



Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, January 26, 2022.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Gunter	<u>P</u>	Clerk Szymski	<u>P</u>
TRUSTEES:	Barker	<u>P</u>	Simonovich	<u>P</u>
	Brady	<u>A</u>	Guzzo	<u>P</u>
	Liddle	<u>P</u>	Nero	<u>P</u>

STAFF:

May (Village Manager)	<u>P</u>	Parker (Assistant Manager)	<u>P</u>	Hennerfeind (Deputy CDD Director)	<u>P</u>
Brainerd (H.R. Director)	<u>P</u>	McIntyre (Communications Director)	<u>P</u>	Liljeberg (I.T. Manager)	<u>A</u>
Chief Gunther (Police Dept.)	<u>P</u>	Dep Chief Thompson	<u>A</u>	Dep Chief Gruen (Police Dept.)	<u>A</u>
Chief Riley (Fire Dept.)	<u>P</u>	Dep Chief O'Hare (Fire Dept.)	<u>A</u>	Mulhearn (Deputy Liq. Commissioner)	<u>P</u>
Mielcarski (Administration Supervisor)	<u>P</u>	Cunningham (Finance Director)	<u>P</u>	Ries (Public Works Director)	<u>P</u>

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forsberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

No open forum.



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VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- Stated that it is an honor swearing in a new officer. Asked Police Chief Gunther to the podium.
 - Police Chief Gunther talked about Officer Jake Vinci.
 - Officer Jake Vinci took the oath to become a Westmont Police Officer.
 - Officer Jake Vinci thanked his friends, family, fellow officers that he works with, Police Chief Gunther, and the Village Board. He is excited to start his career here at the Village of Westmont.
- Invited Amy Quatrone, Jack Baldermann, and Kevin Carey from CUSD201 to the podium.
 - Amy Quatrone Introduced Mike Lipinski who is the new assistant principal who comes from Yorkville Middle School.
 - Westmont was the recipient of the 2022 Building Bridges Award given by the Illinois Principal Association.
 - Thanked Mayor Gunter and Manager May for allowing volunteer opportunities and for the support to our schools.
 - Thanked the Police and Fire Departments for all of their support.
 - Thanked Larry Forssberg and Larry McIntyre.
 - Jack Baldermann is the new superintendent. He came up to the podium and thanked everyone for this opportunity.

- The Mayor honored Kevin Carey by presenting him with a Mayor's Appreciation Award.
 - Kevin Carey thanked the Village Board and everyone for their support.
- Larry Forssberg talked about Westmont Restaurant week. This is the last week for Westmont Restaurant Week, which ends this weekend. More information is published on the Chamber website at westmontchamber.com
- The 2022 Westmont Citizen of the Year nomination forms are available at the Westmont Village Hall, Westmont Metra Station, and Westmont Centre in the info display rack at each location. Online nominations can be submitted at westmontchamber.com

Village Clerk Szymski

- The first Public Information Committee meeting was yesterday.

Trustee Simonovich

- Recapped the Police Public Safety Committee meeting.
 - The Chair of the Fire and Police Commissioner, Mr. Kovanda gave a report on entry-level police recruitment.
 - The Commission recognized several officers for their exemplary work, and life saving efforts as well as a number of TCO's with ACDC who assisted in a serious event that we had last year.
 - The Police Chief gave his annual report.
 - Congratulations to IAA Whitehead for her accomplishment. She is the Police Department's Employee of the Year.

Trustee Johanik-Guzzo

- The next Fire Public Safety Committee meeting will be Thursday, March 9th, 4:30pm, at Village Hall.
- Sign up is currently going on for the spring session of the Citizens Fire Academy. Classes start April 12 and run through May 10th. More information is located on the Village website.
- Reminded everyone that the Fire Department is turning 100 years old this year. Encouraged everyone to keep watch for upcoming festivities.

Trustee Brady's report was given by Mayor Gunter

- Trustee Brady could not be here today because he is doing honorary duties tonight as a retired vet.
- The Community Development Department has an annual report that lists the accomplishments for 2022, which can be found online.
- Gave an update on the downtown incentive program. This will be the first discussion on the retooling of the former Facade Grant Program, and will assess both past and best practices. After this presentation the working group will look towards the formatting of a new program.
- We are going through a zoning ordinance update. Staff is currently interviewing selected consultants that responded to the recent RFP to update the zoning ordinance.

- Gave an update on construction. Demolition has begun for 6320 S Cass (vacant drive-thru bank building being removed for a proposed medical clinic).

