



Village Board Meeting
September 8, 2022
6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held August 25, 2022.

*Background Of
Subject Matter*

Required Parliamentary Procedure.

Type

Motion

Documents:

[2022-08-25 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #10

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

c. **Purchase Orders**

i. **PO 23200961**

Sargon Construction, Corp. \$40,680.00

Background Of Subject Matter Roof Replacement for Westmont Center (vendor change - replaces PO#23200334)

Type Purchase Order

Budgeted Yes

Documents:

[23200961.PDF](#)

ii. **PO 23200962**

Tyler Technologies, Inc \$30,000.00

Background Of Subject Matter Tyler Energov Assist Services

Type Purchase Order

Budgeted Yes

Documents:

[23200962.PDF](#)

iii. **Total Of Purchase Orders**

\$70,680.00

Background Of Subject Matter *

Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting

Background Of Subject Matter *

Type Motion

e. **Community Events**

i. **Wicked West Fest Halloween Events**

Board to consider an ordinance approving the following requests for the Westmont Chamber of Commerce sponsored Trick or Treat Trail event on Saturday, October 22, 2022 from 8:00am to 1:00pm:

1. Community Events Permit
2. Street Closures - Cass Avenue from Burlington to Naperville, Irving and Norfolk from Cass side Alley
3. Live Amplified Sound Permit

Background Of Subject Matter The event is scheduled for October 22, 2022. This is an annual event that has grown considerably in recent years.

Additional Background Activities will consist of foot races, costume contests, Trick-or-Treating, Trunk-or-Treating, pumpkin smashing, and casket races.

Type Ordinance

Documents:

[2022 - WICKED WEST FEST \(R\).PDF](#)

ii. **Westmont Park District Winter Beerfest - 2023**

Board to consider an ordinance approving the following requests from the Westmont Park District for the 2022 Winter Beer Festival to be held on February 18, 2023:

1. Community Event Permit
2. Temporary Liquor License Fee Waiver
3. Tent Fee Waiver
4. Food Truck Permit Fee Waivers

Background Of Subject Matter The Westmont Park District will host the Winter Beer Festival, Feb. 18, 2023 at Ty Warner Park from 2pm - 7pm. The participants will have access to 2oz pours of beer to sample. The event is fenced in and will take place in a large tent.

Type Ordinance

Documents:

[2023 - WINTER BEER FEST.PDF](#)

f. **Proclamation - National Suicide Prevention Month**

Board to consider a proclamation to declare September 2022 as National Suicide Prevention Month in the Village of Westmont.

Background Of Subject Matter *

Type Proclamation

Documents:

[2022 NATIONAL SUICIDE PREVENTION WEEK PROCLAMATION.PDF](#)

8. Unfinished Business

9. New Business

a. Proclamation - Chamber Of Commerce Week

Board to consider a proclamation declaring the week of September 11-17 2022 as Chamber of Commerce Week in Westmont, Illinois celebrating the work of the Westmont Chamber of Commerce and Tourism Bureau and the services provided to our community.

Background Of Subject Matter *

Type Proclamation

Documents:

[2022 CHAMBER OF COMMERCE WEEK PROCLAMATION.PDF](#)

b. Reduction Of Available Liquor Licenses

Board to consider an ordinance reducing the number of available Class 1 and Class 23 Liquor Licenses each by one (1) due to a liquor license forfeiture by Westmont Management LLC d/b/a El Delfin Mexican Seafood Restaurant at 6010 S. Cass Avenue Westmont, IL.

Background Of Subject Matter El Delfin Mexican Restaurant at 6010 S. Cass Ave. has cease to do business and their liquor licenses were deemed forfeited by the Liquor Commissioner in August, 2022.

Additional Background The board is asked to reduce the number of available Class 1 and Class 23 liquor licenses by one (1) each due to the forfeiture of liquor licenses for Westmont Management d/b/a El Delfin Mexican Seafood Restaurant. Gaming terminals have been removed.

Recommendation Approval

Type Ordinance

c. Increase In Available Class 1 Liquor Licenses

Board to consider an ordinance increasing the number of available Class 1 liquor licenses by one (1) for Candy Enterprises Inc. d/b/a Mrs. T's Pizza & Pub at 2 W. Naperville Road Westmont, IL.

Background Of Subject Matter Candy Enterprises has applied for a Class 1 liquor license for Mrs. T's Pizza & Pub at 2 W. Naperville Rd Westmont, IL. A background review has been completed and Mrs. T's Pizza & Pub is eligible to receive a Westmont Liquor License.

Additional Background Mrs. T's is relocating from Downers Grove, IL to Westmont at 2 W. Naperville Rd.

Recommendation Approve

Type Ordinance

d. Temporary Class 14 Liquor License

Board to consider an ordinance approving the Liquor Commissioner's issuance of a temporary Class 14 Liquor License to Suburbanite Bowl, Inc., 201 West Ogden

Avenue, Westmont, IL 60559.

