



Clerk's Office  
**Village of Westmont**

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, February 24, 2022.**

**Mayor Gunter** called the meeting to order at **6:00 P.M.**

**WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:**

**PRESENT:** Mayor Gunter P Clerk Szynski P

**TRUSTEES:** Barker P Simonovich P  
Brady P Guzzo P  
Liddle P Nero P

**STAFF:**

<b>May</b> <u>P</u> (Village Manager)	<b>Parker</b> <u>P</u> (Assistant Manager)	<b>Sylvester</b> <u>P</u> (Community Dev. Director)
<b>Brainerd</b> <u>P</u> (H.R. Director)	<b>McIntyre</b> <u>A</u> (Communications Director)	<b>Liljeberg</b> <u>P</u> (I.T. Manager)
<b>Chief Gunther</b> <u>P</u> (Police Dept.)	<b>Dep Chief Thompson</b> <u>A</u> (Police Dept.)	<b>Dep Chief Gruen</b> <u>A</u> (Police Dept.)
<b>Chief Riley</b> <u>P</u> (Fire Dept.)	<b>Dep Chief O'Hare</b> <u>A</u> (Fire Dept.)	<b>Mulhearn</b> <u>P</u> (Deputy Liquor Commissioner)
<b>Ramsey</b> <u>P</u> (P.W. Director)	<b>Mielcarski</b> <u>P</u> (Administration Supervisor)	<b>Hennerfiend</b> <u>P</u> (Deputy Director of Com. Dev)

**ATTORNEY:** Zemenak A Carrara P

**A QUORUM WAS PRESENT TO TRANSACT BUSINESS.**

**PRESS:**

Bugle A

**CHAMBER OF COMMERCE DIRECTOR:** Forsberg - P

**THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.**

**OPEN FORUM:**

Pranav Viswanath addressed the Village Board promoting STEM Night at the Westmont High School on March 8, 2022 from 6 - 8pm.



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**VOTING KEY:**      **A=ABSENT**                      **AB=ABSTAIN**                      **N=NO**      **W=Withdrawn**  
                         **P=PRESENT**                      **Y=YES**                                      **R=RECUSE**

**Note:** *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

**VOTING SUMMARY**

	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>6</u></b>	<b><u>7</u></b>	<b><u>8</u></b>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

**REPORTS**

**Mayor Gunter**

- Mayor Gunter asked Chief Riley to give an update on COVID-19.
  - February 28, 2022 we will be without masks.
  - Currently the positivity rate is 3.0% in DuPage County.
  - There have been 206,183 cases in DuPage County with 1,769 deaths.
  - In Westmont there have been 5,006 cases and 98 deaths.
  - Sam from Westmont Pharmacy, 2 W Burlington, is offering vaccines on Saturday, February 26th from 9am - 1pm.
- Village Communications is now creating and publishing the new Westmont Community News magazine. The next issue will be printed and distributed throughout the community in early March. A digital copy will also be published online.
- FMC is hosting a USA Swimming event and other swimming events.
  - Professional swimmers from throughout the country will be coming to Westmont on the weekend of March 4 to compete in this pro event that ultimately recruits athletes for the U.S. Olympic team. Ticket information will be available soon.
  - The IL High School Association is having their boys swimming meet at the FMC Natatorium as well.
- The Westmont Park District had a successful event at TY Warner Park. Congratulations to the Park District on their successful event. It is reported that over 700 people participated.
- Congratulations to Westmont for achieving the designation of Sol Smart Bronze. This is a recognition in our Community for taking bold steps to make it faster, easier, and more affordable to get solar.
  - Trustee Barker talked about a great effort that was made by EIC to make Westmont more solar friendly.



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### Clerk Szymski

- Nomination forms are available for the Westmont Citizen of the Year. You can pick up forms from Village hall, the Westmont Chamber office, and online at westmontchamber.com. The deadline is Friday, March 4th at noon.
- We held a Public Information Committee yesterday and received updates regarding numerous community events, all of which will be promoted on the Village website.
- The Lions Club has their reverse raffle tomorrow night. You can buy tickets on the day of the event.
- Happy Birthday to Trustee Guzzo, Toni Gunter, and Mayor Gunter. They all have February Birthdays.

