



Commissioners: Robert J. Kovanda, Chairman - Vincent Musial, Commissioner - Stella Qualizza, Commissioner

March 20, 2018 - Regular Meeting Minutes

1. Call to Order

Chairman Kovanda called the March 20, 2018 Special meeting of the Board of Fire and Police Commissioners to order at 2:00 PM.

2. Roll Call

Chairman Kovanda - Present; Commissioner Musial - Present; Commissioner Qualizza - Present, a quorum was present.

3. Ongoing Business

On this day, The Board prepared to conduct an oral interview of 1 entry-level Patrol Officer Candidate whose name appears on the current Final Patrol Officer Eligibility List – September 19, 2017. The candidate was escorted to the PD Training room where the candidate completed a short-written biography. The candidate was then escorted the PD Conference Room where the candidate participated in an oral interview conducted by the Commissioners.

Candidate # 31 completed the oral interview process after which the candidate was dismissed from the proceedings. The Commissioners deliberated on the candidate's oral interview performance. Chairman Kovanda made a motion to advance the candidate to the polygraph phase of the hiring process. Commissioner Musial seconded the motion. Vote: Yes-3, No-0. Motion Carried. This candidate will be informed of the Board's decision.

The Board reviewed and deliberated the Background Investigation Report of Candidate # 21. Chairman Kovanda made a motion to present Candidate #21 with a Conditional Offer of Employment contingent upon the successful completion of a medical examination and a psychological evaluation. Commissioner Qualizza seconded the motion. Vote: Yes-3, No-0. Motion Carried. The candidate was contacted and gave The Board a verbal acceptance. Documents to complete the final steps were prepared and distributed.

The Board reviewed and deliberated the Background Investigation Report of Candidate # 24. Chairman Kovanda made a motion to present Candidate #24 with a Conditional Offer of Employment contingent upon the successful completion of a medical examination and a psychological evaluation. Commissioner Musial seconded the motion. Vote: Yes-3, No-0. Motion Carried. The candidate was contacted and gave The Board a verbal acceptance. Documents to complete the final steps were prepared and distributed.



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4. New Business

none

5. Payment of Bills

Chairman Kovanda moved to authorize payment of invoice # 2842 from Conrad Polygraph for polygraph examination of three (3) candidates in the amount of 480.00 for polygraph services. Commissioner Qualizza seconded the motion. Vote: Yes-3, No-0. Motion Carried.

6. Adjournment

There being no additional business before the Commission at this time, Commissioner Musial made the motion to adjourn and Commissioner Qualizza seconded the motion. The vote was Yes-3, No-0 and the Commission adjourned at 5:28 PM.

Stella Qualizza

Stella Qualizza - Commissioner

Approved 3/29/2018 SQ