



Village Board Meeting August 15, 2019 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held August 1, 2019.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

[2019-08-01 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #7

Total to be announced at the meeting.

*Background Of
Subject Matter*

*

Type

Motion

c. **Purchase Orders**

i. **PO 20200701**

Westmont Chamber of Commerce \$41,750.00

Background Of Subject Matter Chamber Tourism Work FY 2019-20

Type Purchase Order

Budgeted Yes

Documents:

[20200701.PDF](#)

ii. **PO 20200756**

Engineering Solutions Team \$79,796.00

Background Of Subject Matter Engineering services for widening & reconstruction of Parkway Avenue

Type Purchase Order

Budgeted Yes

Documents:

[20200756.PDF](#)

iii. **PO 20200757**

Compass Minerals America Inc \$106,188.00

Background Of Subject Matter Road Salt

Type Purchase Order

Budgeted Yes

Documents:

[20200757.PDF](#)

iv. **PO 20200758**

Sutton Ford \$76,695.56

Background Of Subject Matter Dump Truck Replacement

Type Purchase Order

Budgeted Yes

Documents:

[20200758.PDF](#)

v. **PO 20200759**

DuPage Convention & Visitors Bureau \$39,191.00

Background Of Subject Matter Annual Membership
Type Purchase Order
Budgeted Yes

Documents:

[20200759.PDF](#)

vi. **PO 20200798**

E. Anthony, Inc. \$29,465.00

Background Of Subject Matter Village Hall Security Door
Type Purchase Order
Budgeted No

Documents:

[20200798.PDF](#)

vii. **Total Of Purchase Orders**

\$ 373,085.56

Background Of Subject Matter *
Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *
Type Motion

e. **Proclamation - National Payroll Week 2019**

Board to consider a proclamation to declare the week of September 1-6, 2019 as National Payroll Week.

Background Of Subject Matter *
Type Proclamation

Documents:

[2019 PAYROLL WEEK PROCLAMATION.PDF](#)

f. **Hotel/Motel Grant Request - Park District - Holly Days**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$5,000 to the Westmont Park District to assist in Holly Days.

Background Of Subject Matter	This grant is awarded to the Park District to support the Holly Days community event, which attracts visitors to the Village.
Recommendation	The budget specifically identifies this grant. Unlike the general community grants, this is provided in advance of the event and is not subject to the reimbursement provisions of the general grants.
Type	Motion
Budgeted	Yes
Budgeted Explanation	Administration/Finance Committee unanimously recommended approval

Documents:

[HOTEL MOTEL GRANT REQUEST - PARK DISTRICT - HOLLY DAYS.PDF](#)

g. **Hotel/Motel Grant Request - Park District - Haunted Forest**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Haunted Forest activity.

Background Of Subject Matter	The Haunted Forest event began in 2006. Last year the event had over a 1,000 participants, including visitors from 21 communities in addition to Westmont. The money will be used to allow more elaborate sets, better costumes and more realistic props.
Additional Background	If all grants on this agenda are approved, the Park District will have been awarded a total of \$10,000. We will have an additional \$10,000 remaining in the Fiscal Year budget.
Recommendation	Administration/Finance Committee unanimously recommended approval
Type	Motion
Budgeted	Yes

Documents:

[HOTEL MOTEL GRANT REQUEST - PARK DISTRICT - HAUNTED FOREST.PDF](#)

h. **Hotel/Motel Grant Request - Park District - Concerts In The Park**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Concerts in the Park events.

Background Of Subject Matter	The Concerts in the Park events draw attendees from the community and neighboring towns. The Park District will use these funds to secure popular, more expensive bands, that could increase the attendance.
Additional Background	If all grants on this agenda are approved, the Park District will have been awarded a total of \$10,000. We will have an additional \$10,000 remaining in the Fiscal Year budget.
Recommendation	Administration/Finance Committee unanimously recommended approval
Type	Motion

Documents:

8. Unfinished Business

9. New Business

a. Hotel/Motel Grant Request - Park District - Summer Musical

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the performance of the Summer Musical.

