



Village Board Meeting
April 20, 2023
6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustee

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held April 6, 2023.

*Background Of
Subject Matter*

Required parliamentary procedure.

Type

Motion

Documents:

[2023-04-06 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #25

To be announced at the meeting

*Background Of
Subject Matter*

*

Type Discussion Only

c. **Purchase Orders**

i. **PO 23202583**

Albrite Building, Inc. \$82,031.40

Background Of Subject Matter Bathrooms Remodel; Station 2

Additional Background Board reviewed and approved Ord.2023-041 on 3/23/23. This is a simultaneous payment, included in the finance ordinance.

Type Purchase Order

Budgeted Yes

Documents:

[23202583.PDF](#)

ii. **PO 23202584**

Foster Coach Sales, Inc. \$421,235.00

Background Of Subject Matter Replacement Ambulance; Medic 182

Type Purchase Order

Budgeted Yes

Documents:

[23202584.PDF](#)

iii. **PO 23202586**

H. Linden & Sons Sewer and Water, Inc. \$418,555.00

Background Of Subject Matter West 57th St. Stormwater improvement - Construction

Type Purchase Order

Budgeted Yes

Documents:

[23202586.PDF](#)

iv. **PO 23202620**

Primera Engineers, Ltd. \$50,000.00

Background Of Subject Matter Farmingdale lights - Ph 2 engineering

Type Purchase Order

Budgeted Yes

Documents:

[23202620.PDF](#)

v. **PO 23202621**

Primera Engineers, Ltd. \$37,850.00

Background Of Subject Matter	Salt Dome - Phase 2 Engineering
Type	Purchase Order
Budgeted	Yes

Documents:

[23202621.PDF](#)

vi. **Total Of Purchase Orders**

\$100,967.40

Background Of Subject Matter	*
Additional Background	*
Type	Motion

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

Background Of Subject Matter	*
Additional Background	*
Type	Motion

e. **Community Events**

i. **Westmont Lions Foundation Spring Fling 2023**

Board to consider an ordinance approving the following requests for the Westmont Spring Fling Red, White & BBQ Festival hosted by the Westmont Lions Foundation, May 26 - May 28, 2023:

1. Community Events Permit
2. Liquor License Fee Waiver
3. Amusement Fee Waiver
4. **Live Amplified Sound Permit**
5. Tent Permit Fee Waiver
6. Temporary Banner Permit Waiver

Background Of Subject Matter	This is a festival held by Westmont Lions Foundation which serves as a fundraiser to fund service projects in the local community and beyond.
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Additional Background From May 1 - May 30, 4ft x 8ft Banners will be placed at 4 distinct locations: 1) Westmont Shell 63rd & Cass, 2) GUS Auto Cass & Ogden, 3) Corner of Cass & Burlington, 4) Park District S. Curve on 35th Street

Type Ordinance

Documents:

[2023 - SPRING FLING - \(R\).PDF](#)

ii. **2023 Race To The Flag 5K**

Board to consider an ordinance approving the following requests for the 2023 Race to the Flag 5K to be held on May 27, 2023:

1. Community Events permit including street closures
2. Live Amplified Sound Permit

Background Of Subject Matter The RTTF 5K is hosted by the Westmont Park District. The People's Resource Center is the beneficiary of the fundraiser. There are no proposed changes to the request from previous years.

Type Ordinance

Documents:

[2023 RACE TO THE FLAG.PDF](#)

iii. **2023 - Westmont Cruisin' Nights & Street Fair**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2023 Cruisin' Nights and Street Fair events:

1. Tent Permit Fee Waiver
2. Live Amplified Sound Permit for event hours
3. Street & Public Right of Way Closures

Background Of Subject Matter Cruisin' Nights is hosted by WSEC and is a festival-style car show similar to previous years. Live entertainment is provided on Cass Avenue. The event is popular and provides a great opportunity for local businesses.

Additional Background Street Closures: Cass Avenue from Burlington to Naperville Road; side streets 1 block east & west of the event. Public parking allowed at the parking lots at Cass/Burlington, Irving/Lincoln and side streets including Burlington.

Type Ordinance

Documents:

[2023 STREET FAIRS.PDF](#)

[WSEC CRUISIN NITE MAP 2023.PDF](#)

iv. **2023 Taste Of Westmont**

Board to consider an ordinance approving the following requests from the

Westmont Special Events Corporation for the 2023 Taste of Westmont Event:

1. Special Event Liquor License
2. Amusement License Fee Waiver
3. Tent Permit Fee Waiver
4. Food Truck Fee Waiver
5. Live Amplified Sound Permit for event hours
6. Street and Public Right of Way Closures

Background Of Subject Matter WSEC will be hosting the annual Taste of Westmont July 13-16, 2023 in Downtown Westmont on Cass Avenue from Naperville Road to Burlington Avenue. This 4 day street festival is an annual event.

