



Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, January 12, 2022.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Gunter	<u>P</u>	Clerk Szymiski	<u>P</u>
TRUSTEES:	Barker	<u>P</u>	Simonovich	<u>P</u>
	Brady	<u>P</u>	Guzzo	<u>P</u>
	Liddle	<u>P</u>	Nero	<u>P</u>

STAFF:

May (Village Manager)	<u>P</u>	Parker (Assistant Manager)	<u>P</u>	Sylvester (Community Dev. Director)	<u>P</u>
Brainerd (H.R. Director)	<u>P</u>	McIntyre (Communications Director)	<u>P</u>	Liljeberg (I.T. Manager)	<u>P</u>
Chief Gunther (Police Dept.)	<u>P</u>	Dep Chief Thompson	<u>A</u>	Dep Chief Gruen (Police Dept.)	<u>A</u>
Chief Riley (Fire Dept.)	<u>P</u>	Dep Chief O'Hare (Fire Dept.)	<u>A</u>	Richards (Deputy Clerk)	<u>P</u>
Mielcarski (Administration Supervisor)	<u>P</u>	Cunningham (Finance Director)	<u>P</u>	Ries (Public Works Director)	<u>P</u>

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

No open forum.



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VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- Westmont Restaurant week is January 19 - 29th. The Westmont Chamber is announcing its 7th Annual Restaurant Week. More information is published on the Chamber website. There are twenty businesses that are participating. Encouraged everyone to visit the website to see what discounts are available.
- The Westmont Winter Ball will be January 28th at the Hilton Oak Brook Hills. For more information please visit the Chamber website.
- Nominations are being accepted for Citizen of the Year. The nomination forms are available at Village Hall, Metra Station, and Westmont Center. If you know someone you feel deserves this award, please nominate them. Please take the time to nominate someone.

Village Clerk Szyski

- Village Offices will be closed on Monday, January 16 in honor of Martin Luther King Jr. Day. Garbage and recycling will not be affected.

Trustee Liddle

- Recapped the Administration / Finance Committee meeting.
 - Personnel Code Updates were discussed

- Partial Liquor License fee waiver was discussed by the Deputy Liquor Commissioner.
- The Manager discussed water issues in Liberty Park.
- The Business Office came forward with an audit report update for the Annual Comprehensive Financial Report for the Village of Westmont.
- A new press release has been published regarding the new Westmont GIS maps webpage that is now available to all residents. The GIS maps page offers links to a number of interactive maps including village construction project updates, community zoning, and recycling and waste hauling pick-up schedules. The URL for this page is westmont.illinois.gov/GISMaps.

Trustee Nero

- Gave an update on the next Public Works Committee meeting which will be held on March 23rd, 4:30pm at Village Hall.
- The Village of Westmont will be hosting a Special Recycling Event. The event will be January 21st at the Public Works Facility. This event will also include a collection of styrofoam, aerosol cans, household batteries, latex paint, car seats, and 1 pound camping propane tanks. There is a fee for some of these items, so please go on the village website for details
- Waste Management will be picking up holiday trees to be composted beginning January 3 - 14th.

Trustee Simonovich

- The next Police Public Safety meeting will be Jan. 26, 2023, 4:30pm at Village Hall.
 - During this meeting the Police Department will cover the 2022 annual report.
 - Service Awards, Life Saving Awards, and Employee of the Year for the Police Department will be addressed at this meeting.

Trustee Johanik-Guzzo

- The next Fire Public Safety Committee meeting will be March 9th, 4:30pm at Village Hall.
- Sign up is open for the Spring Citizens Fire Academy. Classes start April 12th and end May 10th. More information can be found on the Village website.

Trustee Brady

- Confirmed that the tear down at 329 E 56th Street did happen. The property is for sale and hopefully a home will be built on that in the near future.
- The Chamber has not had a Winter Ball event since 2019 because of the virus.
- The American Legion will have an award presented at the same awards dinner.

Trustee Barker



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- There is another contractor that is scheduled to work with the Village at the Special Recycling Event that is scheduled to take place. That contractor really does recycle everything possible. This is truly a great program.
- Recap the Environmental Improvement Committee meeting from Monday night and the next meeting date is February 6, 5:30 pm at Village Hall
 - The group has identified top goals for the upcoming year and hope to make a presentation at the next Admin-Finance meeting on Feb. 23. Identified priorities include: Dark Sky Initiative, Community Tree Health and Maintenance as well as Canopy Status, Solar Information Updates, Native Plant & Pesticide-Free Zones Initiative including additional plantings throughout the community and train corridor, Continuation of Monarch Waystations, Green Business Initiatives, and a School Supplies Collection and Reuse Program.
 - The EIC group is looking to present its annual report at the April 6 Admin Finance meeting.
- The Village is working with Elgin Recycling to provide holiday lights recycling. Drop-off locations are set up at the Library and Fire Dept. The program continues through January 31.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes for the Village Board meeting held on **December 15, 2022**.

