



Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, May 18, 2023.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P
TRUSTEES: Barker P Simonovich P
Brady P Guzzo P
Liddle P Nero P

STAFF:

May P (Village Manager)	Parker P (Assistant Manager)	Hennerfeind P (Deputy CD Director)
Brainerd P (H.R. Director)	Babyar A (Communications)	Liljeberg A (I.T. Manager)
Chief Gunther P (Police Dept.)	Dep Chief Thompson A (Police Dept.)	Dep Chief Gruen A (Police Dept.)
Chief Riley P (Fire Dept.)	Dep Chief O'Hare A (Fire Dept.)	Mielcarski A (Admin Supervisor)
Mulhearn A (Deputy Liq Commissioner)	Cunningham P (Finance Director)	Ries P (Public Works Director)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM: Frank Trout to talk about the Memorial Day Parade which is happening on May 29th, 2023. The parade steps off at 10:30am.



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VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>R</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- The Spring Fling and Race to the Flag 5K will take place Memorial Day weekend at Ty Warner Park. Friday, Saturday and Sunday the Lions will have the barbecue and carnival with entertainment. On Sunday morning, the Park District will host the Race to the Flag 5K, which benefits the People's Resource Center. Details can be found on the Lions and Park District websites.
- The Memorial Day parade steps off at 10:30am. It will go downtown south from Naperville Road all the way to Richmond and over to Veterans Memorial Park.
- There will be a Taiwanese Heritage Month music and dance event at the Westmont High School Auditorium, 909 Oakwood Drive, on June 5, 6:30 pm – 8:30 pm. This is a free event to the Public. Information will be posted to our website. This is a great opportunity to bring your family and enjoy this professional touring company. They visit 8 different cities in the United States and we are fortunate that we are one of them.
- Invited Tracey Valerio Spotts to the podium to talk about her business anniversary celebration. The anniversary celebration will be the 27th of May from 2pm - 8pm. There will be door prizes, food, bands, and a \$10 admission fee.



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Clerk Szymski

- Village offices will be closed Monday, May 29 for Memorial Day.
- Village offices will also be closed to the public on Monday, June 19.

Trustee Liddle

- Recapped the administration/finance committee that met earlier in the day at 4:30pm.
 - The food truck ordinance was reviewed.
 - National Gun Violence Awareness Day will be in June and everyone is encouraged to wear orange that day.
- Muddy Warhol Art Exhibit Premiere will be May 21 from 1 - 3pm in the Muddy Waters Museum in the Westmont Special Events Office in Westmont Centre. The entire Village Board is invited to attend.
- The Taste of Westmont is scheduled for the week after 4th of July. The Taste will be July 13, 14, 15 & 16. Details are listed on the Westmont Special Events website at westmontevents.com.
- Cruisin' Nights start 2 weeks from tonight beginning June 1 and continuing for 14 consecutive weeks thru August 31st. Details can be found at westmontevents.com. June 8th will be squad car night.

Trustee Nero

- No Mow 'Til Mother's Day is now over. Please remember to have your lawn mowed by this weekend. Thank you to everyone who participated.
- Gave an update on the West Quincy Streetscape project. Construction has begun and will continue throughout the summer. It is expected to be completed by the fall.
- The depot platform reconstruction is supposed to start tomorrow. It will include a full closure of the railroad crossing at Cass Avenue from Friday, May 19 through Saturday, May 27th. Please plan accordingly to adjust travel times during this construction as this closure. Especially with all of the community events coming up, including the Fire Dept Pancake Breakfast, the Westmont Garden Club Event, The Paper Shred at the Police Dept., the Muddy Warhol Exhibit Premiere, the Spring Fling Festival, and possibly more.

Trustee Simonovich

- The next Police Public Safety Committee meeting will be held July 27, 4:30 at Village Hall.
- Announced that Cop on a Rooftop is tomorrow, May 19, 5am-Noon at both Dunkin' Donuts locations in Westmont. The railroad closure at Cass should not affect participation. This is a Police Dept. fundraiser for Special Olympics.
- The Paper Shred Event will be Saturday, May 20, 9am to 1pm at the Police-Fire facility at 500 N. Cass Avenue. There is a \$10 suggested donation per box or bag of papers to be shredded. This event is a fundraiser for the Special Olympics. Please plan your travel route accordingly based on the close of Cass at the train tracks.

Trustee Brady

- The Downtown Incentive Program was discussed at the May 4th Community Development Committee meeting and is anticipated to be presented to the Board on June 15th. Once approved, staff will move forward with creating the promotional materials and application.
- Gave an update on the zoning ordinance project. Staff had a kick-off meeting on May 12th with Duncan Associates to discuss the needs for the update, and look forward to initial drafts and public involvement. Details will be provided in the upcoming months.

Trustee Johanik-Guzzo

- The next Fire Public Safety Committee meeting is June 1, 4:30pm at Village Hall.
- Westmont Fire Department 100th Anniversary Pancake Breakfast is scheduled for Saturday, May 20, 9:00 AM - 12:00 PM at the Fire/Police facility at 500 N. Cass Avenue. This is a free event and is open to the general public.
- There is an article from the Fire Dept. regarding summer safety that was published in the recent issue of the Westmont News Magazine. The article features safety tips on child passenger seats, our free car seat installation program, safety using your outdoor grills, and propane tank safety. This information has also been posted on the website.
- Encouraged everyone to come out to the upcoming events: The Paper shred, the Library, Fire Department.

