



Village Board Meeting October 8, 2020 6:00 p.m.

Note: This meeting will be a blended meeting held remotely and with in-person attendance to allow for social distancing requirements. For remote attendance, the meeting will be streaming live on the Village's You Tube channel: <https://www.youtube.com/VillageofWestmont>. A remote Open Forum is available for the community to participate in the meeting remotely if so desired, to submit comments/questions by filling out the online public comment form by visiting <https://westmont.illinois.gov/meetinginfo> or by calling (630) 981-6195. If you are calling in a comment please do so 2 hours prior to the start of meeting time. If there are questions on how to submit a form please email clerk@westmont.il.gov

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village. Citizens can submit remote public comment by filling out an online form, or by phone call.

- The Online Public Comment Form can be found by visiting [HTTPS://WESTMONT.ILLINOIS.GOV/533/MEETING-INFORMATION](https://westmont.illinois.gov/533/MEETING-INFORMATION).
- By phone: Call 630-981-6195 and leave your full name, address, and comment.
- A comment made by phone must be submitted 2 hours prior to the start of the Village Board Meeting.
- If there are any questions on how to make public comments, email clerk@westmont.il.gov.

**Background of
Subject Matter**

*

Type

Discussion Only

5. Oath Of Office

Village Clerk Virginia Szyski to administer the oath of office to appointed Village Trustee Frank Brady.

**Background of
Subject Matter**

Trustee Brady has been appointed to finish the term left by the passing of Trustee Jim Addington.

Type

Discussion Only

6. Roll Call Of The New Village Board

Village Clerk Virginia Szyski will call roll of the new Village Board.

**Background of
Subject Matter**

*

Type

Discussion Only

7. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

Background Of Subject Matter *

Type Discussion Only

8. Items To Be Removed From Consent Agenda

9. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held September 24, 2020.

Background Of Subject Matter Required parliamentary procedure

Type Motion

Documents:

[2020-09-24 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance # 11

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

c. Purchase Orders

i. PO 21200790

Compass Minerals America Inc \$51,923.20

Background Of Subject Matter Road Salt - DuPage County

Type Purchase Order

Budgeted Yes

Budgeted Explanation Not On Hold

Documents:

[21200790.PDF](#)

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Purchase Order

10. **Unfinished Business**

a. **Increase In Available Class 23 Liquor Licenses - Absolutely Delicious**

Board to consider an ordinance increasing the number of available Class 23 Liquor Licenses by one (1) for Absolutely Delicious, 18 North Cass Avenue.

Background Of Subject Matter Absolutely Delicious submitted an application for a Class 23 liquor license which allows them to apply for a video gaming license with the Illinois Gaming Board. The Board requested a 6 month waiting period to review the application.

Additional Background Absolutely Delicious wishes to provide video gaming as an amenity to customers. Their main business will continue to be that of a restaurant. A Class 23 license is needed before a business can install video gaming terminals in the Village.

Type Ordinance

11. **New Business**

a. **Reappointment To The Board Of Fire And Police Commissioners**

Board to consider a motion to accept the Mayor's reappointment of Stella Qualizza to a second term to the Board of Fire and Police Commission.

Background Of Subject Matter *

Type Motion

b. **Modification Of A Class 24 Liquor License**

Board to consider an ordinance amending the Class 24 liquor license classification to allow on-site tasting of wine and hard ciders.

Background Of Subject Matter Prestige Liquors requests permission to allow wine & hard ciders in their tasting room, which is covered by the Class 24 liquor license. Sample sizes will be limited & for on-site consumption only. To allow, the Class 24 class will need to be amended.

Additional Background Due to the popularity requests for wines & hard ciders, Prestige Liquors would like to add these items to their menu along with their speciality craft brews.

Recommendation Approve

Type Ordinance

12. **Miscellaneous**

13. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

14. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.

Clerk's Office
Village of Westmont

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, September 24, 2020.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Barker P Barry P
Guzzo P Liddle P
Nero P

STAFF:

May P (Village Mgr)	Parker P (Finance Director)	Sylvester P (Community Dev. Director)
Brainerd A (HR Director)	McIntyre P (Communications Director)	Liljeberg P (I.T. Manager)
Chief Gunther P (Police Dept.)	Dep Chief Thompson P (Police Dept.)	Dep Chief Gruen P (Police Dept.)
Chief Riley P (Fire Dept.)	Olsson A (Assistant Finance Director))	Richards A (Deputy Clerk)
Ramsey P (P.W. Director)	Mielcarski P (Management Analyst)	Mulhearn P (Deputy Liquor Commissioner)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

- Village Manager May talked about how people can submit public comments.
- There was one comment submitted online by Caroline Dunham of South Linden Ave. She has asked that the Village consider giving water discounts during droughts periods.