(B) FINANCE ORDINANCE #18: Dated **January 12, 2023** in the amount of **\$ 4,179,551.75**

(C) PURCHASE ORDERS

23201840	Cattaneo Electric Company	\$ 92,017.36
23201841	Safe Step LLC	25,000.00
23201842	Currie Motors	60,443.00
23201843	Currie Motors	59,340.00
23201873	Luxica LLC - 11 Series	53,000



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TOTAL OF PURCHASE ORDERS	\$ 289,800.36
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(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE:
\$4,469,352.11

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

(2) B-1 PERMIT - AGSANT INSURANCE GROUP AT 134 NORTH CASS AVENUE
Community Development Director Sylvester and Business Owner Lordes Martinez
addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving a B-1 Development Permit for Agsant Insurance Group, Inc., to operate an insurance office at 134 North Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

(3) L BOUTIQUE & SPA - 124 NORTH CASS AVENUE
Community Development Director Sylvester and Business Owner Laura Vasilauskas
addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance approving requests from L Boutique & Spa, LLC, regarding the property at 124 North Cass Avenue, for the following:

- Special Use Permit for a beauty parlor located on the ground floor in the B-1 Limited



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Business District.

- B-1 Development Permit.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(4) PARTIAL REFUND - ANNUAL LIQUOR LICENSE FEE

Mayor Gunter, Deputy Clerk Richards and the business owner addressed the Board on this item.

Motion by **Trustee Brady** to consider authorizing a credit in the amount \$1,500 from the 2022 liquor license fee paid by Testa Inc d/b/a Del Carmen Restaurant at 214 East Chicago Avenue.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(5) ENGINEERING AGREEMENT - PHASE 2 DESIGN ENGINEERING FOR 65TH STREET SIDEWALK IMPROVEMENTS

Public Works Director Ries and Village Manager May addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance authorizing an engineering agreement with Primera Engineering for Phase 2 Design Engineering for the 65th Street Sidewalk Improvements.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(6) ENGINEERING AGREEMENT - PHASE 2 DESIGN ENGINEERING FOR 2023 MFT RESURFACING PROJECT

Public Works Director Ries and Village Manager May addressed the Board on this item.



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Motion by **Trustee Brady** to consider an ordinance authorizing an engineering agreement with Primera Engineering for Phase 2 Design Engineering for the 2023 MFT Resurfacing Project.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(7) TEXT AMENDMENT TO ZONING ORDINANCE SECTION 5.03 FOR ANNEXED LAND

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving a text amendment to Section 5.03 of the Zoning Ordinance to change the default zoning designation for properties annexed into the Village from R-1 Single Family Detached Residence District to R-3 Single Family Detached Residence District.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(8) PERSONNEL CODE TEXT AMENDMENT

Mayor Gunter addressed the Board on this item.

Motion by **Trustee Nero** to consider postponing an ordinance approving multiple text amendments to Chapter 62 - Personnel of the Westmont Code of Ordinances.

Seconded by **Trustee Liddle** and the motion to postpone passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(9) 2023 DMMC LEGISLATIVE ACTION PROGRAM RESOLUTION

Village Manager May addressed the Board on this item.

Motion by **Trustee Nero** to consider a resolution to support the DuPage Mayors and Managers Conference 2023 Legislative Action Program.

Seconded by **Trustee Liddle** and the motion passed.



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VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(10) 2021-22 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Finance Director Cunningham and Martha Trodder addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance accepting the FY 2021-22 Annual Comprehensive Financial Report (ACFR).

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

MISCELLANEOUS:

- Trustee Brady asked Police Chief Gunther to give an update on the traffic at the Junior High School.
 - Police Chief Gunther talked about the traffic issues at the Jr. High that is the result of the dismissal time and parents coming to pick up their children. He stated that post-pandemic there are more parents driving their kids to school as opposed to taking the bus or walking. The safety issue is that cars are in line bend around the corner onto Blackhawk Drive which has no parking on both sides of the street. The drivers are blocking traffic trying to go North and South on Oakwood Drive. Police have been out the last few days directing parents to a different pickup location.
- Trustee Brady expressed his concern about the congestion and if there was an emergency an ambulance or fire truck would not be able to make it through.
 - Police Chief Gunther stated that it's important to follow a plan that is put in place and sometimes it's hard to remember that. That is why the Police Department has gone out to re-educate and hopefully that solves the problem.
- Trustee Brady asked about the tree trimming program.
 - Director Ries stated that they are trimming as weather permits. They are on schedule and our forestry staff is very diligent in monitoring the trees and the work being done.

(11) REQUEST FOR EXECUTIVE SESSION - 7:08pm

Mayor Gunter addressed the Village Board on this item.

Motion by **Trustee Nero** to consider a motion to adjourn to Executive Session to discuss the



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following:

- The Purchase of Property for the Use of the Village, pursuant to Section 2(c)(5) of the Open Meetings Act.
- Meeting with external auditor, pursuant to Section 2(c)(29) of the Open Meetings Act.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(12) EXECUTIVE SESSION ADJOURNED TO RECONVENE REGULAR MEETING

Board to consider a motion to adjourn at 7:47pm.

Motion by **Trustee Brady** to reconvene the regular meeting.

Seconded by **Trustee Guzzo** and the motion passed

VOTE ON MOTION #12

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(13) ADJOURNMENT

Motion by **Trustee Simonovich** to adjourn the meeting at **7:48 pm.**

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #13

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

MEETING ADJOURNED AT 7:48 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 26th day of January, 2023