Trustee Barker

- The EIC Committee will meet again on June 5th, 5:30 pm, at Village Hall.
- The Westmont Library and Garden Club Expo is May 20th and members of the EIC will be volunteering and participating in the Garden Club Expo.
- Encouraged everyone to participate in events happening in Westmont and to support restaurants in our downtown even though the tracks are closed.
- Now that the budget has been approved, the EIC is planning to move ahead with the planning of the rain barrel program and the community Dark Sky Contest. There will be more details announced soon.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

None.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes for the meetings for the Village Board Meeting held on **May 4, 2023**.

(B) FINANCE ORDINANCE



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#2: Dated May 18, 2023 in the amount of \$ 4,505,202.45

(C) PURCHASE ORDERS

24200044	Meade, Inc.	\$ 110,000.00
24200045	Donald E. Morris Architect	158,720.00
23200250-02	Chandler Services, Inc.	198,216.06
24200076	Lithoprint Inc.	38,700.00
24200101	Thomas Engineering Group LLC	96,500.00
24200102	R.W. Dunteman Company	969,300.00
24200104	Zoll Medical Corporation	63,834.42
24200105	Howmedica Osteonics Corp.	25,402.05
24200108	Currie Motors	59,215.00
24200109	R.W. Dunteman Company	1,196,373.60
24200110	Copenhaver Construction Inc.	1,141,579.00
24200111	Primera Engineers, Ltd.	\$74,300.00
24200112	Thomas Engineering Group LLC	118,500.00
24200103	K L F Enterprises, Inc.	62,000.00
24200122	Polaris Sales Inc.	52,304.19
TOTAL OF PURCHASE ORDERS		\$ 4,364,944.32

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$8,870,146.77

(E) PROCLAMATION - NATIONAL BOATING SAFETY WEEK

Board to consider a proclamation declaring May 20-26, 2023 as National Boating Safety Week in the Village of Westmont.

(F) PROCLAMATION - EMERGENCY MEDICAL SERVICES WEEK

Board to consider a proclamation to declare May 21-27, 2023 as Emergency Medical Services Week in the Village of Westmont.

(G) SURPLUS PROPERTY - WESTMONT FIRE DEPARTMENT

Board to consider an ordinance declaring the attached list of outdated and/or unusable inventory as surplus property.



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Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

UNFINISHED BUSINESS

(2) 2023 TASTE OF WESTMONT

Village Manager May addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving a request from the Westmont Special Events Corporation for a Community Event Permit, including public street and parking lot closures, for the 2023 Taste of Westmont Event.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Nero, Simonovich
Nays: None
Recuse: Liddle
Absent: None

NEW BUSINESS

(3) RESIDENTIAL GARAGE VARIANCE - 402 NORTH PARK STREET

Deputy Community Development Director Hennerfiend addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a request from Clinton Mathis, regarding the property located at 402 North Park Street, for a Zoning Ordinance Variance to increase the maximum allowable size and length of a detached garage.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

(4) HOTEL/MOTEL GRANT REQUEST - PARK DISTRICT - CONCERTS IN THE PARK

Village Manager May addressed the Board on this item.



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Motion by **Trustee Barker** to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Concerts in the Park events.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(5) HOTEL/MOTEL GRANT REQUEST - PARK DISTRICT - MUSICAL

Village Manager May addressed the Board on this item.

Motion by **Trustee Nero** to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Summer Musical event.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(6) HOTEL/MOTEL GRANT REQUEST - PARK DISTRICT - HAUNTED FOREST

Village Manager May addressed the Board on this item.

Motion by **Trustee Nero** to consider motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Haunted Forest event.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(7) HOTEL/MOTEL GRANT REQUEST - PARK DISTRICT - HOLLY DAYS

Village Manager May addressed the Board on this item.

Motion by **Trustee Guzzo** to consider a motion awarding a Hotel/Motel Grant in the amount of \$5,000 to the Westmont Park District to assist in Holly Days.



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Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

(8) AWARD OF BID PROPOSAL- GASOLINE AND DIESEL FUEL

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance awarding the bid proposal from Al Warren Oil Company, Inc. to furnish and deliver gasoline and diesel fuel, and authorizing a fuel purchase contract.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

(9) ACCEPTANCE OF PROPOSAL- BUILDING DEMOLITION 109 N. CASS

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance awarding the bid proposal from KLF Enterprises for the demolition of Village-owned property at 109 N. Cass Avenue, and authorizing a contract for such demolition.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

(10) ENGINEERING AGREEMENT - PHASE 2 DESIGN ENGINEERING FOR LINCOLN STREET AND 55TH STREET WATERMAIN EXTENSIONS

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance authorizing an engineering agreement with Baxter and Woodman, Inc for Phase 2 design engineering services for the Lincoln Street and 55th Street watermain extensions project.

Seconded by **Trustee Liddle** and the motion passed.



VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(11) ENGINEERING AGREEMENT- 2023 MFT RESURFACING PROJECT

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance authorizing an engineering agreement with Primera Engineers, Ltd for Phase 3 construction engineering services for the 2023 MFT Resurfacing Project.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(12) HYGIENEERING AGREEMENTS

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving the following agreements with Hygieneering, Inc.:

- Agreement for Lockout/Tagout Compliance Assessment.
- Agreement for Lockout/Tagout Program Update and Training.
- Agreement for Confined Space Compliance Assessment.
- Agreement for Confined Space Program Update and Training.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(13) PURCHASE AUTHORIZATION- LARGE DUMP TRUCKS

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance authorizing the purchase of five (5) large dump trucks for the Public Works Department.

Seconded by **Trustee Liddle** and the motion passed.



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VOTE ON MOTION #13

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

MISCELLANEOUS:

None

(14) ADJOURNMENT - 6:40pm

Motion by **Trustee Liddle** to adjourn the meeting.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #14

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

MEETING ADJOURNED AT 6:40 P.M.

ATTEST:

APPROVED:

Virginia Szynski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 1st day of June, 2023