



Village Board Meeting
May 18, 2023
6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held May 4, 2023.

*Background Of
Subject Matter*

Required Parliamentary Procedure.

Type

Motion

Documents:

[2023-05-04 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #2

Total to be announced at the meeting

Background Of Subject Matter *

Type Motion

c. **Purchase Orders**

i. **PO 24200044**

MEADE, INC. \$110,000.00

Background Of Subject Matter 2024 Locate/Repair Lights

Type Purchase Order

Budgeted Yes

Documents:

[24200044.PDF](#)

ii. **PO 24200045**

Donald E. Morris Architect P.C. \$158,720.00

Background Of Subject Matter This purchase order represents the estimated annual amount, and payments will be made as needed during the course of the year.

Type Purchase Order

Budgeted Yes

Documents:

[24200045.PDF](#)

iii. **PO 23200350-02**

Chandler Services, Inc. \$198,216.06

Background Of Subject Matter Change Order #1 for Squad 183 Refurbishment. Request to increase PO \$64,111.08, due to additional cost from supply chain shortages.

Additional Background This is a simultaneous payment, included in the finance ordinance.

Type Purchase Order

Budgeted Yes

Budgeted Explanation Over budget but funds available in Vehicle Replacement Fund.

Documents:

[23200350.PDF](#)

iv. **PO 24200076**

LITHOPRINT INC. \$38,700.00

Background Of Subject Matter Printing for FYE 2024 Village Newsletters
Type Purchase Order
Budgeted Yes

Documents:

[24200076.PDF](#)

v. **PO 24200101**

Thomas Engineering Group LLC \$96,500.00

Background Of Subject Matter CBD Alley H - Eng. Ph. 3 VB approved 5/4/23
Type Purchase Order
Budgeted Yes

Documents:

[24200101.PDF](#)

vi. **PO 24200102**

R.W. Dunteman Company \$969,300

Background Of Subject Matter 2023 Sidewalk Project - Const. VB approved 5/4/23
Type Purchase Order
Budgeted Yes

Documents:

[24200102.PDF](#)

vii. **PO 24200104**

Zoll Medical Corporation \$63,834.42

Background Of Subject Matter Lease for 6 Cardiac Monitors
Type Purchase Order
Budgeted Yes

Documents:

[24200104.PDF](#)

viii. **PO 24200105**

Howmedica Osteonics Corp. \$25,402.05

Background Of Subject Matter EMS Supplies
Type Purchase Order

Budgeted Yes

Documents:

[24200105.PDF](#)

ix. **PO 24200108**

CURRIE MOTORS \$59,215.00

Background Of Subject Matter One (1) 2022 F-250 4x4 SD Regular Cab

Type Purchase Order

Budgeted Yes

Documents:

[24200108.PDF](#)

x. **PO 24200109**

R.W. Dunteman Company \$1,196,373.60

Background Of Subject Matter Residential Alley 1S- Const. VB approved 5/4/23

Type Purchase Order

Budgeted Yes

Documents:

[24200109.PDF](#)

xi. **PO 24200110**

COPENHAVER CONSTRUCTION INC \$1,141,579.00

Background Of Subject Matter CBD Alley H - Construction VB approved 5/4/23

Type Purchase Order

Budgeted Yes

Documents:

[24200110.PDF](#)

xii. **PO 24200111**

Primera Engineers, Ltd. \$74,300.00

Background Of Subject Matter 2023 Sidewalk Project -Eng. Ph.3 VB approved 5/4/2

Type Purchase Order

Budgeted Yes

Documents:

[24200111.PDF](#)

xiii. **PO 24200112**

Thomas Engineering Group LLC \$118,500.00

Background Of Subject Matter Res. Alley 1S- Construction Eng.VB approved 5/4/23

Type Purchase Order

Budgeted Yes

Documents:

[24200112.PDF](#)

xiv. **PO 24200103**

K L F ENTERPRISES, INC. \$62,000

Background Of Subject Matter Demolition of 109 N. Cass Ave.

Type Purchase Order

Budgeted Yes

Documents:

[24200103 \(1\).PDF](#)

xv. **PO 24200122**

Polaris Sales Inc. \$52,304.19

Background Of Subject Matter Police ATV

Type Purchase Order

Budgeted Yes

Documents:

[24200122.PDF](#)

xvi. **Total Of Purchase Orders**

\$4,364,944.32

Background Of Subject Matter *

Additional Background *

Type Motion

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

Background Of Subject Matter *

**Additional
Background** *

Type Motion

e. **Proclamation - National Boating Safety Week**

Board to consider a proclamation declaring May 20-26, 2023 as National Boating Safety Week in the Village of Westmont.

**Background Of
Subject Matter** The U.S. Coast Guard and all its partners encourage boat owners and participants to practice safe boating.

Type Proclamation

Documents:

[2023 BOATING SAFETY WEEK PROCLAMATION.PDF](#)

f. **Proclamation- Emergency Medical Services Week**

Board to consider a proclamation to declare May 21-27, 2023 as Emergency Medical Services Week in the Village of Westmont

**Background Of
Subject Matter** *

Type Proclamation

Documents:

[2023 EMS WEEK PROCLAMATION.PDF](#)

g. **Surplus Property - Westmont Fire Department**

Board to consider an ordinance declaring the attached list of outdated and or unusable inventory as surplus property.