Additional Background The layout is similar to previous years. Street closings begin on July 12th at 6:00pm through July 17th at 7:00 a.m.

Type Ordinance

Documents:

[2023 TASTE APPLICATION - REDACTED.PDF](#)

[2023 TASTE MAP.PDF](#)

f. **Proclamation - Arbor Day**

Board to consider a proclamation declaring April 28, 2023 as Arbor Day in the Village of Westmont.

Background Of Subject Matter *

Type Proclamation

Documents:

[2023 ARBOR DAY PROCLAMATION.PDF](#)

g. **Proclamation - National Library Week**

Board to consider a proclamation declaring April 23-29, 2023 as National Library Week in the Village of Westmont.

Background Of Subject Matter *

Type Proclamation

Documents:

[2023 NATIONAL LIBRARY WEEK PROCLAMATION.PDF](#)

h. **Proclamation - National Municipal Clerk Week**

Board to consider a proclamation declaring April 30 - May 6, 2023 as Municipal Clerk Week in the Village of Westmont.

Background Of *

Subject Matter
Type Proclamation

Documents:

[2023 CLERKS WEEK PROCLAMATION.PDF](#)

7. Unfinished Business

8. New Business

a. Increase In Available Class 4 Liquor Licenses

Board to consider an ordinance increasing the number of available Class 4 liquor licenses by one for Taqueria El Ranchito Inc. 323 W. 63rd Street Westmont, IL .

Background Of Subject Matter Taqueria El Ranchito Inc. has applied for a Class 4 liquor license for use in their existing restaurant. They plan on serving beer and wine only at this time. A background review indicated that they are eligible to receive a license.

Additional Background Their liquor service will include packaged goods for off site consumption along with on site service and consumption if desired.

Recommendation Approval

Type Ordinance

b. Increase In Available Massage Establishment Licenses

Board to consider an ordinance increasing the number of available massage establishment licenses by one for Sakura Foot Massage Darien 8888 LLC, d/b/a Enjoying Massage at 6551 S. Cass Avenue.

Background Of Subject Matter Enjoying Massage at 6551 S. Cass Avenue has applied for a massage establishment license. A background review was conducted by the police department with a recommendation forwarded to the Chief of Police & Village Manager.

Additional Background The background review and referrals all indicate there is nothing that should prevent Enjoying Massage from receiving a massage establishment license.

Recommendation approval

Type Ordinance

c. Final Plat - 6104 To 6154 South Cass Avenue - ENCORE

Board to consider an ordinance approving a Final Plat of Subdivision from ENCORE CW, LLC to subdivide one (1) lot into two (2) lots.

Background Of Subject Matter The Final Plat will split the existing lot into two lots of record with right-of-way dedications to both Cass Avenue and 61st Street. The plat will not be recorded until a letter of credit is provided to guarantee public improvements.

Additional Background The Preliminary Plat of Subdivision was approved by the Village Board on January 26, 2023, with Ordinance No. 23-012. The Final Plat is in substantial compliance with the approved Preliminary Plat.

Type Ordinance

Documents:

[ENCORE FINAL PLAT.PDF](#)

d. **Special Counsel Appointment**

Board to consider an ordinance approving the appointment of a special counsel.

Background Of Subject Matter *

Type Ordinance

e. **Illinois Fraternal Order Of Police Collective Bargaining Agreement**

Board to consider an ordinance approving a Collective Bargaining Agreement by and between the Illinois Fraternal Order of Police Labor Council Westmont Lodge #63 and the Village of Westmont.

Background Of Subject Matter The Village of Westmont has been in negotiations with the IL Fraternal Order of Police Labor Council Westmont Lodge #63 on a new Collective Bargaining Agreement (CBA).

Additional Background The Collective Bargaining Agreement will be valid beginning May 1, 2023.

Recommendation Staff recommends approval.

Type Ordinance

Documents:

[2023-27 CBA PEACE OFFICERS.PDF](#)

f. **Award Of Bid Proposal- 2023 Westmont Sidewalk Program**

Board to consider an ordinance awarding the bid proposal from RW Dunteman Company for the 2023 Westmont Sidewalk Program and authorizing a contract consistent with the accepted bid documents.

