



Village Board Meeting
March 25, 2021
6:00 p.m.

Note: This meeting will be a blended meeting held remotely and with in-person attendance to allow for social distancing requirements. For remote attendance, the meeting will be streaming live on the Village's YouTube channel: <https://www.youtube.com/VillageofWestmont>. A remote Open Forum is available for the community to participate in the meeting remotely if so desired, to submit comments/questions by filling out the online public comment form by visiting <https://westmont.illinois.gov/meetinginfo> or by calling (630) 981-6195. If you are calling in a comment please do so 2 hours prior to the start of meeting time. If there are questions on how to submit a form please email clerk@westmont.il.gov

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village. Citizens can submit remote public comment by filling out an online form, or by phone call.

- The Online Public Comment Form can be found by visiting [HTTPS://WESTMONT.ILLINOIS.GOV/533/MEETING-INFORMATION](https://westmont.illinois.gov/533/MEETING-INFORMATION)
- By phone: Call 630-981-6195 and leave your full name, address, and comment.
- A comment made by phone must be submitted 2 hours prior to the start of the Village Board Meeting.
- If there are any questions on how to make public comments, email clerk@westmont.il.gov.

Background of Subject Matter *

Type Discussion Only

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

Background Of Subject Matter *

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held February 25, 2021.

Background Of Subject Matter Required parliamentary procedure

Type Motion

Documents:

[2021-02-25 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #20

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

c. Purchase Orders

i. PO 21201681

Baxter & Woodman \$49,600.00

Background Of Subject Matter Phase 2 Engineering - East Des Moines Water Main

Type Purchase Order

Budgeted Yes

Budgeted Explanation Was initially listed as On Hold, but the project was subsequently approved at the 2/11/2021 Board meeting

Documents:

[21201681.PDF](#)

ii. PO 21201682

Baxter & Woodman \$49,600.00

Background Of Subject Matter Phase 2 Engineering - South Linden, East Dallas, and South Warwick Water Main

Type Purchase Order

Budgeted Yes

Budgeted Explanation Was initially listed as On Hold, but the project was subsequently approved at the 2/11/2021 Board meeting

Documents:

[21201682.PDF](#)

iii. **PO 21201683**

Baxter & Woodman \$49,600.00

Background Of Subject Matter	Phase 2 Engineering - Warwick Avenue Water Main
Type	Purchase Order
Budgeted	Yes
Budgeted Explanation	Was initially listed as On Hold, but the project was subsequently approved at the 2/11/2021 Board meeting

Documents:

[21201683.PDF](#)

iv. **PO 21201738**

Illinois Environmental Protection Agency \$25,984.86

Background Of Subject Matter	Loan Repayment for 2010 Watermain Project
Type	Purchase Order
Budgeted	Yes
Budgeted Explanation	Was Not initially listed as On Hold

Documents:

[21201738.PDF](#)

v. **PO 21201827**

ClientFirst Consulting Group, LLC \$28,000.00

Background Of Subject Matter	ERP Implementation Services Extension
Additional Background	This is the Purchase Order for the anticipated remaining amount, but will be paid as used. The first payment is included in the Finance Ordinance and will be approved simultaneously on the consent agenda.
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	The majority of this will be expensed in FY 2021-22, is included in the draft budget, and we have identified funds as being available.

Documents:

[21201827.PDF](#)

vi. **Total Of Purchase Orders**

\$ 202,784.86

Background Of *
Subject Matter
Type Purchase Order

d. **Total Of Purchase Order And Finance Ordinance**

Total to be announced at the meeting.

Background Of *
Subject Matter
Type Motion

e. **Proclamation - National Library Week**

Board to consider a proclamation to declare April 4 - 10, 2021 as National Library Week.

Background Of *
Subject Matter
Type Proclamation

Documents:

[2021 NATIONAL LIBRARY WEEK.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **Engineering Agreement - 2021 CBD Alley Reconstruction Project D**

Board to consider an ordinance authorizing an engineering agreement with Thomas Engineering Group for Phase 3 Construction Inspection and Material Testing services for the 2021 CBD Alley Reconstruction Project D.

Background Of Request to approve the sum of \$79,886.32 for Phase 3
Subject Matter Construction Inspection and Material Testing services for the
2021 CBD Alley Reconstruction Project D.
Recommendation Staff recommends approval of the proposal from Thomas
Engineering Group.
Type Ordinance
Budgeted Yes

Documents:

[THOMAS ENGINEERING CBD ALLEY D PHASE III - 2021.PDF](#)

b. **Engineering Agreement - 2021 Lincoln Municipal Parking Lot Project**

Board to consider an ordinance authorizing an engineering agreement with Thomas Engineering Group for Phase 3 Construction Inspection and Material Testing services for the 2021 Lincoln Municipal Parking Lot Project.

