



Village Board Meeting
July 14, 2022
6:00 p.m.

1. **Call To Order**

2. **Roll Call**

3. **Pledge Of Allegiance**

4. **Open Forum**

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. **Reports**

a. **Board Reports**

- o Mayor
- o Clerk
- o Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. **Public Hearing**

a. **FY 2022-23 Appropriations Ordinance Public Hearing**

Board to conduct a public hearing for the Fiscal Year 2021-2022 Appropriations Ordinance.

*Background Of
Subject Matter*

In accordance with state statute, the Village must adopt an appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.

*Additional
Background*

The appropriation ordinance should exceed the expected amount to be spent. The budget is the financial plan of what the Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.

Type

Discussion Only

Budgeted

Yes

7. **Items To Be Removed From Consent Agenda**

8. **Consent Agenda (Omnibus Vote)**

a. **Village Board Minutes**

i. **Board Meeting Minutes**

Board to consider approving the minutes of the Village Board meeting held June 30, 2022.

Background Of Subject Matter Required Parliamentary Procedure
Type Motion

Documents:

[2022-06-30 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #6**

Total to be announced at the meeting.

Background Of Subject Matter *
Type Motion

c. **Purchase Orders**

i. **PO 23200541**

V3 Construction Group, Ltd \$657,500.00

Background Of Subject Matter 61st St. & Cumnor Rd. Basin Improvements Construction
Type Purchase Order
Budgeted Yes

Documents:

[23200541.PDF](#)

ii. **PO 23200542**

West Town Mechanical \$197,912.00

Background Of Subject Matter Rooftop HVAC Unit - PD
Type Purchase Order
Budgeted Other

Documents:

[23200542.PDF](#)

iii. **PO 23200543**

Westmont Chamber of Commerce and Tourism Bureau \$30,000.00

Background Of Subject Matter Westmont Automile

Type Purchase Order

Budgeted Yes

Documents:

[23200543.PDF](#)

iv. **Total Of Purchase Orders**

\$ 885,412.00

*Background Of
Subject Matter* *

Type Purchase Order

d. **Total Of Purchase Order And Finance Ordinance**

Total to be announced at the meeting.

*Background Of
Subject Matter* *

Type Motion

e. **Community Events**

i. **TW Craft Beer Fest**

Board to consider approving an ordinance for the following requests from the TW Group, Inc.:

1. Amplified Sound Permit
2. Tent Permit Fee Waiver
3. Food Truck Permit Waiver
4. Water hook-up fee waiver
5. Liquor license fee waiver

*Background Of
Subject Matter* This is a charity fundraiser event that is scheduled to take place at Ty Warner Park as in previous years. The benefiting charities will be People's Resource Center and Hinsdale Wellness House for Living with Cancer.

Type Ordinance

Documents:

[COMMUNITY EVENT PERMIT APP- 2022 \(1\).PDF](#)
[TW GROUP - SITE PLAN.PDF](#)

9. **Unfinished Business**

10. **New Business**

a. **Police Pension Board Of Trustees Appointment**

Board to consider a motion approving Mayor Gunter's appointment of Mr. John Saksa as a Trustee of the Westmont Police Pension Board.

Background Of Subject Matter This appointment is a two year term.
Type Motion

b. **FY 2022-23 Appropriations Ordinance**

Board to consider an ordinance adopting the Fiscal Year 2022-2023 Appropriations Ordinance.

Background Of Subject Matter In accordance with state statute, the Village must adopt an appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.

Additional Background The appropriation ordinance should exceed the expected amount to be spent. The budget is the financial plan of what the Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.

Type Ordinance

Budgeted Yes

Documents:

[2023 APPROPRIATION ORDINANCE \(FY 2022-23\).PDF](#)

c. **B1 Permit - Dr. Annie Ubatuba At 100 South Cass Avenue - Elevations**

Board to consider an ordinance approving an amended B-1 Development Permit for Dr. Annie Ubatuba, DVM, to renovate the exterior of the building located at 100 South Cass Avenue.

Background Of Subject Matter On November 4, 2021, the Board approved a Special Use Permit, Variance, and B-1 Development Permit for an animal clinic at 100 South Cass Avenue. Currently undergoing interior renovations, the petitioner now proposes facade improvements to the exterior.

Additional Background The mansard roof will be removed, and brick elevations restored with new storefronts/windows. Design is consistent with the Downtown Design Guidelines. Building enhancements may be approved in accordance with 7.02(F)(2) and (3) through a B1 Permit.