### Trustee Liddle

- Recapped the Administration meeting from earlier today. The following items were discussed:
  - Class 22 & 23 Liquor Licenses, changes to annual fees for video gaming terminals, comparison of license fees with other towns.
  - Zoning Amendments were discussed for home occupations
  - Compensation study for employees
- Welcomed Scott Williams who is our new Planner I. He joined the Community Development team on Tuesday, February 22nd.
- The Fire Department is accepting applications for a Part Time Administrative Assistant II.
- There will be a new utility billing system implemented for waste hauling and water service. Details will be published on the Village website.
- Westmont will resume collections on past due water bill accounts. Citizens are encouraged to pay their bills in full to avoid shut offs and/or fines.
- Please see our website for info regarding a DuPage County program to financially assist qualifying residents with their water bills.
- There is one community event that is coming up and it is the St. Paddy's Day Jig & Swig Event. Eight (8) Westmont businesses will be participating this year. The event will be Saturday, March 12. Sign up at westmontevents.com

### Trustee Nero

- The next Public Works Committee meeting will be March 24, 2022 at 4:30pm at Village Hall.
- We have just had over 25 inches of snow and we used 877 tons of road salt and 9,800 lbs of bag salt.
- The new Village of Westmont fueling center is now up and running. The fueling center contains 4,000 gallons of unleaded fuel and 4,000 gallons of diesel fuel. All Village departments now have access to the fueling center.
- The Westmont Public works open house will be on Saturday, May 21st from 10:00 am. - 1:00pm.



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### Trustee Simonvich

- The next Police Public Safety Committee will be on April 21, 2022.
- We are also doing a prescription drug take back program through the Westmont Police Department

### Trustee Brady

- The Community Development Department will like to welcome their newest staff member, Scott Williams. He has filled the Planner I vacancy.
- At its February meeting, the PZC reviewed plans for the Park District for a new facility at Veterans Park and recommended approval. This item will be on tonight's agenda.
- In March Planning and Zoning will be reviewing three items.
  - A proposal to modify the building at 910 Pasquinelli Drive.
  - Construction of a new residential duplex at 413 N. Cass.
  - There are requests from the owner of 3500 Midwest Road to modify allowable and land use property.
- We are now in the middle of restaurant week, which concludes on February 27th. The restaurants have a special menu and there's at least over 20 participating restaurants. Encouraged everyone to visit our local restaurants.
- Go to the Chamber of Commerce website and vote for your favorite restaurants. Voting begins March 3rd.

### Trustee Johanik-Guzzo

- Our next Fire Public Safety Committee meeting will be March 10, 2022, 4:30pm at Village Hall.
- Signup is open for the Virtual Citizen's Fire Academy. This is a virtual 5 week class that begins on April 5 and runs through May 3.

### Trustee Barker

- Sign ups are continuing for the No Mow Til' Mother's Day Program. You can get additional information on the Village website.
- Composting, yard waste & brush pick up programs resume April 4th. That information is available through the Waste management website at [wm.com](http://wm.com)
- There is a tree seedling giveaway. Sign up online and the pick up day is Arbor Day.
- The Village of Westmont is hosting a special recycling event to dispose of household hazardous waste. It will be held at the new Public Works facility, April 16, 2022, 8:00 a.m. to Noon. Electronics will be accepted as well as textiles, lightbulbs, and more. Visit the Village website for more information.
- Westmont First will meet in March and they hope to review the community mural program soon.

### **ITEMS TO BE REMOVED FROM CONSENT AGENDA:**



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No items to be removed from the consent agenda.

**CONSENT AGENDA [Omnibus Vote]:**

**Village Manager May** addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

**(A) BOARD MEETING MINUTES**

Board to consider approving the minutes of the Village Board meeting held February 10, 2022.