Background Of Subject Matter The Village accepted bid proposals from six contractors for the project. The low bidder was RW Dunteman Company with a low bid of \$969,300.00. The low bid was approximately 14% higher than the Engineer's Estimate of \$847,940.00.

Additional Background This project involves the construction of new sidewalks and ADA-compliant ramps on Adams St (Diane Park to 55th Pl), W 57th St (S Park to S Adams), Lindley Rd (W 57th to 55th), S Wilmette Ave (E 55th to E Dallas) and 65th St (Fairview to Schram).

Recommendation Staff recommends awarding the bid of \$969,300.00 to RW Dunteman Company.

Type Ordinance

Budgeted Yes

Budgeted Explanation Funding for this project is included in the FY2024 budget.

Documents:

[2023 WESTMONT SIDEWALK PROGRAM BID RECOMMENDATION LETTER FINAL.PDF](#)
[2023 WESTMONT SIDEWALK PROGRAM BID TAB FINAL.PDF](#)

g. North Elevated Water Storage Tank IEPA Loan

Board to consider an ordinance authorizing the Village of Westmont to borrow funds from the Public Water Loan Program.

Background Of Subject Matter	The Village is applying for a low interest loan through the IEPA for the purpose of constructing the North Elevated Water Tower Storage Tank.
Additional Background	The loan, NTE \$6,400,000, will be repaid from revenues of the water system over a twenty-year period at an estimated interest rate of 2.5%. The ordinance also authorizes the Mayor to execute loan agreements with the IEPA.
Recommendation	Recommendation to approve an Ordinance Authorizing the Village to borrow funds from the Public Water Supply Loan Program, in accordance with the loan requirements set out in 35 Ill. Adm. Code 662.
Type	Ordinance
Budgeted	Other
Budgeted Explanation	Requested in the FYE 2024 budget.

Documents:

[WESTMONT IEPA LOAN ORD 4 20 23.PDF](#)

h. Fire Department Agreement - Zoll Medical

Board to consider an ordinance approving an agreement with Zoll Medical Corporation for lifesaving medical devices and software support for use by the Westmont Fire Department.

Background Of Subject Matter	The Fire Department proposes to lease lifesaving medical devices (defibrillators, etc.) & to license related software support from Zoll. This is a 10 year lease, with an annual cost of \$63,834.33.
Additional Background	The Master Agreement, Equipment Schedule, & related Software Agreements are attached.
Type	Ordinance
Budgeted	Yes

Documents:

[ZOLL MEDICAL CONTRACT 2023.PDF](#)

i. Approval Of A Three Year Extension For Audit Services With Sikich LLP

Board to consider an ordinance approving a three year extension of the Village's independent audit firm, Sikich LLP and authorizing staff to execute an engagement letter.

Background Of Subject Matter	Attached is the proposal for auditing services for the fiscal years ending April 30, 2024, December 31, 2024, and December 31, 2025.
Additional Background	The proposed audit contract extension was discussed at the Finance and Administration Committee on 3/23/23 in addition to the change to a calendar year end.
Recommendation	Staff recommends approval of a three-year agreement between the Village of Westmont and Sikich LLP in the amount of \$294,670.00.
Type	Ordinance
Budgeted	Other
Budgeted Explanation	Will be included in the budget for the fiscal years ending April 30, 2024, December 31, 2024, and December 31, 2025.

Documents:

[SIKICH WESTMONT 2024A-2025 PROPOSAL.PDF](#)

j. Travel, Meals, And Lodging Expense Policy

Board to approve an ordinance adopting the amended Travel, Meals, and Lodging Expense Policy.

Background Of Subject Matter	The Local Government Travel Expense Control Act, Public Act 99-604, requires specific items be added into the Village's travel and expense policy including a specific exclusion of entertainment expenses and a threshold for Village Board approval.
Additional Background	The Finance Committee of the Village Board reviewed staff proposed changes based on the IML Model Policy.
Type	Ordinance
Budgeted	N/A

Documents:

[PROPOSED TRAVEL EXPENSE POLICY 2023-04-20.DOCX.PDF](#)

k. Fiscal Year 2023-24 Budget

Board to consider a resolution adopting the Fiscal Year 2023-24 Budget

Background Of Subject Matter	The preliminary budget for Fiscal Year 2023-24 was prepared by staff and was presented, reviewed and discussed with the Village Board and the public at the 4/13/2023 Budget Workshop.
Type	Resolution

9. Miscellaneous

10. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

11. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.