayer Gunter relayed that he was happy with the recent trees that have been planted. Trustee Barker asked about the large crab apple heritage tree. Foreman Yeater replied his focus on the root growth of the tree resulting in the tree to not look as full. In regards to the tree being a native species, the tree is unidentifiable therefore cannot be claimed as a state or national champion.

- d. Foreman Yeater mentioned several beautification projects which included Toon Funeral Home parking lot landscaping, and 63rd and Cass Avenue trees.

**D. Water Division**

- a. Public Works Water Division Supervisor Jim Cates spoke about the decision to cap well 13. The time frame depends on ComEd and when they can disconnect it.
- b. Water Supervisor Cates discussed Burr Oak Water Main Replacement which was bid out to Austin Tyler. The plan is to begin after the 4th of July.

**E. Engineering Division**

- a. Assistant Director Noriega discussed Stormwater Projects for 2018.
  - i. The Fire Department regional detention facility received over 24 bidders. Construction should start toward the end of July and should be completed by November.
  - ii. Public Works has began discussion with residents regarding the Roslyn, West End, and Burlington Storm sewer project. The design is complete, and construction should begin in August.
  - iii. The 400 Block of Warwick Stormwater Management Project is also set to begin in August and be completed by November.
  - iv. 2018 CBD Alley Reconstruction Project Section E plans are being finalized. (Linden Alley Norfolk - Irving)
  - v. Forthcoming is the finalization of which streets are going to be resurfaced this year.

**F. Facilities**

- a. Currently, Public Works is in the process of working with ComEd and their energy engineers to find ways to take advantage of their Energy Efficiency program. The energy engineer will provide a report for each facility that will state what the Village can do and how much money the Village would qualify for to do it. This includes all aspects of energy usage.
- b. Water Supervisor Cates discussed the completion of the HVAC system replacement project at the center building. This included two units located on the second floor in the mezzanine area, the furnace, ductwork, air conditioners and air handlers.

**G. Fleet Maintenance Division**

- a. Public Works Supervisor Virgil Viscuso discussed the vehicle purchases and in service for the Police Department, Fire Department, and Water Department.

**H. Please see attached for all staff reports**

Meeting motioned to adjourn at 5:47 p.m. by Trustee Addington, seconded by Trustee Liddle

## Public Works Committee Staff Report - 6/21/18

### Reports:

#### Street Division:

1. Update on Current PW Projects.
  - a. East Quincy Street Sidewalk (to Richmond Gardens):
    - i. Only 222 E Quincy remains to be completed - 300 feet
    - ii. Mr. John Griffin has started the tree removals as promised.
    - iii. PWS will start sidewalk installation as soon as weather allows (approximately 1-2 weeks)
  - b. West 61st Street Sidewalk (Cumnor to Fairview):
    - i. Only 3 lots remain to be completed (316, 320, 740 W 61st Street) - 375 feet
    - ii. PWS will start sidewalk installation as soon as weather allows (approximately 1-2 weeks)
  - c. 2018 Ditching Program will begin mid-April. Staff will target west Chicago Avenue and west Traube Avenue. Our goal is to complete approximately ½ mile of ditch maintenance.
  - d. 2018 Sewer Jetting and Catch Basin Program will begin in June. Staff will target SE section. Our goal is to jet approximately 4-5 miles of storm sewer and clean 200-300 basins.
2. 2017/2018 Snow Update:
  - a. 30 inches of snow
  - b. Approximately 1,200 tons of salt used
  - c. Approximately 4,000 gallons of Deicing Materials used
3. Forestry:
  - a. Tree Planting
    - i. 1120 trees planted in 2017
    - ii. 415 trees currently ordered for spring 2018
    - iii. Of those there are 35 different species and 80 different sub-species!
  - b. EAB Update
    - i. All dead and/or heavily infested ash trees have been removed!
    - ii. According to our 2012 Tree Inventory, 220 ash trees remain on the parkways. None, that we are aware of, are currently in need of removal.

Will will continue to monitor these remaining ash trees to ensure public safety.

- iii. All trees removed as a result of EAB will be replaced by the end of the spring 2018 planting!
- c. Beautification Projects
  - i. 130 trees will be planted along main thoroughfares through town, predominantly 63rd Street and Cass Avenue!
  - ii. The public parking lot south of Toon Funeral Home will be getting a landscaping upgrade this spring! A mixed variety of grasses and flowering plants will fill in currently bare space.
  - iii. Three medians in town were converted to native plantings, in accordance with the recently passed Monarch Resolution, and also to reduce maintenance time and costs!

