March 30, 2019 - Special Meeting Minutes

1. Call to Order
Chairman Kovanda called the March 30, 2019 Special meeting of the Board of Fire and Police Commissioners to order at 9:00 AM.

2. Roll Call
Chairman Kovanda - Present; Commissioner Musial - Present; Commissioner Qualizza - Present, a quorum was present.

3. Ongoing Business
On this day, the Board conducted oral interviews of entry level patrol Officer candidates. Each candidate, at different assigned times, was escorted to the PD Training room where the candidate completed a short written biography. Each candidate was then escorted to the PD Conference Room where the candidate participated in an oral interview conducted by the Commissioners.

Candidate #46  Candidate went with another municipality. Withdrawal and sign off letter will be mailed to the candidate.

Candidate #47  Completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate’s oral interview performance. Chairman Kovanda made a motion to advance the candidate to the polygraph phase of the hiring process. Commissioner Musial 2nd the motion. Vote: Yes - 0, No - 3. **Motion did not carried.** The candidate will be informed of the Board’s decision.

Candidate #48  Due to the inability to contact the Fire and Police Commissioners, Chairman Kovanda moved to terminate this candidate from further consideration. Commissioner Musial seconded the motion. Vote: Yes - 3, No - 0. **Motion carried.** The candidate will be informed of the Board’s decision.
**Candidate #50** Candidate went with another municipality. Withdrawal and sign off letter will be mailed to the candidate.

**Candidate #51** Candidate went with another municipality. Withdrawal and sign off letter will be mailed to the candidate.

**Candidate #52** Completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate’s oral interview performance. Chairman Kovanda made a motion to advance the candidate to the polygraph phase of the hiring process. Commissioner Qualizza 2nd the motion. Vote: Yes - 3, No - 0. **Motion carried.** The candidate will be informed of the Board’s decision.

**Candidate #53** Commission received polygraph test results. The Commissioners deliberated on the candidate’s results. Chairman Kovanda made a motion to advance the candidate to the background phase of the hiring process. Commissioner Qualizza 2nd the motion. Vote: Yes - 0, No - 3. **Motion did not carry.** The candidate will be informed of the Board’s decision.

**Candidate #55** Candidate did not respond to phone calls or emails. Termination letter will be sent advising candidate they will be removed from our list.

**Candidate #56** Did not show up for scheduled oral interview on March 30, 2019. Candidate will be sent a letter of termination.

**Candidate #57** Did not show up for scheduled oral interview on March 30, 2019. Candidate will be sent a letter of termination.
Candidate #58  Completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate’s oral interview Performance. Chairman Kovanda made a motion to advance the Candidate to the polygraph phase of the hiring process. Commissioner Qualizza seconded the motion. Vote: Yes-3, No-0. Motion Carried. The candidate will be informed of the Board’s decision.

4. Adjournment
There being no additional business before the Commission at this time, Commissioner Qualizza made the motion to adjourn and Commissioner Musial seconded the motion. The vote was Yes - 3; No - 0; and the commission adjourned at 4:36 PM.

Stella Qualizza
Stella Qualizza  Approved  5/24/2019