**(B) FINANCE ORDINANCE #21:** Dated **February 24, 2022** in the amount of **\$ 1,717,161.51**

**(C) PURCHASE ORDERS**

22202133	DuPage Metropolitan Enforcement Group	\$ 108,284.00
22202134	Visu-Sewer	37,410.00
<b>Total of Purchase Orders</b>		<b>\$ 145,694.00</b>

**(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$ 1,862,855.51**

Seconded by **Trustee Nero** and the motion passed.

**VOTE ON MOTION #1**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

**UNFINISHED BUSINESS**

There is no unfinished business.

**NEW BUSINESS**

**(2) PLANNING & ZONING COMMISSION REAPPOINTMENT**

**Mayor Gunter** addressed the Board on this item.

Motion by **Trustee Nero** to reappointment of Craig Thomas to the Planning and Zoning Commission.

Seconded by **Trustee Barker** and the motion passed.

**VOTE ON MOTION #2**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich



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Nays: None  
Absent: None

### **(3) VETERANS MEMORIAL PARK MULTI-PURPOSE BLDG - 125 E RICHMOND STREET**

**Community Development Director Sylvester and Park District Director Bob Fleck** addressed the Board on this item.

Motion by **Trustee Nero** consider an ordinance approving requests from the Westmont Park District, regarding the property located at 125 East Richmond Street (Veterans Memorial Park), for the following:

1. Special Use Permit for park facilities in the R-3 Single Family Detached Residential District.
2. Variance to allow a new multi-purpose building to encroach into the side yard adjoining Linden Avenue.

Seconded by **Trustee Liddle** and the motion passed.

### **VOTE ON MOTION #3**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

### **(4) WATER SYSTEM REMOTE MONITORING AGREEMENTS**

**Public Works Director Ramsey** addressed the Board on this item.

Motion by **Trustee Liddle** consider an ordinance approving the following agreements to allow the Village to remotely monitor and manager its water distribution system:

1. Agreement for Services with Core & Main, LP for the installation and maintenance of a Sensus FlexNet AMI System; and
2. Software as a Service Agreement with Sensus USA Inc., for the Sensus-hosted software solution applications and support related to the Sensus FlexNet AMI System.

Seconded by **Trustee Guzzo** and the motion passed.

### **VOTE ON MOTION #4**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

### **(5) 2020-21 ANNUAL COMPREHENSIVE FINANCIAL REPORT**

**Assistant Village Manager Parker, Dan Berg (Sikich), and Martha Trotter (Sikich)** addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance accepting the FY 2020-21 Annual Comprehensive Financial Report (ACFR).



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Seconded by **Trustee Liddle** and the motion passed.

### **VOTE ON MOTION #5**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **MISCELLANEOUS:**

- Mayor Gunter reminded everyone that tomorrow night there is a reverse raffle at the Knights of Columbus.

### **(6) REQUEST FOR EXECUTIVE SESSION - 6:48PM**

**Mayor Gunter** addressed the Village Board on this item.

Motion by **Trustee Guzzo** to consider a motion to adjourn to Executive Session to discuss the following:

- Meeting with the Village's external auditor to discuss potential internal control weaknesses pursuant to section 2 C 29 of the Open Meetings Act.

Seconded by **Trustee Liddle** and the motion passed.

### **VOTE ON MOTION #6**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(7) EXECUTIVE SESSION ADJOURNED TO RECONVENE REGULAR MEETING**

Board to consider a motion to adjourn at 7:08pm.

Motion by **Trustee Liddle** to adjourn the meeting.

Seconded by **Trustee Brady** and the motion passed.

### **VOTE ON MOTION #7**

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None

Absent: Nero

### **(8) MEETING ADJOURNED AT 7:09 P.M.**



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Motion by **Trustee Simonovich** to adjourn the meeting at **7:09pm**.  
Seconded by **Trustee Nero** and the motion passed.

**VOTE ON MOTION #8**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

**MEETING ADJOURNED AT 7:09 P.M.**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Virginia Szymiski, Village Clerk

\_\_\_\_\_  
Ronald J. Gunter, Mayor

Dated this 10th day of March, 2022