



# Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

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## Village Board Meeting September 21, 2023 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustees

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held August 24, 2023.

*Background Of  
Subject Matter*

Required Parliamentary Procedure

*Type*

Motion

*Documents:*

[2023-08-24 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinances #10 And #11

To be announced at the meeting.

**Background Of Subject Matter** \*

**Type** Motion

c. **Purchase Orders**

i. **PO 24200812**

Sutton Ford, Inc. \$49,343.00

**Background Of Subject Matter** 2023 Ford F-150 Police Responder (Squad 48)

**Additional Background** Replacement for police squad #48 that was involved in an accident.

**Type** Purchase Order

**Budgeted** No

**Budgeted Explanation** Village received reimbursement check from insurance.

**Documents:**

[24200812.PDF](#)

ii. **PO 24200821**

DUPAGE COUNTY, ILLINOIS \$40,493.19

**Background Of Subject Matter** ETSB DuJIS Records Management

**Additional Background** This is a simultaneous payment, included in the finance ordinance.

**Type** Purchase Order

**Budgeted** Yes

**Documents:**

[24200821.PDF](#)

iii. **PO 24200834**

AXON ENTERPRISES, INC. \$39,476.07

**Background Of Subject Matter** Axon- FY23 Virtual Reality & BWC Live streaming

**Additional Background** This is a simultaneous payment, included in the finance ordinance.

**Type** Purchase Order

**Budgeted** No

**Budgeted Explanation** Grant funds available for this year.

**Documents:**

[24200834.PDF](#)

iv. **Total Of Purchase Orders**

\$129,312.26

**Background Of** \*  
**Subject Matter**  
**Type** Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

**Background Of** \*  
**Subject Matter**  
**Type** Motion

e. **Proclamation - National Suicide Prevention Month**

Board to consider a proclamation to declare September 2023 as National Suicide Prevention Month in the Village of Westmont.

**Background Of** \*  
**Subject Matter**  
**Type** Proclamation

**Documents:**

[2023 NATIONAL SUICIDE PREVENTION WEEK PROCLAMATION - SEPT 21ST.PDF](#)

f. **Proclamation - Chamber Of Commerce Week**

Board to consider a proclamation declaring September 10 - 16 as Chamber of Commerce Week in Westmont Illinois celebrating the work of the Westmont Chamber of Commerce and Tourism Bureau.

**Background Of** \*  
**Subject Matter**  
**Type** Proclamation

**Documents:**

[2023 CHAMBER OF COMMERCE WEEK PROCLAMATION - SEPT 21.PDF](#)

g. **Proclamation - National Woman Police Officer Day**

Board to consider a proclamation declaring September 12, 2023 as National Woman Police Officer Day in the Village of Westmont.

**Background Of** \*  
**Subject Matter**  
**Type** Proclamation

**Documents:**

[2023 - PROCLAMATION - NATIONAL POLICE WOMAN DAY - SEPT 21.PDF](#)

h. **Reduction Of Available Class 2 Licenses**

Board to consider an ordinance reducing the number of available Class 2 liquor licenses by one.

<b>Background Of Subject Matter</b>	On August 31, 2023, Liquor Commissioner Gunter declared Harold's Shrimp and Chicken Liquor License (000908-2021) as lapsed per Ord Sec. 10-43. As such, the license is no longer valid and they are not allowed to sell/serve alcohol.
<b>Additional Background</b>	Harold's Shrimp and Chicken's State of Illinois liquor license expired on July 31, 2023 and is no longer valid either. The board is asked to reduce the number of available Class 2 Liquor Licenses by one due to the liquor commissioner's declaration.
<b>Recommendation</b>	approval
<b>Type</b>	Ordinance

## 8. Unfinished Business

### 9. New Business

#### a. B-1 Development Permit - 7 S Lincoln St

Board to consider an ordinance approving a B-1 Development Permit for Nifein Mikhael d/b/a Shop 4 Less to operate a minimart at 7 South Lincoln Street.

<b>Background Of Subject Matter</b>	The applicant will be renting an approximately 600 square foot building at 7 South Lincoln Street for a minimart.
<b>Additional Background</b>	The minimart will be offering items such as produce, lottery tickets, dairy, snacks, auto accessories, and dry goods. Hours of operation will typically be 7am-9pm everyday. Two employees are anticipated.
<b>Type</b>	Ordinance

**Documents:**

[7 S LINCOLN ST - SHOP 4 LESS.PDF](#)

#### b. Resolution Authorizing Staff To Apply For A Safe Routes To School Grant

Board to consider a resolution authorizing staff to apply for a Safe Routes to School grant to make safety improvements, including filling in sidewalk gaps and ADA ramps improvements, in the vicinity of Westview Hills Middle School, as well as committing matching funds as required by the grant.

<b>Background Of Subject Matter</b>	Sidewalk gaps along 65th Street, 64th Street, Ridge Road and Richmond Avenue will be completed, as well as ADA ramps included in the project limits.
<b>Additional Background</b>	The Village commits to providing matching funds for the project in the amount of 20% of the total project cost subject to the maximum federal match of 80% of the project costs not to exceed \$250,000.
<b>Recommendation</b>	Approve
<b>Type</b>	Resolution
<b>Budgeted</b>	Yes
<b>Budgeted Explanation</b>	Sufficient matching funds will be included in the FY 2025 budget for this project.

**Documents:**

[2023-09-15 - SAFE ROUTES MAYOR LETTER.PDF](#)

#### c. Interim Finance Director

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Board to consider an ordinance approving an agreement with GovTempsUSA to provide interim Finance Director services.

<b>Background Of Subject Matter</b>	It is currently expected that the Finance Director position will be filled on an interim basis through the end of the Fiscal Year, at which time we expect to have hired an employee to fill that role.
<b>Type</b>	Ordinance
<b>Budgeted</b>	Yes

**Documents:**

[GOVTEMPSUSA CONTRACT 2023 - FINANCE.PDF](#)

d. **Appointment Of Village Treasurer**

Board to consider an ordinance appointing an Interim Treasurer until a permanent Finance Director is hired.

<b>Background Of Subject Matter</b>	Per Village Code the Finance Director serves as the Village Treasurer. The Director position will be filled with an interim Director, but permission is sought to appoint another employee as Village Treasurer until a Director is hired.
<b>Additional Background</b>	In addition to other statutory duties, the Treasurer maintains bank accounts for Village and Pension Boards, and is a required signer on the pension account. Best practice suggests not placing a contracted interim employee on a bank account.
<b>Type</b>	Ordinance

e. **Appointment Of Attorney**

Board to consider a motion approving the Mayor's appointment of John Zemenak of the Law Office of John Zemenak, LLC as Village Attorney.

<b>Background Of Subject Matter</b>	Attorney Zemenak has served as the Village Attorney for 23 years & has now established his own law firm. The Mayor has appointed Mr. Zemenak & his new law firm as the Village Attorney, & seeks Village Board approval of this appointment.
<b>Additional Background</b>	Attorney Zemenak's practice will focus almost exclusively on representing the Village, which should result in more efficient & effective services. Billing rates will remain unchanged.
<b>Type</b>	Motion

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*