



**Village Board Meeting**  
**May 4, 2023**  
**6:00 p.m.**

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Oath Of Office

Village Clerk Virginia Szynski to administer the oath of office to newly elected trustees:

- o Marie Guzzo
- o Linda Liddle
- o Steve Nero

*Background Of Subject Matter* \*

*Type* Discussion Only

b. Roll Call Of The New Village Board

*Background Of Subject Matter* \*

*Type* Discussion Only

c. Board Reports

- o Mayor
- o Clerk
- o Trustees

*Background Of Subject Matter* \*

*Type* Discussion Only

6. Items To Be Removed From Consent Agenda

## 7. Consent Agenda (Omnibus Vote)

### a. Village Board Minutes

#### i. Board Meeting Minutes

Board to consider approving the following Meeting Minutes:

- o 2023-24 Budget Workshop Meeting held on April 15, 2023
- o Village Board Meeting held on April 20, 2023

*Background Of Subject Matter* Required parliamentary procedure  
*Type* Motion

*Documents:*

[2023-04-15 BUDGET WORKSHOP 2023 MINUTES.PDF](#)

[2023-04-20 VILLAGE BOARD MEETING MINUTES.PDF](#)

### b. Finance Ordinance

#### i. Finance Ordinance #1

Total to be announced at the meeting

*Background Of Subject Matter* \*  
*Type* Motion

### c. Purchase Orders

#### i. PO 24200031

TYLER TECHNOLOGIES, INC. \$31,500.00

*Background Of Subject Matter* Tyler Energov Assist Services  
*Type* Purchase Order  
*Budgeted* Yes

*Documents:*

[24200031.PDF](#)

#### ii. PO 24200032

Imperial Service Systems, Inc. \$51,000.00

*Background Of Subject Matter* Office Cleaning for Public Works and Village Hall  
*Type* Purchase Order  
*Budgeted* Yes

*Documents:*

[24200032.PDF](#)

iii. **PO 24200034**

CLARKE ENVIRONMENTAL MOSQUITO \$80,600.00

**Background Of Subject Matter** Mosquito Abatement FY 24  
**Type** Purchase Order  
**Budgeted** Yes

**Documents:**

[24200034.PDF](#)

iv. **Total Of Purchase Orders**

\$163,100.00

**Background Of Subject Matter** \*  
**Additional Background** \*  
**Type** Motion

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

**Background Of Subject Matter** \*  
**Additional Background** \*  
**Type** Motion

e. **Proclamation - Police Week**

Board to consider a proclamation declaring May 14-20, 2023 as Police Week in the Village of Westmont.

**Background Of Subject Matter** \*  
**Type** Proclamation

**Documents:**

[2023 POLICE WEEK.PDF](#)

f. **Proclamation - Public Service Week**

Board to consider a proclamation declaring May 7-13, 2023 Public Service Week in the Village of Westmont.

**Background Of Subject Matter** \*  
**Type** Proclamation

**Documents:**

g. **Proclamation - Public Works Week**

Board to consider a proclamation declaring May 21-27, 2023 Public Works Week in the Village of Westmont.

**Background Of** \*  
**Subject Matter**  
**Type** Proclamation

**Documents:**

8. **Unfinished Business**

a. **2023 Race To The Flag 5K**

Board to consider an ordinance approving the following requests for the 2023 Race to the Flag 5K to be held on May 27, 2023:

1. Community Events permit including street closures
2. Live Amplified Sound Permit

**Background Of** The RTTF 5K is hosted by the Westmont Park District. The  
**Subject Matter** People's Resource Center is the beneficiary of the fundraiser. There are no proposed changes to the request from previous years.  
**Type** Ordinance

**Documents:**

b. **2023 Westmont Lions Foundation Spring Fling 2023**

Board to consider an ordinance approving the following requests for the Westmont Spring Fling Red, White & BBQ Festival hosted by the Westmont Lions Foundation, May 26 - May 28, 2023:

1. Community Events Permit
2. Liquor License Fee Waiver
3. Amusement Fee Waiver
4. **Live Amplified Sound Permit**
5. Tent Permit Fee Waiver
6. Temporary Banner Permit Waiver

**Background Of** This is a festival held by Westmont Lions Foundation which  
**Subject Matter** serves as a fundraiser to fund service projects in the local community and beyond.