Trustee Barker

- The Environmental Improvement Committee will meet February 6th, 5:30 pm at Village Hall.
- The group is looking to present its 2023 goals at the Feb. 23 Admin Finance meeting, and then its annual report for last year's accomplishments at the April 6 Admin Finance meeting.
- Holiday Lights Recycling is still going on in conjunction with Elgin Recycling to provide holiday lights recycling. Drop-off locations are set up at the Library and the south Fire station. That program ends Jan 31st.
- The next Westmont First meeting will be February 21st. The group continues to discuss the Community Mural Program and the Downtown Westmont Performance Art Series.

Trustee Liddle

- The next Administration Finance Committee meeting will be February 9, 2023, 4:30pm at Village Hall.
- The budget meeting will happen April 13th. Finance Director Cunningham and Assistant Manager Parker will present the proposed budget for 2023-2024.
- The Village is currently accepting applications for the following positions:
 - Building Inspector/Code Enforcement Officer
 - Senior Accountant
 - Water Plant Operator
 - Please visit the Employment Opportunities section of our website for more details.

Trustee Nero

- The next Public Works Committee meeting will be March 23, 4:30pm at Village Hall.
- We had a very successful special recycling event. *The Recycling And More* event was held on January 21. This event is coordinated and promoted by the Communications Department and the EIC. It was implemented by Public Works and the recycling vendors, which are eWorks, and Flat Can Recycling. The turnout for the event was outstanding, especially considering the weather. There were about 315 cars. This was the first time that this event collected aerosol cans, car seats, household batteries, various paints, and more. The next event will be April 15.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.



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Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes for the Village Board meeting held on January 12, 2022.

(B) FINANCE ORDINANCE #19: Dated **January 26, 2023** in the amount of **\$ 1,190,446.85**

(C) PURCHASE ORDERS

23201937	Primera Engineers, Ltd.	\$ 31,610.00
23201938	Core & Main LP	76,680.00
TOTAL OF PURCHASE ORDERS		\$ 108,290.00

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: **\$1,298,736.85**

(E) REDUCTION OF AVAILABLE CLASS 12 LICENSES

Board to consider an ordinance reducing the number of available Class 12 Liquor Licenses by one (1) due to the forfeiture of a license by Anjaneya Inc. d/b/a Chicago Club Suites 630 Pasquinelli Drive, Westmont, Illinois.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

UNFINISHED BUSINESS

(2) PERSONNEL CODE TEXT AMENDMENT

Human Resources Director Brainerd addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving multiple text amendments to Chapter 62 - Personnel of the Westmont Code of Ordinances.

Seconded by **Trustee Liddle** and the motion passed.



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VOTE ON MOTION #2

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

NEW BUSINESS

(3) POLICE PENSION BOARD OF TRUSTEES REAPPOINTMENT

Mayor Gunter addressed the Board on this item.

Motion by **Trustee Nero** to consider a motion approving Mayor Gunter's reappointment of Larry Babyar as a member of the Board of Trustees of the Police Pension Fund.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

(4) B-1 PERMIT - THE LASH DOCTOR AT 110 SOUTH CASS AVENUE

Deputy Community Development Director Hennerfeind and the business owner, Wisal Hwajj, addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a B-1 Development Permit for The Lash Doctor, LLC, to operate a beauty salon at 110 South Cass Avenue.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

(5) 6104 - 6154 SOUTH CASS AVENUE - ENCORE CAR WASH

Deputy Community Development Director Hennerfeind and the petitioner addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving requests from ENCORE CW, LLC, regarding property located at 6104 to 6154 South Cass Avenue, for the following:



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1. Variance to increase the number and orientation of wall signs.
2. Variance to increase the maximum area and height of an on-premise directional sign.
3. Variance to increase the maximum number of menu board signs.
4. Preliminary Plat of Subdivision to subdivide one (1) lot into two (2) lots.
5. Site and Landscaping Plan approval.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

(6) NORTH WATER TOWER AT WESTMONT HIGH SCHOOL

Deputy Community Development Director Hennerfeind and Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving requests from the Village of Westmont and Westmont Community Unit School District 201, regarding the property at 909 Oakwood Drive, for the following:

1. Special Use Permit for a utility, public and government use in the R-3 Single Family Detached Residence District to allow for a new Village Water Tower.
2. Variance to increase the maximum allowable height of an open fence.
3. Variance to reduce the minimum access width required for a lot which does not face a public street.
4. Variance to increase the maximum allowable height of a nonresidential structure in the R-3 Single Family Detached Residence District.
5. Preliminary and Final Plat of Subdivision to subdivide one (1) lot into two (2) lots.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

(7) INVOLUNTARY ANNEXATION OF 8 PROPERTIES ON THE SOUTHEAST EDGE OF THE VILLAGE

Village Manager May addressed the Board on this item.