Type Ordinance

Documents:

[100 S CASS B1 APP AND SUPPORTING DOCS.PDF](#)

d. **Reduction In Available Class 2 Liquor Licenses**

Board to consider an ordinance reducing the number of available Class 2 Liquor Licenses by one (1) due to the forfeiture of a Class 2 Liquor License by Moskva Caffè LLC., 13 N. Cass Avenue.

Background Of Subject Matter Moskva Caffè LLC., 13 N. Cass Ave, ceased to do business including sale and service of alcohol. They forfeited the local

and State liquor license as a result.

Additional Background The Board is asked to reduce the number of available Class 2 liquor licenses by one due to the closure of Moskva Caffè LLC., 13 N. Cass Avenue.

Recommendation Approve

Type Ordinance

e. **Award Of Bid Proposal - 2022 61st Street And Cumnor Road Basin Improvements**

Board to consider an ordinance awarding the bid proposal from V3 Construction Group for the 2022 61st Street and Cumnor Road Basin Improvements and authorizing a contract consistent with the bid documents.

Background Of Subject Matter The Village accepted bid proposals from 6 contractors for the 2022 61st street and Cumnor Road Basin Project. The Low bidder was V3 Construction with a low bid of \$657,500.00 (approx 15% below Engineer's Estimate of \$782,000.00).

Additional Background The Village received a grant for DuPage County Storm water management for \$134,211 which equates to about 25% of the project.

Recommendation Staff recommends awarding the bid of \$657,500.00 to V3 Construction.

Type Ordinance

Budgeted Yes

Documents:

[BID RECOMMENDATION LETTER \(2\).PDF](#)

f. **Resolution For Maintenance Under The Illinois Highway Code**

Board to consider an Illinois Department of Transportation Resolution for the Village's 2022 MFT Resurfacing project #BLR 14220_2022.

Background Of Subject Matter Request to appropriate the sum of \$ 1,800,000 for the 2022 MFT Resurfacing Project (MFT#BLR 14220_2022) from the Village's allotment of Motor Fuel Tax Funds

Recommendation Staff Recommends approval of the resolution in the amount of \$1,800,000 for the 2022 MFT resurfacing project(MFT#BLR 14220_2022) from the Village's allotment of Motor Fuel Tax Funds.

Type Resolution

Budgeted Yes

g. **Award Of Bid Proposal - 2022 MFT Resurfacing Project**

Board to consider an ordinance awarding the bid proposal from Schroeder Asphalt Service, Inc. for the Village's 2022 MFT Resurfacing Project (MFT#BLR 14220_2022) and authorizing a contract consistent with the bid documents.

Background Of Subject Matter The Village accepted bid proposals from 5 contractors for the 2022 MFT Resurfacing Project. The low bidder is Schroeder Asphalt Services, Inc. with a total bid of \$1,671,981.18. This is

below the Engineer's Cost Estimate of \$1,801,255.50.

Recommendation Staff recommends awarding the contract to Schroeder Asphalt Services, Inc. with a bid of \$1,671,981.18.

Type Ordinance

Budgeted Yes

Documents:

[2022 MFT RESURFACING - BID RECOMMENDATION LETTER.PDF](#)

h. **Agreement With Flock Group, Inc.**

Board to consider an ordinance approving an agreement with Flock Group, Inc. to use its license plate detection technology and related services.

Background Of Subject Matter This agreement allows the Police Department to purchase and install 8 cameras and related technology for the purpose of capturing video and audio footage and images of suspect vehicles for law enforcement purposes.

Recommendation Approve

Type Ordinance

Documents:

[WESTMONT FLOCK GROUP AGREEMENT VILLAGE EDITS 6 28 22.DOCX.PDF](#)

i. **Amend Sections 78-219 And 78-226 Of The Code Of Ordinances**

Board to consider an ordinance amending Sections 78-219 and 78-226 of the Westmont Municipal Code to amend the list of stop intersections and yield intersections in the Village.

Background Of Subject Matter This amendment will authorize the Village to replace the yield signs with stop signs where, Linden, Warwick, and Wilmette intersect with Burlington Avenue.

Type Ordinance

j. **Water Rate Text Amendment**

Board to consider an ordinance approving a text amendment to Chapter 82, Article IV, Division 2 of the Westmont Code of Ordinances.

Background Of Subject Matter This change would allow water rates to change administratively by passing through increases in rates from our supplier and providing for a 2.5% inflationary increase for Village distribution costs. Out-of-town rates will be 150% of in-town rates.

Additional Background Our supplier announced a \$0.21 per 1,000 gallons increase. The Village's previous plan called for specific infrastructure increases followed by inflationary increases, but other revenues let us skip the infrastructure increases.

Type Ordinance

11. Miscellaneous

12. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

13. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.