**Additional** From May 1 - May 30, 4ft x 8ft Banners will be placed at 4

**Background** distinct locations: 1) Westmont Shell 63rd & Cass, 2) GUS Auto Cass & Ogden, 3) Corner of Cass & Burlington, 4) Park District S. Curve on 35th Street

**Type** Ordinance

**Documents:**

[2023 - SPRING FLING - REDACTED.PDF](#)

c. **2023 - Westmont Cruisin' Nights & Street Fair**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2023 Cruisin' Nights and Street Fair events:

1. Community Events Permit
2. Tent Permit Fee Waiver
3. Live Amplified Sound Permit for event hours
4. Street & Public Right of Way Closures

**Background Of Subject Matter** Cruisin' Nights is hosted by WSEC and is a festival-style car show similar to previous years. Live entertainment is provided on Cass Avenue. The event is popular and provides a great opportunity for local businesses.

**Additional Background** Street Closures: Cass Avenue from Burlington to Naperville Road; side streets 1 block east & west of the event. Public parking allowed at the parking lots at Cass/Burlington, Irving/Lincoln and side streets including Burlington.

**Type** Ordinance

**Documents:**

[2023 STREET FAIRS.PDF](#)

[WSEC CRUISIN NITE MAP 2023.PDF](#)

d. **2023 Taste Of Westmont**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for the 2023 Taste of Westmont Event:

1. Liquor License Fee Waiver
2. Amusement License Fee Waiver
3. Tent Permit Fee Waiver
4. Food Truck Fee Waiver
5. Live Amplified Sound Permit Fee Waiver

**Background Of Subject Matter** WSEC will be hosting the annual Taste of Westmont July 13-16, 2023 in Downtown Westmont on Cass Avenue from Naperville Road to Burlington Avenue. This 4-day street festival is an annual event.

**Additional** The layout is similar to previous years.

**Background**  
**Type** Ordinance

**Documents:**

[2023 TASTE MAP.PDF](#)  
[WSEC TASTE APPLICATIONS.PDF](#)

**9. New Business**

a. **Engineering Services Agreement - 2023 Westmont Sidewalk Program**

Board to consider an ordinance authorizing an engineering services agreement with Primera Engineers for Phase 3 construction services for the 2023 Westmont Sidewalk Program.

**Background Of Subject Matter** Request to approve the sum of \$74,300.00 for Phase 3 construction services for the 2023 Westmont Sidewalk Program.

**Additional Background** This agreement will include construction administration, field inspection and documentation of this sidewalk project.

**Recommendation** Staff recommends approval of this proposal in the amount of \$74,300.00 for Phase 3 construction engineering.

**Type** Ordinance

**Budgeted** Yes

**Documents:**

[2023 WESTMONT SIDEWALK PROGRAM CONSTRUCTION ENGINEERING PROPOSAL.PDF](#)

b. **Engineering Agreement - Phase 3 Construction Engineering For CBD Alley Reconstruction- Section H**

Board to consider an ordinance authorizing an engineering services agreement with Thomas Engineering Group LLC for Phase 3 Construction engineering services for the CBD Alley Reconstruction - **Section H project**.

**Background Of Subject Matter** Request to approve the sum of \$96,500.00 for Phase 3 Construction engineering services for the CBD Alley Reconstruction - Section H project.

**Additional Background** This agreement will include construction administration, field inspection and documentation of this alley reconstruction project.

**Recommendation** Staff recommends approval of this proposal in the amount of \$96,500.00 for Phase 3 Construction engineering.

**Type** Ordinance

**Budgeted** Yes

**Documents:**

[2023.04.12 TEG ALLEY H PHASE III PROPOSAL.PDF](#)

c. **Engineering Agreement - Phase 3 Construction Engineering For Residential Alley 1S Reconstruction**

Board to consider an ordinance authorizing an engineering services agreement with Thomas Engineering Group LLC for Phase 3 Construction engineering services for the Residential Alley 1S Reconstruction project.

|                                     |   |
|-------------------------------------|---|
| <b>Background Of Subject Matter</b> | Request to approve the sum of \$118,500.00 for Phase 3 Construction engineering services for the Residential Alley 1S Reconstruction project. |
| <b>Additional Background</b>        | This agreement will include construction administration, field inspection and documentation of this alley reconstruction project.             |
| <b>Recommendation</b>               | Staff recommends approval of this proposal in the amount of \$118,500.00 for Phase 3 Construction engineering.                                |
| <b>Type</b>                         | Ordinance   |
| <b>Budgeted</b>                     | Yes   |

