



Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, May 4, 2023.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Gunter	<u>P</u>	Clerk Szymski	<u>P</u>
TRUSTEES:	Barker	<u>P</u>	Simonovich	<u>P</u>
	Brady	<u>P</u>	Guzzo	<u>P</u>
	Liddle	<u>P</u>	Nero	<u>P</u>

STAFF:

May (Village Manager)	<u>P</u>	Parker (Assistant Manager)	<u>P</u>	Hennerfeind (Deputy CD Director)	<u>P</u>
Brainerd (H.R. Director)	<u>P</u>	Babyar (Communications)	<u>P</u>	Liljeberg (I.T. Manager)	<u>P</u>
Chief Gunther (Police Dept.)	<u>A</u>	Dep Chief Thompson (Police Dept.)	<u>P</u>	Dep Chief Gruen (Police Dept.)	<u>A</u>
Chief Riley (Fire Dept.)	<u>P</u>	Dep Chief O'Hare (Fire Dept.)	<u>A</u>	Mielcarski (Admin Supervisor)	<u>P</u>
Mulhearn (Deputy Liq Commissioner)	<u>A</u>	Cunningham (Finance Director)	<u>A</u>	Ries (Public Works Director)	<u>P</u>

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM: No Open Forum Requests.



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OATH OF OFFICE: The Oath of Office was administered by Village Clerk Szymiski.

- MARIE JOHANIK-GUZZO TOOK THE OATH OF OFFICE FOR THE POSITION OF VILLAGE TRUSTEE.
- LINDA LIDDLE TOOK THE OATH OF OFFICE FOR THE POSITION OF VILLAGE TRUSTEE.
- STEVEN T. NERO TOOK THE OAK OF OFFICE FOR THE POSITION OF VILLAGE TRUSTEE.

WESTMONT VILLAGE BOARD MEETING ROLL CALL FOR THE NEW VILLAGE BOARD:

PRESENT:	Mayor Gunter	<u>P</u>	Clerk Szymiski	<u>P</u>
TRUSTEES:	Barker	<u>P</u>	Simonovich	<u>P</u>
	Brady	<u>P</u>	Guzzo	<u>P</u>
	Liddle	<u>P</u>	Nero	<u>P</u>

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
 P=PRESENT Y=YES R=RECUSE

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>R</u>	<u>R</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Trustee Johanic-Guzzo

- Thanked all of the voters who put their trust and faith into her for another four years. She talked about her strong sense of public service. Thanked her family for instilling a great pride that she has in this Village. She is proud to call Westmont her home. Thanked her family and friends for their support. It has been a pleasure to work with the Village Board and staff over the years.
- The next Fire Public Safety Committee meeting will be June 1, 4:30pm at Village Hall.
- The Westmont Fire Department 100th Anniversary - Pancake Breakfast & SWAP Meet will be Saturday, May 20, 9:00 AM - 12:00 PM on the bay floor of the Fire/Police facility at 500 N. Cass Avenue. This is a free event and is open to the general public.

Trustee Liddle

- Thanked all of the voters in Westmont. The last eight years have been wonderful and she has enjoyed serving you. She looks forward to another four years and will do her very best for the whole Village of Westmont.
- The next Administration / Finance Committee meeting will be May 18, 4:30pm at Village Hall.
- Gave an update on the Muddy Warhol Contest. Works of art and other Muddy Waters museum updates will be on display soon in the Westmont Special Events office in Westmont Centre. Details will soon be posted on the westmontevents.com website.
- Cruisin' Nights is only 4 weeks away. Beginning June 1st and continuing for 14 consecutive weeks through August 31st. Details can be found at westmontevents.com
- This year the Taste of Westmont is scheduled for the week after the 4th of July. The Taste will be July 13, 14, 15 & 16. More details will be coming soon.
- Don't forget to visit the Village's website for more information on the water and garbage rate increases effective May 2023.

Trustee Nero

- Thanked all of the voters in Westmont. Commented on taking our positions seriously and being part of a good team. He is grateful that he got reelected and it's an exciting time to be here in Westmont. Special thanks to his family and friends.
- The tree seedling giveaway was Friday. Thanks to the volunteers and staff who made this program happen.
- We have over 250 residents signed up for the No Mow 'Til Mother's Day program. Thank you to everyone who is participating in this event that supports our local pollinator population.
- Construction has begun on the West Quincy Streetscape project. Work will continue throughout the summer and is expected to be completed by this fall.