**Background Of
Subject Matter** *

Type Ordinance

Documents:

[2023 MAY - FIRE DEPARTMENT SURPLUS.PDF](#)

8. Unfinished Business

a. **2023 Taste Of Westmont**

Board to consider an ordinance approving a request from the Westmont Special Events Corporation for a Community Event Permit, including public street and parking lot closures, for the 2023 Taste of Westmont Event.

**Background Of
Subject Matter** WSEC will be hosting the annual Taste of Westmont July 13-16, 2023 in Downtown Westmont on Cass Avenue from Naperville Road to Burlington Avenue. This 4-day street festival is an annual event. The fee waivers were approved at the 05/04/2023 Board Meeting.

Type Ordinance

Documents:

[2023 TASTE APPLICATION - REDACTED.PDF](#)

[2023 TASTE MAP.PDF](#)

9. New Business

a. **Residential Garage Variance - 402 North Park Street**

Board to consider an ordinance approving a request from Clinton Mathis, regarding the property located at 402 North Park Street, for a Zoning Ordinance Variance to increase the maximum allowable size and length of a detached garage.

Background Of Subject Matter The petitioner seeks to increase the maximum allowable size and length of a detached garage to accommodate vehicles and lawn maintenance equipment on a lot that is over 20,000 square feet in size.

Additional Background Code restricts detached garages to 576 square feet and 28 feet in length. The proposed garage would be 960 square feet and 40 feet in length. As a condition of approval, the garage would be located a minimum of 6 feet from the side yard lot line.

Recommendation At its meeting on May 10, 2023, the Planning and Zoning Commission recommended approval of this item with a 5-1 vote, subject to the setbacks as shown on the site plan.

Type Ordinance

Documents:

[2023-05-18 PZC 013-2023 BOARD MEMO - 402 N PARK.PDF](#)

[PZC 013-2023 APPLICATION AND SUPPORTING DOCS.PDF](#)

b. **Hotel/Motel Grant Request - Park District - Concerts In The Park**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Concerts in the Park events.

Background Of Subject Matter The Concerts in the Park events draw attendees from the community and neighboring towns. The Park District will use a portion of these funds to promote the event.

Additional Background If all grants on this agenda are approved, the Park District will have been awarded a total of \$7,500 of the Community-Wide funds. We will have an additional \$15,000 remaining in the Fiscal Year budget.

Type Motion

Budgeted Yes

Documents:

[2023 CONCERTS IN THE PARK HOTEL MOTEL GRANT.PDF](#)

c. **Hotel/Motel Grant Request - Park District - Musical**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Summer Musical event.

Background Of Subject Matter The Progressive Village Performance Network performs a musical that brings people to the Village. Traditionally the event offers six shows, which average 350 people per show, with 40% of those individuals coming from outside of Westmont.

Additional Background If all grants on this agenda are approved, the Park District will have been awarded a total of \$7,500 of the Community-Wide funds. We will have an additional \$15,000 remaining in the Fiscal Year budget.

Type Motion

Budgeted Yes

Documents:

[2023 PERFORMING ARTS HOTEL MOTEL GRANT.PDF](#)

d. **Hotel/Motel Grant Request - Park District - Haunted Forest**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Haunted Forest event.

Background Of Subject Matter The Haunted Forest event began in 2006. In prior years the event had over 1,400 participants, including visitors from 21 communities in addition to Westmont. The money will be used to allow more elaborate sets, better costumes and more realistic props.

Additional Background If all grants on this agenda are approved, the Park District will have been awarded a total of \$7,500 of the Community-Wide funds. We will have an additional \$15,000 remaining in the Fiscal Year budget.

Type Motion

Budgeted Yes

Documents:

[2023 HAUNTED FOREST HOTEL MOTEL GRANT.PDF](#)

e. **Hotel/Motel Grant Request - Park District - Holly Days**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$5,000 to the Westmont Park District to assist in Holly Days.

Background Of Subject Matter This grant is awarded to the Park District to support the Holly Days community event, which attracts visitors to the Village.

Additional Background The budget specifically identifies this grant. Unlike the general community grants, this is provided in advance of the event and is not subject to the reimbursement provisions of the general grants.

Type Motion

Budgeted Yes

Documents:

[2023 HOLLY DAYS HOTEL MOTEL GRANT.PDF](#)

f. Award Of Bid Proposal- Gasoline And Diesel Fuel

Board to consider an ordinance awarding the bid proposal from Al Warren Oil Company, Inc. to furnish and deliver gasoline and diesel fuel, and authorizing a fuel purchase contract.