**Documents:**

[2023.04.12 TEG ALLEY 1S PHASE III PROPOSAL.PDF](#)

d. **Award Of Bid Proposal - CBD Alley Reconstruction Project Section H**

Board to consider an ordinance awarding the bid proposal from Copenhagen Construction Inc. for CBD Alley Reconstruction Project Section H and authorizing a contract consistent with the bid documents.

|                                     |   |
|-------------------------------------|---|
| <b>Background Of Subject Matter</b> | The Village accepted bids from four contractors for the CBD Alley Reconstruction Project Section H. The low bidder was Copenhagen Construction Inc. with a low bid of \$1,141,579.00, which is 7.48% above the Engineer's Estimate of \$1,062,113.00. |
| <b>Additional Background</b>        | This project will include reconstruction of the CBD alley between Richmond and Dallas. The project also includes the replacement of sanitary sewer in this alley which will be paid for by Downers Grove Sanitary District through an IGA.            |
| <b>Recommendation</b>               | Staff recommends awarding the bid for an amount not to exceed \$1,141,579.00 to Copenhagen Construction Inc.  |
| <b>Type</b>                         | Ordinance   |
| <b>Budgeted</b>                     | Yes   |

**Documents:**

[2023.04.19 TEG ALLEY H BID TABULATION.PDF](#)

[2023.04.19 TEG ALLEY H BID EVALUATION.PDF](#)

e. **Award Of Bid Proposal - Residential Alley 1S Reconstruction**

Board to consider an ordinance awarding the bid proposal from R.W. Dunteman Company for the Residential Alley 1S Reconstruction project and authorizing a contract consistent with the accepted bid documents.

|                      |   |
|----------------------|---|
| <b>Background Of</b> | The Village accepted bid proposals from two contractors for the |
|----------------------|---|

|                              |  |
|------------------------------|--|
| <b>Subject Matter</b>        | project. The low bidder was R.W. Dunteman Company with a low bid of \$1,196,373.60. The low bid was approximately 3.87% higher than the Engineer's Estimate of \$1,151,819.00.   |
| <b>Additional Background</b> | This project includes the reconstruction of Residential Alley 1S, from Quincy to 55th, between Linden and Grant. The alley will be reconstructed with asphalt pavement, concrete edge restraint, storm sewer and associated restoration. |
| <b>Recommendation</b>        | Staff recommends awarding the bid of \$1,196,373.60 to R.W. Dunteman Company.  |
| <b>Type</b>                  | Ordinance  |
| <b>Budgeted</b>              | Yes  |

**Documents:**

[2023.04.24 TEG RES ALLEY 1S BID EVALUATION.PDF](#)

[2023.04.24 TEG RES ALLEY 1S BID TABULATION.PDF](#)

**f. Intergovernmental Agreement - Downers Grove Sanitary District**

Board to consider an ordinance approving an Intergovernmental Agreement (IGA) with Downers Grove Sanitary District for certain sanitary sewer improvements that will be constructed with the CBD Alley Reconstruction - Section H project.

|                                     |  |
|-------------------------------------|--|
| <b>Background Of Subject Matter</b> | The Village will be reconstructing CBD Alley H with a new pavement section. Sanitary sewer improvements will be included in the construction to minimize disruption to residents and businesses. |
| <b>Additional Background</b>        | Upon completion of the project, the Village will be reimbursed by Downers Grove Sanitary District for their portion of the work, estimated to be approximately \$338,141.00.                     |
| <b>Recommendation</b>               | Staff recommends approval of the IGA with Downers Grove Sanitary District.   |
| <b>Type</b>                         | Ordinance  |
| <b>Budgeted</b>                     | Yes  |

**g. Intergovernmental Agreement - South Westmont Fire Protection District**

Board to consider an ordinance approving an Intergovernmental Agreement (IGA) with the South Westmont Fire Protection District (SWFPD) for fire protection and ambulance services.

|                                     |  |
|-------------------------------------|--|
| <b>Background Of Subject Matter</b> | The Village has provided fire protection & ambulance services to properties located within the South Westmont Fire Protection District in previous years pursuant to an IGA. This new IGA continues these services for a 1 year period (6/1/23-5/31/24). |
| <b>Additional Background</b>        | The IGA requires SWFPD to pay \$22,500.00 to the Village from its tax levy revenues. These fees are a 12.5% increase over last year's fees.  |
| <b>Recommendation</b>               | Approve  |
| <b>Type</b>                         | Ordinance  |
| <b>Budgeted</b>                     | Yes  |



**Documents:**

[WESTMONT SWFPD IGA VILLAGE EDITS 4 27 23.PDF](#)

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*