#### Water Division:

1. On February 27th, Water Division attempted to run the Emergency backup well #13 just East of Hobby Lobby for its monthly exercise and water quality samples and it failed. Layne (well contractor) was contacted and came out to troubleshoot the well and found that there is a electrical short at the well pump motor well below ground. The cost to pull the well and replace the obsolete, 16" Byron Jackson 450HP unrepairable pump is \$409,039. A quote to permanently cap the well has been provided for the amount of \$77,828. A PO for Layne is waiting to be approved. Other cost that may occur in regards to the capping of well #13 is the disconnect of power and possibly the demolition of the buildings.
2. Bid opening was held on Tuesday June 12 to install 1200 ft of new 8" PVC Watermain on Burr Oak. The lowest bidder came in at \$402,870 while the engineers estimate was \$601,550. The lowest bidder was Austin Tyler Construction from Ewood, IL. If all goes as planned; after the contract is awarded they can hopefully break ground on Monday, July 9th after the 4th of July festivities held at Ty Park.

#### Engineering Division:

1. CBD Alley Reconstruction Project SecE
  - a. Plans and Specifications are 90% completed.
  - b. Bidding of the project is expected end of April with construction to begin AFTER Taste of Westmont.
2. CBD Alley Reconstruction Project SecD
  - a. Ph2 Engineering agreement will be presented for VB consideration after May.
  - b. Target bid letting in April 2019 and construction to begin after May 2019
3. 400 Block North Warwick Stormwater Management Project

- a. Plans and Specifications are 90% completed.
  - b. Bidding of the project is expected end of April with construction to begin in late May.
4. Burlington / Roslyn / West End / Cumnor Storm Sewer Extension Project
- a. Topographic Survey completed.
  - b. Ph2 Engineering Design Plans are approximately 10% completed.
  - c. DRAFT storm sewer layout has been selected. We expect to be ready to meet with residents by the end of April to discuss options for their backyard flooding.
5. 6101 S Cass / FDHQ Stormwater Regional Detention Project
- a. Plans are approximately 90% completed. However, we just added additional storm sewers along Cass Avenue south towards Beninford Lane. We expect this added section to be completed in about 4-6 weeks.
  - b. Staff will be submitting to DuPage County for required approvals shortly.
  - c. Anticipate bid opening near June 2018.
6. Richmond / Grant Intersection Ph1 Study
- a. Study is ongoing. AMEC has not yet finalized their report, but highlights obstacles...
    - i. Almost 8 ac-ft of water (100-yr event) tributary to this area (2.6 million gallons).
    - ii. Ground water level is about 1 foot below the catch basins in the intersection
    - iii. Soils are horrible. Anything constructed in the area will need additional “engineering” to be performed.
7. Ashford 63rd / Richmond Bank Stabilization Project
- a. WBK started collecting topographic survey of the area.
  - b. Continue design work with an anticipated completion by Fall/Winter 2018.
8. Ashford 61st / Richmond Detention Management Project
- a. WBK started collecting topographic survey of the area.
  - b. Continue design work with an anticipated completion by Fall/Winter 2018.
9. 61st / Cumnor Streambank Stabilization Project
- a. WBK started collecting topographic survey of the area.
  - b. Continue design work with an anticipated completion by Fall/Winter 2018.

Facilities Maintenance:

1. We are currently in the process of working with ComEd and their Energy Engineers to find ways to take advantage of their Energy Efficiency program that will help supplement the monies we have budgeted for LED conversion. At this point we have conducted a walk through at the PD/ Fire facility and the Village Hall. This was basically a walkthrough to find key areas that could be retrofitted to be more energy efficient. The

Energy Engineer will provide a report for each facility that will state what we can do and how much money we would qualify for to do it. This includes all aspects of energy usage, such as variable speed pumps on water heaters, boilers and air handlers, motion sensors on lights in offices and bathrooms and of course light fixtures just to name a few. Either way there is money budgeted to replace some lights in most of the Villages facilities. If we do not receive any “grant” money from ComEd we will still be able to convert a good portion to energy efficient LED’s.

2. The HVAC system replacement project at the center Building is complete. It was completed the week of March 26th when the School Dist. was on spring break. This included two units located on the second floor in the mezzanine area, the furnace, ductwork, air conditioners and air handlers. These units controlled the climate on the North side of the second floor (School Districts Office) and the main Common area. There is one more unit that we would like to see replaced in the future (budgeted) and that system controls the climate on the second floor as well but the South side of the building (Rep. Bellocks Office).

#### Fleet Maintenance:

1. All the new suvs for the police dept. Have been delivered to us and are now in service. New #36, #39, #32, #33 is now in service( after the crash)
2. Public Safety has finished the new fire SUV and is service now.The reason for the delay is that Ford did not award the contract for the suv’s till almost november. Due to the delay everyone order around the same time and pushed the orders from 8 weeks to 12 weeks.
3. March 14 we took delivery of our new Ford f-550 1 ton for public works(water div.)