



**Community Development Committee Regular Meeting  
Thursday, January 16, 2020 at 4:30 PM  
Minutes - Approved**

- I. Called to Order:** At 4:30 P.M. by Chairman Jim Addington
  
- II. Present:** Mayor Ron Gunter, Village Clerk Jinny Szymiski, Chairman Jim Addington, Trustee Linda Liddle, Trustee Bruce Barker, Trustee Harold Barry, Trustee Mary Guzzo, Trustee Steve Nero, Village Manager Steve May, Community Development Director Bruce Sylvester, Building Commissioner Jason Vitell, Finance Director Spencer Parker.
  
- III. Pledge of Allegiance**
  
- IV. Approval of Minutes:** Trustee Liddle made a motion to approve the minutes from the October 10, 2019 Special Meeting and Trustee Nero seconded the motion. Motion passed on a voice vote.
  
- V. OPEN FORUM** - No one spoke during Open Forum.
  
- VI. NEW BUSINESS**
  - A. Facade and Life Safety Grant Request** - Joanna Gal, owner of GoPolar Cryotherapy located in the downtown at 230 North Cass Avenue, requested reimbursement for improvements she made to the building. Improvements included installing a fire suppression system as well as facade improvements to make the building appear more modern.  
  
Trustee Liddle made a motion to recommend moving forward and Trustee Addington seconded the motion. Motion passed on a voice vote.
  
  - B. Sidewalk Use Permits in the Downtown** - Community Development Director Bruce Sylvester asked the Board for direction on whether or not to create policies and requirements for potentially allowing businesses in the downtown to make use of the sidewalks.  
  
The Board had concerns related to ADA requirements, but were supportive of staff continuing to research and draft a policy that would be conducive to the environment.

- C. **Building and Fire Code Local Amendments** - Sylvester updated the Board on an ongoing project between Community Development and the Fire Department which involves a local amendment study and comparison to surrounding communities. Based on the findings, it may be necessary to eliminate or revise local code amendments. The goal is to be more development friendly.
  
- D. **Zoning Map** - Village Planner Nalini Johnson presented to the Board an overview of what Zoning is used for, and how it impacts the community. Johnson commented on the Westmont Zoning Map, Comprehensive Plan, and the Proposed Land-use Plan and why it is important to align them over time. Johnson also commented that staff would like to make the Zoning Map and Zoning Code more user friendly.

**VII. UNFINISHED BUSINESS** - None

**VIII. COMMUNITY DEVELOPMENT REPORTS** - Community Development Director Bruce Sylvester gave the Board a 2019 year end update for the Community Development Department.

The board had commented on permit fees and the decline of new single family homes.

**IX. MISCELLANEOUS** - None

**X. Adjourn**

Trustee Liddle made a motion to adjourn at 5:55 PM, and Trustee Barry seconded the motion. The motion to adjourn was approved by unanimous consent.