



**Village Board Meeting  
October 20, 2022  
6:00 p.m.**

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustee

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held on October 6, 2022.

*Background Of  
Subject Matter*

Required Parliamentary Procedure

*Type*

Motion

*Documents:*

[2022-10-06 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #13

To be announced at the meeting.

*Background Of Subject Matter* \*  
*Type* Motion

c. **Purchase Orders**

i. **PO 23201249**

SIKICH LLP \$40,611.00

*Background Of Subject Matter* Annual Audit Services  
*Additional Background* This is a total annual cost and payments will be made as service is performed.  
*Type* Ordinance  
*Budgeted* Yes

*Documents:*

[23201249.PDF](#)

ii. **PO 23201250**

BAXTER & WOODMAN, INC. \$95,700

*Background Of Subject Matter* Phase 2 Engineering - North Water Tower  
*Type* Ordinance  
*Budgeted* Yes

*Documents:*

[23201250.PDF](#)

iii. **Total Of Purchase Orders**

\$ 136,311.00

*Background Of Subject Matter* \*  
*Type* Motion

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

*Background Of Subject Matter* \*  
*Type* Motion

8. **Unfinished Business**

9. **New Business**

a. **B-1 Permit - Capital Shield Services And Electrical At 21 North Cass Avenue**

Board to consider an ordinance approving a B-1 Development Permit for both

Capital Shield Electric Company and Capital Shield Services, LLC, to operate offices at 21 North Cass Avenue.

**Background Of Subject Matter** Mr. James Campise and Mr. Rick Doolin request approval to operate two business offices out of this location. Capital Shield Electric focuses on the installation of electric vehicle charging stations, and Capital Shield Services in real estate finance.

**Additional Background** Activities will be limited to general office and sales operations in the 650 square-foot space. An office is a permitted use in the B-1 Zoning District without a Special Use Permit Approval when the floor area is under 1,000 square feet.

**Type** Ordinance

**Documents:**

[21 NORTH CASS AVE CAPITAL SHIELD.PDF](#)

b. **Agreement With Brycer, LLC**

Board to consider an ordinance approving an agreement with Brycer, LLC for the use of its web-based services to monitor and track inspection, testing, and maintenance of private fire protection services.

**Background Of Subject Matter** The Fire Dept seeks to use this Brycer software system to more efficiently track & drive inspections, testing, & maintenance of fire protection systems, such as fire alarm systems, sprinkler systems, standpipe systems, & fire boxes.

**Additional Background** There are no fees to the Village, third party inspectors are responsible for Brycer's fees.

**Recommendation** Approve.

**Type** Ordinance

**Budgeted** N/A

**Documents:**

[WESTMONT BRYCER AGREEMENT VILLAGE EDITS 10 07 22.PDF](#)

c. **Award Of Bid Proposal - Gateway Signs**

Board to consider an ordinance awarding the bid proposal from Vixen Construction Inc. for the installation of the Cass Avenue and 67th and the Ogden Avenue and Cumnor Road gateway signs and authorizing a contract consistent with the bid documents.

**Background Of Subject Matter** The Village accepted a bid proposal from one vendor for the installation of the Cass Avenue and 67th Street and the Ogden Avenue and Cumnor Road gateway signs. Vixen Construction, Inc. was the low bid of \$188,764.45.

**Additional Background** This project will include the installation of gateway signs and the electric to light the signs. It will also include the installation of annual plantings in a bed of mulch. The Cass Ave. sign is \$93,805.95 and the Ogden Ave. sign is \$94,958.50.

**Recommendation** Staff recommends awarding the bid of \$188,764.45 to Vixen Construction, Inc.

**Type** Ordinance  
**Budgeted** Yes  
**Budgeted Explanation** The Village has budgeted \$240,000.00 total for these signs.

**Documents:**

[BID PROPOSAL RECOMMENDATION CASS 67 TH OGDEN CUMOR.PDF](#)

d. **Award Of Bid Proposal - Cyclic Parkway Tree Pruning**

Board to consider an ordinance awarding the bid proposal from Winkler Services LLC for the Cyclic Parkway Tree Pruning Project for north areas in the Village and authorizing a contract consistent with the bid documents.

**Background Of Subject Matter** The Village has accepted the bid proposal from one contractor for the Cyclic Parkway Tree Pruning Project. The bidder is Winkler Services LLC with a low bid of \$69,941.00. Approximately 17,610 trees will be pruned. All references recommend Winkler.

**Additional Background** The area scheduled for pruning has a northern boundary of 35th St. and Cass Ct., a southern boundary of Ogden Ave. and Naperville Rd., an eastern boundary of Route 83 and Cass Ave. and the western boundary is the Village limits.

**Recommendation** Staff recommends awarding the bid of \$69,941.000 to Winkler Services LLC.

**Type** Ordinance

**Budgeted** Yes

**Budgeted Explanation** The Village has budgeted \$160,000.00, of which \$80,000.00 has been carried over from FY 2022. After this bid has been awarded there will be a balance of \$90,059.00 is available for a spring pruning bid.

**Documents:**

[WINKLER FALL 2022 TREE PRUNING BID.PDF](#)

e. **Quincy Station - 3rd Amendment To EDA**

Board to consider an ordinance approving a Third Amendment to the Economic Development Agreement between the Village of Westmont and HP Quincy Partners, LLC for the Quincy Station project at 1 W. Quincy Street.

**Background Of Subject Matter** This amendment provides for payments to begin in January 2024 rather than immediately after the certificate of occupancy. Due to timing in the value of construction applying to property taxes, this is more in line with initial estimates.

**Additional Background** Additionally, the new timing allows the Village to receive a large property tax payment into the TIF before it is required to make a large payment to the developer from the TIF.

**Type** Ordinance

**Budgeted** Yes

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*