Background Of Subject Matter	This fuel purchase is part of a joint bid with DuPage County and various other communities. The County accepted bid proposals from five contractors for the fuel purchase. The low bidder was Al Warren Oil Company, Inc.
Additional Background	The duration of this fuel purchase contract is for the period April 1, 2023 through March 31, 2024, with three (3) one-year options to extend.
Recommendation	Staff recommends awarding the contract to Al Warren Oil Company, Inc. for an amount not to exceed \$300,000.00.
Type	Ordinance
Budgeted	Yes

Documents:

[GASOLINE AND DIESEL FUEL FOR DUPAGE COUNTY 23-011-DOT BID TAB.PDF](#)
[FUEL QUANTITIES.PDF](#)

g. Acceptance Of Proposal- Building Demolition 109 N. Cass

Board to consider an ordinance awarding the bid proposal from KLF Enterprises for the demolition of Village-owned property at 109 N. Cass Avenue, and authorizing a contract for such demolition.

Background Of Subject Matter	Staff received three quotes for the demolition of the former Toon property located at 109 N. Cass Ave. The lowest quote was from KLF Enterprises in the amount of \$62,000.00.
Additional Background	This demolition work will include removal of the main building and accessory structure, removal of foundation walls, backfilling with clean fill and seed and blanket. A fence will also be installed during the demolition.
Recommendation	Staff recommends acceptance of the quote from KLF Enterprises in the amount of \$62,000.00.
Type	Ordinance

Documents:

[KLF 109 N CASS.PDF](#)

h. Engineering Agreement - Phase 2 Design Engineering For Lincoln Street And 55th Street Watermain Extensions

Board to consider an ordinance authorizing an engineering agreement with Baxter and Woodman, Inc for Phase 2 design engineering services for the Lincoln Street and 55th Street watermain extensions project.

Background Of Subject Matter	Request to approve the sum of \$46,600.00 for Phase 2 design engineering services for the Lincoln Street and 55th Street Watermain Extensions project.
Additional Background	This project consists of design engineering for proposed watermain extensions on Lincoln Street from 41st to Ogden, 41st Street from Adams to Grant and along 55th Street from Williams to King Arthur apartments.
Recommendation	Staff recommends approval of this proposal in the amount of \$46,600.00 for Phase 2 design engineering.
Type	Ordinance
Budgeted	Yes

Documents:

[ENGINEERING PROPOSAL LINCOLNST 55THST WTRMNEXT.PDF](#)

i. Engineering Agreement- 2023 MFT Resurfacing Project

Board to consider an ordinance authorizing an engineering agreement with Primera Engineers, Ltd for Phase 3 construction engineering services for the 2023 MFT Resurfacing Project.

Background Of Subject Matter	Request to approve the sum of \$89,955.00 for Phase 3 construction engineering services for the Village's 2023 MFT Resurfacing Project.
Recommendation	Staff recommends approval of this proposal in the amount of \$89,955.00 for Phase 3 construction engineering.
Type	Ordinance
Budgeted	Yes

Documents:

[2023 MFT RESURFACING CONSTRUCTION ENGINEERING PROPOSAL.PDF](#)

j. Hygieneering Agreements

Board to consider an ordinance approving the following agreements with Hygieneering, Inc.:

- A. Agreement for Lockout/Tagout Compliance Assessment.
- B. Agreement for Lockout/Tagout Program Update and Training.
- C. Agreement for Confined Space Compliance Assessment.
- D. Agreement for Confined Space Program Update and Training.

Background Of Subject Matter	These agreements are part of ongoing efforts by the Public Works Department to assess and update its programs/procedures and to provide employee training regarding required work and safety protocols.
Additional Background	The costs of these services are \$5,295.00, \$9,265.00, \$5,295.00 and \$9,264.00 respectively. The services and training are expected to be completed by July 18, 2023.
Recommendation	Approve
Type	Ordinance

Budgeted Yes

Documents:

[WESTMONT HYGIENEERING LO-TO ASSESSMENT AGREEMENT FINAL 5 11 23.PDF](#)
[WESTMONT HYGIENEERING CONFINED SPACE PROGRAM TRAINING AGREEMENT FINAL 5 11 23.PDF](#)
[WESTMONT HYGIENEERING COMPLIANCE ASSESSMENT AGREEMENT FINAL 5 11 23.PDF](#)
[WESTMONT HYGIENEERING LO-TO PROGRAM AGREEMENT FINAL 5 11 23.PDF](#)

k. Purchase Authorization- Large Dump Trucks

Board to consider an ordinance authorizing the purchase of five (5) large dump trucks for the Public Works Department.

Background Of Subject Matter Due to supply chain issues with large trucks, staff is requesting authorization to place orders for five large dump trucks budgeted for FY24 and FY25. If the trucks are ordered now, the Village could expect delivery of the trucks in late 2025 or 2026.

Additional Background This truck order includes purchase of the cab and chassis from Rush Truck Centers and fitting of the trucks by Monroe Truck Equipment. These vendors are part of purchasing cooperatives. Trucks 104, 118, 120, 144 and 203 will be replaced.

Recommendation Staff recommends approval of purchase orders for Rush Truck Centers in the amount of \$611,490.00 and Monroe Truck Equipment in the amount of \$457,614.00.

Type Ordinance

Budgeted Yes

Budgeted Explanation Trucks 104, 144 and 203 are budgeted in FY2024 and trucks 118 and 120 are budgeted in FY2025.

Documents:

[TRUCK QUOTES RUSH MONROE.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.