Public Comment:

Carlton Jones - Has concerns about the taxes going up. Has questions about why these areas have been selected. He had questions about services once the annexation happens.



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Manager May explained that the intention is to incorporate all eligible properties into the Village. Explained boundary agreements with the Village of Willowbrook.

The waste hauler may change in the future once our current contract ends. That contract has not yet expired.

Some of the properties are on wells and some of them are already on Village water. If the well fails you will need to convert to the potable water supply.

Tavon Wiswas - Has concerns about the taxes going up and personal affordability. Requests that this decision be delayed. He asked about the fire service. He has questions about if the well fails and what plan is in place to help homeowners once this happens.

Fire Chief Riley talked about the Fire Districts and the distance of the Fire Department versus the distance of the Fire District.

Motion by **Trustee Nero** to consider an ordinance approving the involuntary annexation of the following 8 properties on the southeast edge of the Village: 6417, 6423, 6426, 6441, 6444, 6445, and 6464 Richmond Avenue; and 508 65th Street.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

(8) INVOLUNTARY ANNEXATION OF 6 PROPERTIES ON THE SOUTHEAST EDGE OF THE VILLAGE

Mayor Gunter and Village Manager May addressed the Board on this item.

Trustee Comments:

Trustee Liddle stated that these annexations are not a land grab but rather following recommendations to be sure that these properties were part of a community.

Attorney Zemenak stated that from a planning standpoint it makes sense to not have little islands throughout the Village that are unincorporated that are served by other districts and services.

Trustee Barker commented that the County determined Liberty park must join Westmont and the County is working with them. They have a terrible water situation that is being worked through and our staff has been involved to resolve these issues. The Village is working with property owners to be sure they have drinkable water.

Motion by **Trustee Guzzo** to consider an ordinance approving the involuntary annexation of the following 6 properties on the southeast edge of the Village: 422 and 424 63rd Street; and 6225, 6233, 6234, and 6259 Western Avenue.



Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: Brady

(9) ENGINEERING AGREEMENT- PHASE 1 AND PHASE 2 DESIGN ENGINEERING FOR 59TH STREET SIDEWALK IMPROVEMENTS

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance authorizing an engineering agreement with Primera Engineering for Phase 1 and Phase 2 Design Engineering for the 59th Street Sidewalk Improvements.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: Brady

(10) ENGINEERING AGREEMENT - PHASE 2 DESIGN ENGINEERING FOR RESIDENTIAL ALLEY 12 N

Public Works Director Ries addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance authorizing an engineering agreement with Thomas Engineering Group, LLC for Phase 2 Design Engineering for Residential Alley 12N Improvements.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: Brady

(11) LEASE FOR SPACE IN WESTMONT CENTRE

Village Manager May addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving a Westmont Centre lease for Illinois State Representative Jennifer Ladisch Douglas.

Seconded by **Trustee Liddle** and the motion passed.



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VOTE ON MOTION #11

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

(12) LIQUOR ORDINANCE AMENDMENT

Attorney Zemenak addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance amending Chapter 10, Sections 10-37 and 10-39 regarding the number of outstanding liquor licenses and liquor license fees.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

MISCELLANEOUS:

- None

(13) REQUEST FOR EXECUTIVE SESSION - 7:44pm

Mayor Gunter addressed the Village Board on this item.

Motion by **Trustee Nero** to consider a motion to adjourn to Executive Session to discuss the following:

- Employment, Compensation, Discipline, Performance or Dismissal of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act.
- The purchase of real estate for the use of the Village, pursuant to Section 2(c)(5) of the Open Meetings Act.
- Setting the price for the sale of property owned by the Village, pursuant to Section 2(c)(6) of the Open Meetings Act.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #13

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady



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(14) EXECUTIVE SESSION ADJOURNED TO RECONVENE REGULAR MEETING

Board to consider a motion to adjourn at 8:08pm.

Motion by **Trustee Guzzo** to reconvene the regular meeting.

Seconded by **Trustee Liddle** and the motion passed

VOTE ON MOTION #14

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

(15) ADJOURNMENT

Motion by **Trustee Liddle** to adjourn the meeting at **8:09 pm.**

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #15

Ayes: Barker, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: Brady

MEETING ADJOURNED AT 8:09 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 9th day of February, 2023