Village Clerk Szymski

- The packets are available for pick up from the Clerk's Office.
- The positions that are up for election in April 2021 are: Mayor, Clerk, 3 Village Trustees, and 3 Library Trustees.
- Candidates can go out and obtain petitions for the April election.

Trustee Nero

- We celebrated the 20 year anniversary of one of our Public Works employees, Jim Burke. He is a great asset to the Village of Westmont.
- Our old fueling center will be closing at the end of October and the new one will likely be opening in the summer.
- The new Public Works facility is 85% complete.
- The 61 Street and Richmond detention basin is 95% complete. Final trees will be planted next week.
- Gave an update on the Alley C project. The previous concrete for the first phase is completed. The bricks will be installed and completed by September 25th and the second phase will begin on Monday, October 5th.
- Thanked the Streets Division for taking care of storm damage, such as downed trees and broken tree limbs.
- Up to date, there have been 16 sinkholes repaired.
- There have been 6 water main breaks recently. Thanked the Water Division for repairing those breaks.
- The North Parking lot will be up for Village Board approval and will hopefully break ground in the spring.
- Pedestrian gates will be repaired by Metra and BNSF starting on Monday.

Trustee Liddle

- The next Administration / Finance Committee is meeting October 8th at 4:30pm.
- Everyone is invited to visit www.westmontevents.com and participate in our modified Wicked West Fest Costume Contest. People can take a photo in their costumes and send it in or you can sign up to have our WSEC "Costumed Kooky Characters" visit your home to take pictures of costumed contestants and drop off a Halloween goodie bag. All photos will be posted online for public voting.
- There will be a house decorating contest. Participants can either send in up to five pictures of your entry, or the WSEC will visit your home to take photos. Visit www.westmontevents.com for more information.

Trustee Johanik-Guzzo

- The next Public Safety Committee meeting will be November 5th at 4:30pm.
- The Police Department will be hosting a paper shredding event with Westmont business Docu-Shred. This will be a fundraiser for Special Olympics Illionios. The Shred event is scheduled for October 17th. The event will run from 9am to 12:00pm at 500 North Cass Avenue.
- Congratulated the two new police officers.

- Reminded everyone that when you hear sirens, when you see lights, pull over to the right.

Trustee Barker

- The next Westmont First meeting will be October 19th at 6:00pm.
- Gave an update on the Census. It will be complete on September 30. We have about 75.1% participation. The official numbers will not be available until December.
- Recapped the Environmental Improvement Committee from September 5th, 2020. We had a guest speaker who talked to us about solar panels and solar energy.
- We will be able to have a pumpkin composting event this year. It is outdoors and it will be November 7th at the Library from 9am - 12pm.
- We plan on having a holiday lights recycling. If you decorate for Halloween and use lights that go out, hold on to them and recycle them at one of our holiday recycling events.
- Thanked Jenny Babyar and Westmont First has been really great about working

Trustee Barry

- The Economic Development Committee meeting and Planning and Zoning meeting has been cancelled.
- The Planning and Zoning staff continue to work on many projects and permits. The Economic Development Committee team is still meeting on a weekly basis with Larry and the Chamber and their economic partnership.
- There is a lot of activity on Pasquinelli Drive, Ogden Avenue, and there is some beautification going along on the Oakwood side.
- The automile is open for business.
- The medical building on Ogden is moving along well and has gone vertical.
- Starbucks is expected to open in the next day or two.
- Congratulated the new police officers.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

There are no items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held **September 10, 2020**.

(B) FINANCE ORDINANCE #10: Dated **September 24, 2020** in the amount of **\$1,130,386.03**.

(C) PURCHASE ORDERS

21200707	DuPage Convention & Visitors Bureau	\$ 34,239.00
21200709	Crowne Industries LTD	400,000.00
PURCHASE ORDER TOTAL		\$ 434,239.00

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE : \$ 1,564,625.03

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Barry, Guzzo, Liddle, Nero,

Nays: None

Absent: None

UNFINISHED BUSINESS

NEW BUSINESS

(2) ENGINEERING SERVICES - COMMUNITY DEVELOPMENT DEPARTMENT - EZA

Village Manager May addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving an agreement with EZA Engineering PLLC for professional engineering services.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Barry, Guzzo, Nero, Liddle

Nays: None

Absent: None

(3) ENGINEERING SERVICES - AMENDED PW DEPT AGREEMENT - PRIMERA

Village Manager May addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an Amended Agreement for Professional Engineering Services with Primera Engineers, Ltd.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Barry, Guzzo, Nero, Liddle

Nays: None

Absent: None

(4) INCREASE OF AVAILABLE TOBACCO LICENSES

Deputy Liquor Commissioner Mulhearn addressed the Board on this item.

