



Clerk's Office
Village of Westmont

MINUTES OF THE VIRTUAL BOARD MEETING HELD **Thursday, May 7, 2020.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Sylvester <u>P</u> (Community Dev. Director)
Brainerd <u>P</u> (HR Director)	McIntyre <u>P</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Thompson <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Riley <u>P</u> (Fire Dept.)	Olsson <u>P</u> (Assistant Finance Director))	Richards <u>P</u> (Deputy Clerk)
Ramsey <u>P</u> (P.W. Director)	Mielcarski <u>P</u> (Management Analyst)	Mulhearn <u>P</u> (Deputy Liquor Commissioner)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THE PLEDGE OF ALLEGIANCE WAS WAIVED.

OPEN FORUM:

There were no public comments submitted.



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VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- The Village continues to hold various meetings via teleconferencing. Prior to the start of each meeting. Citizens can use the online public comment form at westmont.illinois.gov/meetinginfo to submit comments and feedback for board consideration.
- Asked Fire Chief Riley for his report regarding COVID-19.
 - The governor has extended the stay at home order through May 29th. The 5 different phases of reopening Illinois were discussed.
 - Currently, there are 4,335 cases in DuPage County and 227 deaths.
 - In Westmont there are 178 cases and 22 confirmed deaths.
 - Call volume continues to be steady.
- Village offices will continue to be closed.
- The Taste of Westmont has been cancelled.
- Cruisin' Nights has been postponed for the time being.
- The Park Board will meet next week and make a final decision regarding the fireworks for Fourth of July.
- Asked Manager May to set up a meeting with the executive directors and presidents of other governmental organizations, so we can find out how they are doing.
- Happy Mother's Day.

Village Clerk Szymski

- *May 18th Waste Management will resume free weekly pickups of bulk items as well as pre-scheduled special pick-ups of bulk items.
 - Correction: * May 11th
- Happy Mother's Day to all of the moms.
- Special Thank you to Chief Riley and Fire Department staff for their help.

Trustee Barry

- Encouraged everyone to shop locally.
- The Village of Westmont Library is working on curbside pick up for books.

Trustee Johanik-Guzzo

- The Public Safety Committee meeting is scheduled for May 21st at 4:30pm.
- The Fire Department will host their first ever Virtual Citizen's Fire Academy. It started yesterday and there are three more weeks, you can sign up online at westmont.illinois.gov.
- Congratulations to the Class of 2020.

Mayor Gunter and Manager May were talking about putting up banners at each end of town congratulating the graduates of 2020.

Trustee Addington

- Community Development won't be meeting before July.
- The Westmont Lions Club continues to look for ways to assist the community.
 - 200 masks were donated to the People's Resource Center.
 - Contact the Lions Club if there is someone in need.
- Happy Mother's Day to all of the moms out there.

Trustee Barker

- Westmont First will be having a Virtual meeting on May 18th at 6pm.
 - Miller School teacher, Nancy Bartosz, gave a presentation about sharing their message of hope and a new program will be rolled out called the Community Hope Collage. The entire community is invited to share messages of hope in the form of artwork, inspirational writing, and other media. The goal of the project is to bring awareness to the importance of positive mental health. Larry McIntyre and Jenny Babyar from the Communications Department will be taking initiative on this.
- Encouraged everyone to fill out the U.S Census.
- The May 4th Environmental Improvement Committee has been cancelled and has been rescheduled for June 4th.
- The official River Sweep single day group event has been cancelled. However, people can do things on an individual basis to help clean up their neighborhoods and nearby waterways.

Mayor mentioned that the flower baskets will go up in the downtown business district, because they were ordered and paid for prior to the COVID-19 crisis.

Trustee Liddle

- Gave an update on the Administration / Finance Committee meeting.
 - Different incentives were discussed for providing some relief to businesses.
 - Taste of Westmont has been cancelled, however it will go virtual this year. Additional details will be published soon.
 - Cruisin' Nights has been postponed in June. Westmont Special Events is looking for ways to conduct Cruisin Nights going forward.
 - Gave an update on our internship program. Calvin Herion, who was an intern

with the Village though the Transitions 99 program is currently completing an internship with State Representative Deanne Mazzachi. Calvin may start an internship with Westmont Special Events and the Chamber.

