



Village Board Meeting January 18, 2018 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held January 4, 2018.

*Background Of
Subject Matter*

Required parliamentary procedure

Type

Motion

Documents:

[2018-01-04 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. December Financial Report

Board to consider a motion to accept the financial report submitted for the month of December 2017.

*Background Of
Subject Matter*

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Type

Motion

Documents:

[MONTHLY FINANCIAL REPORT MEMO 2017-12.PDF](#)

[MONTHLY FINANCIAL REPORT 2017-12.PDF](#)

c. Finance Ordinance

i. Finance Ordinance # 18

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

d. Purchase Orders

i. PO 11043507

Currie Motors \$26,456.00

Background Of Subject Matter	Replace Totaled Patrol Vehicle
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	The majority of this cost is reimbursed by our insurance pool, as the vehicle being replaced was totaled.

Documents:

[PO 11043507.PDF](#)

ii. PO 11043648

KH Renovations \$24,805.00

Background Of Subject Matter	Police Department 2nd Floor Remodel
Additional Background	Labor and Materials
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	DEA Partnership Funds

Documents:

[PO 11043648.PDF](#)

iii. PO 11043589

Engineering Solutions Team \$74,000.00

Background Of Subject Matter	Burlington/Roslyn/West End Stormwater Project
Type	Purchase Order
Budgeted	Yes

Documents:

[PO 11043589.PDF](#)

iv. **Total Of Purchase Orders**

\$ 125,261.00

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

8. Unfinished Business

a. **Small Cell Antenna/Tower Right-Of-Way Siting Ordinance**

Board to consider approving an amendment to Chapter 82 of the Wesmont Code of Ordinances regarding siting of small cell antennas/towers in public rights-of-way.

<i>Background Of Subject Matter</i>	There is a growing trend nationwide for the personal wireless telecommunications industry to install small cell facilities on existing utility and street poles in the public ROW. The Village does not specifically regulate this new technology currently.
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<i>Additional Background</i>	This ordinance was based on a model ordinance prepared and recommended by IML. It provides the Village with certain controls over the siting of these small cell facilities.
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<i>Recommendation</i>	Approve
<i>Type</i>	Ordinance

Documents:

[SMALL CELL ANTENNA ORDINANCE.PDF](#)

9. New Business

a. **Fire & Police Commissioner Reappointment**

Board to approve a motion reappointing Mr. Robert Kovanda as a commissioner and the chairman of the Board of Fire and Police Commissioners.

<i>Background Of Subject Matter</i>	Mr Kovanda has been a member of the Board of Fire & Police Commissioners since February 7, 2000.
<i>Type</i>	Motion

b. **409 N Grant Street - Setback Variance**

Board to consider an ordinance requesting a Zoning Code variance request to allow for construction of a new home within the required front yard setback to mitigate an existing Heritage Tree in the R-3 Single Family Detached Residence District.

Background Of Subject Matter	P&Z discussed aspects of the heritage tree classification, protection methods, & overall effect a decreased front yard setback to the surrounding properties. Applicant was commended for his willingness to work with staff despite time & additional costs.
Additional Background	Commission made a positive recommendation by 6-1, affirming both applicant & staff consensus that the setback variance was nominal to the neighborhood & justified for the heritage tree considerations.
Recommendation	The staff recommends approval to support this significant heritage tree and requests a waiver of the variance application fees by the Board to minimize the financial impact to the applicant.
Type	Ordinance

Documents:

[PZ 18-001 409 N GRANT ST FYS VARIANCE AND HERITAGE TREE.PDF](#)
[409 N GRANT - FINDINGS OF FACT.PDF](#)

c. Burr Oak Drive Water Main Improvements

Board to consider an ordinance authorizing an engineering service agreement with Baxter and Woodman for Phase 1&2 design engineering services for the Burr Oak Water main replacement project.

Background Of Subject Matter	The project includes approximately 1,200 linear feet of 8" P.V.C. pipe to replace the old cast iron pipe. The water main will be replaced on Burr Oak from Chestnut to Plaza. Construction will not start until late July.
Additional Background	Request to approve the sum of \$32,500 for Ph1&2 engineering services.
Recommendation	Approve
Type	Ordinance
Budgeted	Yes

Documents:

[BAXTERWOODMANAGREEMENT - WATER MAIN JULY 2018.PDF](#)

d. Nicor Franchise Agreement

Board to consider an ordinance approving a franchise agreement with Nicor to construct, operate and maintain a gas distribution system in the Village.

Background Of Subject Matter	The current franchise agreement with Nicor has expired & a new agreement is required. Nicor must comply with Village right-of-way regulations, must repair any damage caused by its work & agrees to indemnify the Village for claims arising out of such work.
Additional Background	The term of this new agreement is 30 years. A separate letter agreement from Nicor will provide the Village with free therms of natural gas to Village-owned buildings during the term of the franchise agreement.
Recommendation	Approve

Type Ordinance

Documents:

[NICOR FRANCHISE AGREEMENT.PDF](#)

e. **Elevator Standards Ordinance**

Board to consider an ordinance amending Chapter 18, Article XIII of the Village Code of Ordinances regarding elevator standards, inspections and fees.

Background Of Subject Matter The IL State Fire Marshall currently prescribes standards, issues permits & performs inspections of elevators within the Village. The Village wishes to take over these tasks, & wishes to utilize the services of a 3rd party elevator inspection company.

Additional Background This proposed ordinance establishes the standards and procedures for elevator construction, maintenance and repair, and also establishes the permit fees for such matters. