



Commissioners: Robert J. Kovanda, Chairman - Vincent Musial, Commissioner - Stella Qualizza, Commissioner

## **April 30, 2022 - Special Meeting Minutes** Second Floor Training Room of the WPD

### **1. Call to Order**

Chairman Kovanda called the April 30, 2022 Special Meeting of the Board of Fire and Police Commissioners to order at 8:30 AM

### **2. Roll Call**

Chairman Kovanda - Present; Commissioner Musial - Present; Commissioner Qualizza - Present; a quorum was present.

### **3. Ongoing Business**

On this day, the Board conducted oral interviews of entry level patrol officer candidates. Each candidate, at different assigned times, was escorted to the Police Chiefs Conference Room where the candidate completed a short written biography. Each candidate was then escorted to the second floor Training Room of the Westmont Police Department.

#### **Oral Interviews**

**Candidate # 1** Completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate's oral interview performance. Chairman Kovanda made a motion to advance the candidate to the polygraph phase of the hiring process. Commissioner Musial seconded the motion.

#### **Vote: Yes - 3, No-0 Motion Carries.**

The candidate will be informed of the Board's decision.

**Candidate # 5** Informed the Commission they are no longer interested in the position of police officer in Westmont, IL. and would not be attending their oral interview. This candidate will be removed from any further consideration for Westmont, IL. as a police officer candidate. A withdrawal and sign off letter will be mailed to the Candidate.



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**Candidate # 7** Completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate's oral interview performance. Chairman Kovanda made a motion to advance the candidate to the polygraph phase of the hiring process. Commissioner Qualizza seconded the motion.

**Vote: Yes-0, No-3. Motion does not carry.**

The Candidate will be informed of the Board's decision

**Candidate # 9** Sent an email to the Commission **1 hour prior** to the Candidates scheduled time and informed the Commission of a family emergency that required his attention. Candidate did not attend the oral interview. A withdrawal and sign off letter will be mailed to the candidate.

**Candidate #10** Completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate's oral interview performance. Chairman Kovanda made a motion to advance the candidate to the polygraph phase of the hiring process. Commissioner Musial seconded the motion.

**Vote: Yes-2, No-1. Motion Carries**

The Candidate will be informed of the Board's decision.

**Candidate #20** Completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate's oral interview performance. Chairman Kovanda made a motion to advance the candidate to the polygraph phase of the hiring process. Commissioner Qualizza seconded the motion.

**Vote: Yes-1, No-2. Motion does not carry.**

The Candidate will be informed of the Board's decision.



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### **Background Screening Phase**

**Candidate #14** The Board reviewed the polygraph examination results of Candidate #14. Chairman Kovanda made a motion to move Candidate #14 to the background screening phase. Commissioner Musial seconded the motion.

**Vote: Yes-1, No-2. Motion does not carry.**

The candidate will be informed of the Board's decision.

#### **4. New Business**

Chairman Kovanda made a motion to approve Invoice #C53026A, dated April 21, 2022 from I/O Solutions in the amount of \$2,628.00 for the March 19, 2022 Entry Level Recruitment and Testing Process. Commissioner Qualizza seconded the motion.

**Vote: Yes-3, No-0. Motion carries.**

#### **5. Adjournment**

There being no additional business before the Commission at this time, Commissioner Qualizza made the motion to adjourn and Commissioner Musial seconded the motion.

**Vote: Yes-3; No-0:**

Motion carried and the commission adjourned at 3:45 PM.

***Stella Qualizza***

***Approved May 17, 2022***