Motion made by **Trustee Nero** to consider an ordinance increasing the number of available tobacco licenses by one (1) to allow for the issuance of a tobacco license to Roundy's Illinois LLC d/b/a Marianos Fuel Center, 140 W. 63rd Street.

Comments:

No vape products will be sold.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(5) SIGN VARIANCE - MCGRATH LEXUS OF WESTMONT

Community Development Director Sylvester and the General Manager Jimmy Tran addressed the Board on this item.

Motion made by **Trustee Liddle** to consider an ordinance granting the following approvals for McGrath Lexus of Westmont, 500 E. Ogden Avenue, Westmont, IL 60559:

1. A Zoning Code Variance to exceed the number & location of wall signs for an open sales lot located at 470 East Ogden Avenue, commonly known as 500 East Ogden Avenue, in the B-2 General Business District.
2. A Zoning Code Variance to exceed the aggregate size of all signs for an open sales lot located at 470 East Ogden Avenue, commonly known as 500 East Ogden Avenue, in the B-2 General Business District.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(6) LINCOLN MUNICIPAL PARKING LOT AT 25, 29, AND 33 NORTH LINCOLN

Village Manager May addressed the Board on this item.

Motion made by **Trustee Liddle** to consider ordinances to allow the Village of Westmont to construct a municipal parking lot on properties located at 25, 29 and 33 North Lincoln Street, Westmont as follows:

1. A Special Use Permit to allow the construction of a publicly-owned parking lot in the R-3 Single Family Detached Residential District to serve adjoining and nearby business districts;
2. A Zoning Code Variance to allow parking in the front yard, side yard, and in front of the setback line;
3. A waiver from the Westmont Engineering Standards for stall size;
4. A Site and Landscape Plan for the construction of a publicly-owned parking lot in the R-3 Single Family Detached Residential District; and
5. A Preliminary Plat of Consolidation to consolidate three lots at 25, 29, and 33 North Lincoln Street located in the R-3 Single Family Detached Residential District.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(7) TRUSTEE APPOINTMENT

Mayor Gunter addressed the Board on this item.

Motion made by **Trustee Nero** to consider a motion approving Mayor Gunter's appointment of a trustee to fulfill the term left vacant by the passing of Trustee Addington.

Comment: Frank Brady was appointed to fulfill the remaining term.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

MISCELLANEOUS:

- Trustee Barry wanted to mention that the FMC Natatorium will have their ribbon cutting next week.
- Thanked Spencer Parker for trying to help out the small businesses by issuing grants.



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6220 Fax: 630-829-4441

(8) ADJOURNMENT

Motion by **Trustee Nero** to adjourn the meeting.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

MEETING ADJOURNED AT 7:29 P.M.

ATTEST:

APPROVED:

Virginia Szymski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 8th day of October, 2020



Village of Westmont

Purchase Order

PO Date: 2020-10-01

Page: 1 of 1

Bill To:

MUNICIPAL SERVICES
31 W QUINCY
WESTMONT, IL 60559

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **21200790**

Vendor:

COMPASS MINERALS AMERICA INC.
9900 WEST 109TH STREET
SUITE 100
OVERLAND PARK, KS 66210

Ship To:

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
100570	913-344-9100					
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
1	Road Salt - DuPage County GL Account: 0154230 - 56022 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	1.0	EACH	\$51,923.20	\$51,923.20	

By: *Spencer Parkes*
Authorized Signature

PO Total \$51,923.20

*All vendors must comply with applicable regulations of the Illinois Department of Human Rights.
 *This order is exempt from Federal Excise Tax under title 25 USCA, and from Illinois Sales Use and Service Taxes. E9997-4320-07.
 *Acceptance of this Purchase Order constitutes agreement by vendor that any action arising out of this Agreement may be commenced only in the State or Federal courts located in DuPage County and/or the Northern District of Illinois. The prevailing party shall have their attorney's fees and court costs paid by the losing party.
 *The Village of Westmont will process all bills in accordance with the Illinois Government Prompt Payment Act 50 ILCS 505.