Trustee Nero

- The next Public Works Committee meeting is June 18th at 4:30pm.
- Talked about a local business stimulus package. Ideas and a timeline were discussed.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held April 23, 2020.

(B) FINANCE ORDINANCE #1: Dated **May 7, 2020** in the amount of **\$ 2,170,897.81.**

(C) PURCHASE ORDERS

20202820	ESI Consultants LTD	67,550.00
21200007	Bell Fuels	200,000.00
21200012	Meade, Inc.	75,000.00
21200010	Clarke Environmental	79,520.00
21200008	Bestco Benefit Plans	180,000.00
21200011	Government Insurance Network	2,250,000.00
21200009	Emerald Marketing, Inc.	26,228.90
	<u>PURCHASE ORDER TOTAL</u>	<u>\$ 2,878,518.90</u>
	<u>TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE #1</u>	<u>\$ 5,049,416.71</u>

Trustee Barry asked if Purchase Order 21200010 - Clark Environmental should be placed on hold.

Manager May explained that we have an existing multi year contract with Clark Environmental and it is a continuation of something we have already approved. This is an open purchase



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order encumbering that amount, so that when work is done we can pay bills promptly. If we approve the purchase order, we can still investigate reducing the scope of services.

Trustee Nero agreed that it is something that should be looked into more closely, especially since we will not be having so many events.

Manager May agreed that this is something that will be looking into with more detail.

Attorney Zemenak said that approving the open purchase order does not bind the Village. We can look at the contract to see if there is a way to reduce the scope of services.

(D) PROCLAMATION - MUNICIPAL CLERK'S WEEK

Board to consider a proclamation declaring this week, May 3-9, 2020 as Municipal Clerk's Week in the Village of Westmont.

(E) PROCLAMATION - PUBLIC SERVICE WEEK

Board to consider a proclamation declaring this week, May 3-9, 2020 as Public Service Week in the Village of Westmont.

(F) PROCLAMATION - POLICE WEEK

Board to consider a proclamation declaring this week, May 10-16, 2020 as Police Week in the Village of Westmont.

(G) PROCLAMATION - DEMENTIA ACTION WEEK

Board to consider a proclamation declaring this week, May 11-17, 2020 as Dementia Action Week in the Village of Westmont.

(H) PROCLAMATION - EMS WEEK

Board to consider a proclamation declaring this week, May 17-23, 2020 as EMS Week in the Village of Westmont.

(I) PROCLAMATION - PUBLIC WORKS WEEK

Board to consider a proclamation declaring this week, May 17-23, 2020 as Public Works Week in the Village of Westmont.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

(2) POLICE PENSION TRUSTEE REAPPOINTMENT

Mayor Gunter addressed the Board on this item.

Motion by **Trustee Liddle** to consider a motion approving Mayor Gunter's reappointment of Thomas Conidi as a member of the Board of Trustees of the Police Pension Fund for a two-year term.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barry, Barker, Guzzo, Nero, Liddle

Nays: None

Absent: None

(3) PARKING VARIANCE - 9-11 WEST QUINCY

Village Manager May & Attorney Zemenak addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving a variance to reduce the required parking spaces for a proposed renovation and reuse of the vacant building at 9-11 West Quincy Street.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(4) ENGINEERING AGREEMENT - CBD ALLEY RECONSTRUCTION SECTION G PROJECT

Public Works Director Ramsey & Village Manager May addressed the Board on this item.

Motion made by **Trustee Nero** to consider an ordinance authorizing an engineering agreement with Thomas Engineering Group for Phase 1 & 2 Design Engineering Services for the proposed Central Business District (CBD) Alley Reconstruction Project Section G.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None



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MISCELLANEOUS:

- Mayor Gunter thanked everyone for viewing and participating.
- Wished all of the moms a Happy Mother's Day.

(5) ADJOURNMENT

Motion by **Trustee Liddle** to adjourn the meeting.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barry, Barker, Liddle, Guzzo, Nero

Nays: None

Absent: None

MEETING ADJOURNED AT 6:41 P.M.

ATTEST:

APPROVED:

Virginia Szymski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 4th day of June, 2020