



Commissioners: Robert J. Kovanda, Chairman - Vincent Musial, Commissioner - Stella Qualizza, Commissioner

February 20, 2018 - Regular Meeting Minutes Second Floor Conference Room

1. Call to Order

Chairman Kovanda called the February 20, 2018 Regular Meeting of the Board of Fire and Police Commissioners to order at 2:00 PM.

2. Roll Call

Chairman Kovanda - Present; Commissioner Musial - Present; Commissioner Qualizza - Present: a quorum was present.

3. Approval of Past Meeting Minutes

a. January 11, 2018, Special Meeting Minutes

Reviewed, discussed. Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Musial seconded the motion. Vote: Yes-3; No-0. Motion carried. Minutes are approved.

b. January 16, 2018, Regular Meeting Minutes

Reviewed, discussed. Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Qualizza seconded the motion. Vote: Yes-3; No-0. Motion carried. Minutes are approved.

c. January 23, 2018, Special Meeting Minutes

Reviewed, discussed. Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Musial seconded the motion. Vote: Yes-3; No-0. Motion carried. Minutes are approved.

d. February 10, 2018, Special Meeting Minutes

Reviewed, discussed. Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Qualizza seconded the motion. Vote: Yes-3; No-0. Minutes are approved.

4. Correspondence

None

5. Chiefs Forum

Informed status of new officers and new hires.

6. Ongoing Business

a. The Board reviewed the polygraph examination results of 3 entry-level candidates selected at the February 10, 2018 oral interview screening phase.

i. Chairman Kovanda made a motion to move Candidate #24 to the background screening phase. Commissioner Qualizza seconded the motion. Vote: Yes-3; No-0. Motion carries. The candidate will be notified of the Board's decision

ii. Chairman Kovanda made a motion to move Candidate #21 to the



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background screening phase. Commissioner Musial seconded the motion. Vote: Yes-3; No-0. Motion carries. The candidate will be notified of the Board's decision.

- iii. Chairman Kovanda made a motion to move Candidate #30 to the background screening phase. Commissioner Musial seconded the motion. Vote: Yes-0; No-3. Motion does not carry. The candidate will be notified of the Board's decision to discontinue candidacy status.

7. New Business

- a. The Board received invoice #2765 from Conrad Polygraph in the amount of \$480.00 for 3 entry-level candidate polygraphs. Candidates #7, #8, and #9. Chairman Kovanda moved to authorize payment of the invoice. Commissioner Qualizza seconded the motion. Vote: Yes-3; No-0. Motion carried. The invoice was authorized.
- b. The Board received invoice # 63406 from Edward Hospital for 2 Health Medical Examinations – Candidate # 49 and Candidate #8 in the amount of \$1,839.00. Chairman Kovanda moved to authorize payment of the invoice. Commissioner Musial seconded the motion. Vote: Yes-3; No-0. Motion carried. The invoice was authorized.
- c. The Board developed a proposed budget for 2018-2019. The proposed budget will be submitted to Administration for review.
- b. The Board scheduled entry-level oral interviews to fill Police Department officer vacancies for March 17, 2018.

8. Adjournment

There being no additional business before the Board at this time, Commissioner Qualizza made the motion to adjourn and Commissioner Musial seconded the motion. The vote was Yes - 3; No - 0; and the Board adjourned at 3:55 PM

Stella Qualizza

Stella Qualizza – Commissioner

Approved 3/20/2018 - RJK