- As part of advance work for the platform reconstruction, BNSF will be replacing track and ties at the Cass Avenue crossing and rebuilding the crossing itself. This work, which will include a full closure of the railroad crossing at Cass Avenue, is tentatively scheduled to begin Saturday, May 20 and last just over a week. Please plan accordingly to adjust travel times during this construction.

Trustee Brady

- The Planning and Zoning Commission is scheduled to meet on Wednesday, May 10th, 7 pm at the Village Hall Board Room. The agenda includes a public hearing for a garage variation and a discussion of the upcoming Zoning Ordinance update process.
- At today's (May 4) meeting, the Community Development Committee discussed the revised Downtown Incentive Program. The draft program outline was reviewed in anticipation of the approval of the program by the Board at an upcoming Board meeting.
- May 14 - 20th is Police Week. It has been a proclamation since 1962 that was started by President Kennedy to honor those law enforcement officers who have lost their lives in the line of duty.

Trustee Simonovich

- The next Police Public Safety Committee meeting will be July 27, 4:30 at Village Hall.
- We recently had a Drug Take Back Event on April 22nd. We are pleased to report that over 270 lbs of unused medications were collected during this event.
- There are some upcoming events with the Police Department. Details for both of those events can be found on the Village website.
 - May 19 - Cop on the Rooftop
 - May 20 - Paper Shred Event
- Applications are being accepted for officers now through May 18th and the online application is posted on the Village website.

Trustee Barker

- The Westmont Library and Garden Club Expo will be May 20th. Members of the EIC will be volunteering and participating in the Garden Club Expo at the Library. Details will be coming soon.
- Staff is talking to Community Solar project consultants about the possibility of providing information to the public about the securing their electricity needs from a solar power provider, which may result in a cost savings to the public. Additional information will be forthcoming in the weeks and months.

Mayor Gunter

- Announced that today is Firefighters Appreciation Day.
- The Westmont Community Awards were last week. Congratulations to all of our award recipients.
- The 4th Annual Senior Spring Fling is a Chamber event that will be held at the Park District Community Center that will take place tonight and tomorrow morning.



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- The Lions Club Spring Fling will take place Memorial Day weekend. The Race to the Flag 5K will be Sunday and that is hosted by the Park District. Proceeds will go to benefit the People's Resource Center. Details can be found on the Lions website or the Park District website.

Clerk Szymski

- All Village offices will be closed Monday, May 29 for Memorial Day.
- The Memorial Day Parade will be May 29th, 10:30am on Cass Avenue with the ceremony at the Veterans Memorial at 75 E. Richmond
- Complimented our Trustees. The Mayor, Trustees, and Village Manager are a pleasure to work with.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

None.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes for the meetings:

- 2023-24 Budget Workshop Meeting held on April 15-13, 2023.
- Village Board meeting held on **April 20, 2023.**

(B) FINANCE ORDINANCE

#1: Dated May 4, 2023 in the amount of **\$ 1,307,583.42**

(C) PURCHASE ORDERS

24200031	Tyler Technologies, Inc.	\$ 31,500.00
24200032	Imperial Service Systems, Inc.	51,000.00
24200034	Clarke Environmental Mosquito	80,6.00
TOTAL OF PURCHASE ORDERS		\$ 163,100.00

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCES: \$1,470,683.42

(E) PROCLAMATION - POLICE WEEK

Board to consider a proclamation declaring May 14-20, 2023 as Police Week in the Village of Westmont.



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(F) PROCLAMATION - PUBLIC SERVICE WEEK

Board to consider a proclamation declaring May 7-13, 2023 Public Service Week in the Village of Westmont.

(G) PROCLAMATION - PUBLIC WORKS WEEK

Board to consider a proclamation declaring May 21 - 27, 2023 Public Works Week in the Village of Westmont.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

UNFINISHED BUSINESS

(2) 2023 RACE TO THE FLAG 5K

Village Manager May addressed the board on this item.