Background Of Request to approve the sum of \$84,871.12 for Phase 3
Subject Matter Construction Inspection and Material Testing services for the

2021 Lincoln Municipal Parking Lot Project.

Recommendation Staff recommends approval of the proposal from Thomas Engineering Group

Type Ordinance

Budgeted Yes

Documents:

[THOMAS ENGINEERING - LINCOLN MUNICIPAL LOT PHASE III - 2021.PDF](#)

c. **Engineering Agreement -2021 CBD Alley G Reconstruction Project**

Board to consider an ordinance authorizing an engineering agreement with Thomas Engineering Group for Phase III Material Testing and Inspection Services on the 2021 Alley G reconstruction project.

Background Of Subject Matter Request to approve the sum of \$86,862.84 for Phase III Material Testing and Inspection Services for the 2021 Alley G reconstruction project.

Recommendation Staff recommends approval of the proposal from Thomas Engineering Group

Type Ordinance

Documents:

[THOMAS ENGINEERING CBD ALLEY G PHASE III - 2021.PDF](#)

d. **Engineering Services Agreement - 63rd St And Richmond Ave. Stormwater Improvements**

Board to consider an ordinance authorizing an engineering agreement with WBK Engineering for Phase 1,2 and 3 design and construction engineering services for the 63rd St and Richmond Ave. Stormwater Improvement.

Background Of Subject Matter Request to approve the sum of \$10,874 for Phase 1&2 Design Engineering and \$109,112 for Phase 3 Construction for the 63rd St and Richmond Ave. Stormwater Improvement

Additional Background The plan includes restoring the stormwater storage, stabilization of the banks on the detention pond and installation of the new Village Gateway Sign.

Recommendation Staff recommends approval of the proposal in the total amount of \$119,986 for Phase 1,2 &3 for Design and Construction engineering for this Stormwater Improvement

Type Ordinance

Budgeted Yes

Documents:

[2020.0158.PDF](#)

e. **Engineering Services Agreement - North Washington Street & Oakmont Lane Water Main Improvements**

Board to consider an ordinance authorizing an engineering agreement with Baxter & Woodman for Construction (Phase 3) engineering services for the North

Washington and Oakmont Lane water main improvement project.

Background Of Subject Matter	Request to approve the sum of \$74,500 for Phase 3 Construction engineering services for North Washington St. and Oakmont Lane water main improvement project.
Recommendation	Staff recommends approving the proposal in the amount of \$74,500 for phase 3 engineering services.
Type	Ordinance
Budgeted	Yes

Documents:

[181175.60 PROPOSAL WASHST OAKMONT WMIMP.PDF](#)

f. Lot Coverage Definition Text Amendment

Board to consider a Zoning Ordinance text amendment to the Village of Westmont Code of Ordinances, Appendix A Zoning, Article 14 Definitions, to amend the definition for lot coverage.

Background Of Subject Matter	This is a proposal to eliminate stormwater content from the definition. The Planning and Zoning Commission administers policies and regulations relative to land use intensity, density, bulk, height, design criteria, aesthetics and open space.
Additional Background	Stormwater Management and Flood Control are engineering functions, and these are addressed in Chapter 34 of the Village of Westmont Municipal Code, Engineering and Flood Control.
Recommendation	The Planning and Zoning Commission voted to recommend approval.
Type	Ordinance

Documents:

[BOARD MEMO LOT COVERAGE TEXT AMENDMENT.PDF](#)

g. Window Wells Text Amendment

Board to consider a Zoning Ordinance text amendment to the Village of Westmont Code of Ordinances, Appendix A Zoning, Article 4, Section 4.05 (E)(39), to allow Window Wells as permitted encroachments, under certain circumstances, in all required yards in the residential zoning districts

Background Of Subject Matter	A request has been made to establish a minimum distance between the outermost edge of window wells and property lines, to take into account required setbacks and minimum easement or desired easement areas, where easements are not established.
Additional Background	Future dwellings will be required to comply with the maximum of 3 feet encroachment into a required setback, provided that the 5 foot easement is maintained clear of any encroachments, providing a minimum effective side yard width of 8 feet rather than 6.
Recommendation	The Planning and Zoning Commission voted to recommend approval.

Type Ordinance

Documents:

[BOARD MEMO WINDOW WELLS TEXT AMEND.PDF](#)

h. **Zoning Text Amendment To Update Use Tables**

Board to consider an ordinance approving Zoning Ordinance text amendments to update the use table regulations for 'massage therapy establishments', 'medical or dental clinics', and 'health club and fitness centers'.

Background Of Subject Matter This item was presented to the Village Board on February 13, 2020, after the Planning and Zoning Commission voted to recommend approval on January 8, 2020. The Village Board considered the item and approved the motion.

Additional Background The ordinance prepared included only changes to the definitions article of the Zoning Ordinance, but failed to include corresponding changes to the various use tables, which were discussed.

Recommendation Planning and Zoning voted to recommend approval on January 8, 2020. Village Board approved item on February 13, 2020.

Type Ordinance

Documents:

[MESSAGE THERAPY ESTABLISHMENTS TEXT AMENDMENT BOARD MEMO.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.