Background Of Subject Matter	The summer musical event traditionally offers 6 shows which average 350 people per show, with 40% of those individuals coming from neighboring communities.
Additional Background	If all grants on this agenda are approved, the Park District will have been awarded a total of \$10,000. We will have an additional \$10,000 remaining in the Fiscal Year budget.
Recommendation	Administration/Finance Committee unanimously recommended approval.
Type	Motion
Budgeted	Yes

Documents:

b. Hotel/Motel Grant Request - Rotary Club - Calendar

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Rotary Club for the Community Event Calendar.

Background Of Subject Matter	This will promote events and activities of local government agencies, Chamber, WSEC, and service clubs to both residents and out of town visitors. The calendar will provide information on and photos from events to showcase Westmont and attract visitors.
Additional Background	If all grants on this agenda are approved, the Rotary Club will have been awarded a total of \$2,500. We will have an additional \$10,000 remaining in the Fiscal Year budget.
Recommendation	Administration/Finance Committee unanimously recommended approval.
Type	Motion
Budgeted	Yes

Documents:

c. Resolution For Improvement Under The Illinois Highway Code - Parkway Reconstruction Project

Board to consider an Illinois Department of Transportation Resolution for the Village's Parkway Reconstruction Project #19-00111-00-FP.

Background Of	Request to appropriate the sum of \$79,796 for Ph2 Design
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Subject Matter	Engineering for the Parkway Reconstruction Project (MFT#19-00111-00-FP) from the Village's allotment of Motor Fuel Tax Funds.
Additional Background	Staff recommends approval of the resolution in the amount of \$79,796.
Recommendation	Approve
Type	Resolution
Budgeted	Yes

Documents:

[PARKWAY IDOT MFT RESOLUTION PH2 ENGINEERING.PDF](#)

d. **Engineering Agreement - Lincoln & Irving Parking Lot Project**

Board to consider an ordinance authorizing an engineering agreement with Thomas Engineering Group for Phase 1 and Phase 2 Design Engineering Services for the proposed Parking Lot Project at Lincoln and Irving Streets.

Background Of Subject Matter	Request to approve the sum of \$79,938 for Phase 1 & 2 Design Engineering Services for the proposed Parking Lot Project located at the southeast corner of Lincoln and Irving Streets.
Additional Background	Parking lot shall include underground stormwater management, landscape improvements, and other related work.
Recommendation	Staff recommends approval of the proposal in the amount of \$79,938 for Phase 1 & Phase 2 Design Engineering Services.
Type	Ordinance
Budgeted	Yes

Documents:

[WESTMONT LINCOLN IRVING PARKING LOT DESIGN TEG PHASE 1 2 PROPOSAL.PDF](#)

e. **Security Door - Village Hall**

Board to consider an ordinance to approve a contract from E. Anthony, Inc. to furnish and install a security door at Village Hall.

Background Of Subject Matter	Security door to be installed at the south corridor of Village Hall. The door will include transom and glass with the color to match existing doors.
Type	Ordinance
Budgeted	No

Documents:

[VILLAGE OF WESTMONT - SECURITY DOOR PROPOSAL 07-24-19.PDF](#)

f. **Declare Items As Surplus Equipment**

Board to consider an ordinance to declare miscellaneous Fire Department items as surplus property.

Background Of Subject Matter	The property (as defined in the attachment) has outlived its useful life and is outdated, non-functioning, or is otherwise not
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economically maintainable. The equipment will be sold, donated, or scrapped as appropriate.

***Additional
Background***

This property, upon being declared surplus and disposed of, will be removed from the Village's property inventory.

Type

Ordinance

Documents:

[FIRE SURPLUS ORDINANCE 8-15-19 - A.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.