Motion by **Trustee Nero** to consider an ordinance approving the following requests for the 2023 Race to the Flag 5K to be held on May 27, 2023:

1. Community Events permit including street closures
2. Live Amplified Sound Permit.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(3) 2023 WESTMONT LIONS FOUNDATION SPRING FLING 2023

Village Manager May and Lions Member Daniel Buczkowski addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving the following requests for the Westmont Spring Fling Red, White & BBQ Festival hosted by the Westmont Lions Foundation, May 26 - May 28, 2023:

1. Community Events Permit
2. Liquor License Fee Waiver

3. Amusement Fee Waiver
4. Live Amplified Sound Permit
5. Tent Permit Fee Waiver
6. Temporary Banner Permit Waiver

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(4) 2023 WESTMONT CRUISIN' NIGHTS & STREET FAIR

Village Manager May addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2023 Cruisin' Nights and Street Fair events:

1. Community Events Permit
2. Tent Permit Fee Waiver
3. Live Amplified Sound Permit for event hours
4. Street & Public Right of Way Closures

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Brady, Guzzo, Nero, Simonovich

Nays: None

Recuse: Liddle

Absent: None

(5) 2023 TASTE OF WESTMONT

Village Manager May addressed the board on this item.

Motion by **Trustee Simonovich** to consider an ordinance approving the following requests from the Westmont Special Events Corporation for the 2023 Taste of Westmont Event:

1. Liquor License Fee Waiver
2. Amusement License Fee Waiver
3. Tent Permit Fee Waiver



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4. Food Truck Fee Waiver
5. Live Amplified Sound Permit

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Nero, Simonovich

Nays: None

Recuse: Liddle

Absent: None

NEW BUSINESS

(6) ENGINEERING SERVICES AGREEMENT - 2023 WESTMONT SIDEWALK PROGRAM

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance authorizing an engineering services agreement with Primera Engineers for Phase 3 construction services for the 2023 Westmont Sidewalk Program.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(7) ENGINEERING AGREEMENT - PHASE 3 CONSTRUCTION ENGINEERING FOR CBD ALLEY RECONSTRUCTION - SECTION H

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance authorizing an engineering services agreement with Thomas Engineering Group LLC for Phase 3 Construction engineering services for the CBD Alley Reconstruction - Section H project.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None



(8) ENGINEERING AGREEMENT - PHASE 3 CONSTRUCTION ENGINEERING FOR RESIDENTIAL ALLEY 1S RECONSTRUCTION

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Nero** to consider ordinance authorizing an engineering services agreement with Thomas Engineering Group LLC for Phase 3 Construction engineering services for the Residential Alley 1S Reconstruction project.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(9) AWARD OF BID PROPOSAL - CBD ALLEY RECONSTRUCTION PROJECT SECTION H

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance awarding the bid proposal from Copenhagen Construction Inc. for CBD Alley Reconstruction Project Section H and authorizing a contract consistent with the bid documents.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(10) AWARD OF BID PROPOSAL - RESIDENTIAL ALLEY 1S RECONSTRUCTION

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance awarding the bid proposal from R.W. Dunteman Company for the Residential Alley 1S Reconstruction project and authorizing a contract consistent with the accepted bid documents.

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None



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(11) INTERGOVERNMENTAL AGREEMENT - DOWNERS GROVE SANITARY DISTRICT

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving an Intergovernmental Agreement (IGA) with Downers Grove Sanitary District for certain sanitary sewer improvements that will be constructed with the CBD Alley Reconstruction - Section H project.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(12) INTERGOVERNMENTAL AGREEMENT - SOUTH WESTMONT FIRE PROTECTION DISTRICT

Fire Chief Riley addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an Intergovernmental Agreement (IGA) with the South Westmont Fire Protection District (SWFPD) for fire protection and ambulance services.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

MISCELLANEOUS:

Mayor Gunter talked about the Memorial Day Parade Route. The parade will start at 10:30am.

(13) ADJOURNMENT - 6:56pm

Motion by **Trustee Guzzo** to adjourn the meeting.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #13

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None



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MEETING ADJOURNED AT 6:48 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 18th day of May, 2023