



Village Board Meeting
June 29, 2023
6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held June 15, 2023.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

[2023-06-15 VILLAGE BOARD MEETING MINUTES \(1\).PDF](#)

b. Finance Ordinance

i. Finance Ordinance #5

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

c. **Purchase Orders**

i. **PO 24200279**

MONROE TRUCK EQUIPMENT INC. \$73,836.00

Background Of Subject Matter 2026 international HV607 -build out(Replacing #118)

Type Purchase Order

Budgeted Yes

Documents:

[24200279.PDF](#)

ii. **PO 24200345**

BAXTER & WOODMAN, INC. \$60,000.00

Background Of Subject Matter 2023/2024 GIS Consulting Services

Additional Background This is a simultaneous payment, included in the finance ordinance.

Type Purchase Order

Budgeted Yes

Documents:

[24200345.PDF](#)

iii. **PO 24200351**

General Refrigeration Service, LLC \$75,000.00

Background Of Subject Matter HVAC replacement - Westmont Centre

Type Purchase Order

Budgeted Yes

Documents:

[24200351.PDF](#)

iv. **PO 24200393**

VILLAGE OF ADDISON \$490,430.00

Background Of Subject Matter Fire Dispatch & Alarm Services & Hardware Maint Fees

Additional Background This purchase order is an encumbrance of an estimated annual amount, and payments will be made as needed during the course of the year. The first payment is

included in the finance ordinance, which will be approved simultaneously with this PO.

Type Purchase Order
Budgeted Yes

Documents:

[24200393.PDF](#)

v. **PO 24200931**

VILLAGE OF ADDISON \$361,510.00

Background Of Subject Matter This purchase order is an encumbrance of an estimated annual amount, and payments will be made as needed during the course of the year. The first payment is included in the finance ordinance, which will be approved simultaneously with this PO.

Type Purchase Order
Budgeted Yes

Documents:

[24200391.PDF](#)

vi. **Total Of Purchase Orders**

\$1,060,776.00

Background Of Subject Matter *
Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

Background Of Subject Matter *
Additional Background *
Type Motion

8. **Unfinished Business**

9. **New Business**

a. **Establishment Of A Downtown Incentive Program**

Board to consider an ordinance approving a Downtown Incentive Program (DIP) for the Village of Westmont's Central Business District.

Background Of Subject Matter The DIP provides financial incentive grants to property and business owners in the CBD. Matching funds can be requested for improvement projects, with incentives for better design. The DIP will replace all previous Facade and Life Safety Grant programs.

Additional Background Research and input was facilitated by a selected consultant and included interviews with local stakeholders, a working group comprised of Village staff and elected and appointed officials, with presentations to and recommendations from the CDC.

Type Ordinance

Budgeted Yes

Documents:

[WESTMONT DOWNTOWN INCENTIVE PROGRAM - FINAL DRAFT VB.PDF](#)

b. **Downtown Incentive Program - FY2024 Annual Budget And Activity Targets**

Board to consider an ordinance adopting the FY2024 Downtown Incentive Program (DIP) Annual Budget and Activity Targets.

Background Of Subject Matter In accordance with the DIP procedures, the Board defines the program parameters on an annual basis to establish tier funding, eligible activities, incentive bonuses, and any other program specifics to be amended.

Additional Background As a newly adopted program, it is necessary to amend the prescribed funding cycle and approval procedures to align with the FY2024 budget cycle. Additional language creates limited exceptions to fund eligible past projects.

Type Ordinance

Budgeted Yes

Documents:

[FY2024 DIP ANNUAL BUDGET AND ACTIVITY TARGETS.PDF](#)

c. **Award Of Bid Proposal - 13-19 E Burlington And 21 E Burlington Building Demolition**

Board to consider an ordinance awarding the bid proposal from Fowler Enterprises, LLC for the demolition of the buildings located at 13-19 E Burlington and 21 E Burlington and authorizing a contract consistent with the bid documents.

Background Of Subject Matter The Village accepted bid proposals from five vendors for the demolition of the buildings. Fowler Enterprises, LLC was the low bid of \$144,950.00. Staff has checked references for this contractor and the references were satisfactory.

Additional Background This project will include the demolition of the existing strip mall and Haraldsen's garage, as well as asbestos abatement, security fencing, backfill and landscape restoration. The asbestos abatement cost is included as a bid allowance.

Recommendation Staff recommends awarding the bid of \$144,950.00 to Fowler Enterprises, LLC.

Type Ordinance

Documents:

[PW ATTACHMENT 6 22 23.PDF](#)

d. **Intergovernmental Agreement - Mutual Aid Box Alarm System**

Board to consider an ordinance approving a revised Intergovernmental Agreement for participation in the Mutual Aid Alarm Box System (MABAS).

Background Of Subject Matter	MABAS is a multi-state organization that coordinates mutual aid responses to emergencies & disasters that require a significant deployment of resources. MABAS & its participants have updated their master agreement (IGA) which its members must approve.
Additional Background	The Village currently participates in MABAS, & approval of this new IGA is required for continuing participation. Once approved, the Village will receive the benefit of the multi-state mutual aid in the event of a catastrophic incident or emergency.
Recommendation	Approve
Type	Ordinance

Documents:

[WESTMONT MABAS IGA ORDINANCE - DRAFT.PDF](#)
[WESTMONT MABAS IGA 6 29 23.PDF](#)

e. **Repeal Of Municipal Code, Section 82-101 - Private Lead Water Service Line Replacement**

Board to consider an ordinance repealing Municipal Code, section 82-101, Private lead water service line replacement.

Background Of Subject Matter	While trying to obtain our most recent operating permit, the submittal was declined by IEPA until the Village committed in writing to replacing all known lead services in the project area. The Municipal Code currently requires a cost share.
Additional Background	Staff is requesting to repeal Municipal Code, section 82-101, which requires property owners to pay the cost of the private side service replacement. This will allow staff the flexibility to replace these services to receive IEPA operating permits.
Recommendation	Staff recommends repeal of Municipal Code, section 82-101.
Type	Ordinance
Budgeted	N/A

10. **Miscellaneous**

11. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.