Background Of Subject Matter Due to a change in the ownership, a temporary liquor license is required to allow for the uninterrupted sale and service of alcohol for a 90 day period.

Additional Background A formal background check will be conducted before the issuance of a permanent license to Suburbanite Bowl, Inc.

Recommendation Approve

Type Ordinance

Documents:

[CHAPTER 10 SECTION 10-42.PDF](#)

e. **B-1 Permit - Lynn Architects At 8 North Cass Avenue**

Board to consider an ordinance approving a B-1 Development Permit for Lynn Architects, LLC, to operate an architectural design office at 8 North Cass Avenue.

Background Of Subject Matter Mr. Michael Lynn requests approval to relocate his architectural office currently located in Elmhurst. The business has three full-time and two part-time employees.

Additional Background The 686 square-foot vacant space was previously occupied by a tailor. An office is a permitted use in the B-1 Zoning District without a Special Use Permit Approval when the floor area is under 1,000 square feet.

Type Ordinance

Documents:

[8 N CASS AVE LYNN ARCHITECTS.PDF](#)

f. **Award Of Bid Proposal - Quincy Streetscape Project**

Board to consider an ordinance awarding the bid proposal from R.W. Dunteman, Company for the Quincy Streetscape Project and authorizing a contract consistent with the bid documents.

Background Of Subject Matter The Village accepted bids from five contractors for the Quincy Streetscape Project. The low bidder was R.W. Dunteman, Co. with a corrected low bid of \$2,315,059.93, which is 8.91% below the Engineer's Estimate of \$2,541,633.73.

Additional Background R.W. Dunteman, Co., was awarded the CBD Alley G bid and the two projects will be coordinated. The Village is working with Quincy Station and Richmond Station to address parking and refuse collection during project construction.

Recommendation Staff recommends awarding the bid for an amount not to exceed \$2,315,059.63 to R.W. Dunteman, Co.

Type Ordinance

Budgeted Yes

Budgeted Explanation The Village budgeted \$2,800,000.00 for this project. The bid award is 17% below the budgeted amount.

Documents:

- [QUINCY STREETSCAPE RECOMMENDATION.PDF](#)
- [QUINCY STREET BID TABULATION.PDF](#)

g. Engineering Agreement - Quincy Streetscape Phase 3

Board to consider an ordinance authorizing an engineering agreement with Primera Engineering for Phase 3 Construction Engineering Services for the Quincy Streetscape Project.

Background Of Subject Matter	Request to approve the sum of \$204,693.50 for Phase 3 Construction Engineering for the Quincy Streetscape Project.
Additional Background	This project will include installation of a new curblin for Quincy and Lincoln Streets, and the installation of new streetlights, water main, storm sewers and street furniture. The roadside will be constructed of permeable pavers.
Recommendation	Staff recommends approval of this proposal in the amount of \$204,693.50 for Phase 3 Construction Engineering.
Type	Ordinance
Budgeted	Yes
Budgeted Explanation	Phase 3 Construction Engineering was budgeted at \$225,000.00.

Documents:

- [QUINCY STREETSCAPE - PRIMERA ENGINEERING PROPOSAL.PDF](#)

h. Agreement For Commercial Film Shoot

Board to consider an ordinance approving an agreement with Radical Media to perform a commercial film shoot in the Village of Westmont.

Background Of Subject Matter	Radical Media wishes to shoot a Toyota commercial in the Village during the week of 9/12, and requires various temporary street closures, traffic control, use of parking lots, etc.
Additional Background	This agreement identifies the needs of the production company, the tasks required of police, fire, and public works, and the payments due to the Village for allowing this filming.
Recommendation	Approve
Type	Ordinance

i. IGA With DuPage County

Board to consider an ordinance approving an Intergovernmental Agreement with DuPage County for an Interoperable Radio System.

Background Of Subject Matter	The Village and the County's ETSB collaborate on effective responses to 911 calls through an interoperable radio system. This IGA provides terms and costs for replacement radios and related equipment for use by Westmont's first responders.
Recommendation	Approve
Type	Ordinance
Budgeted	Yes

Documents:

[WESTMONT DUPAGE DEDIRS RADIO IGA 8-24-22.PDF](#)

j. **Surplus Property - Public Works Department**

Board to consider an ordinance declaring the attached inventory list of vehicles and construction equipment as outdated and/or unusable, as surplus property.

Background Of Subject Matter	*
Type	Ordinance
Budgeted	N/A

Documents:

[2022 PUBLIC WORKS VEHICLE SURPLUS LIST.PDF](#)

k. **Committees Of The Board Structure**

Board to approve an ordinance amending Chapter 2, Sec. 2-33. - Committees to restructure the standing committees of the Board of Trustees.

Background Of Subject Matter	Per discussion at the August 25, 2022 Administration & Finance Committee, the attached adjustments are submitted for the committee structure.
Type	Ordinance

Documents:

[MUNICIPALCODESEC2-33COMMITTEES.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.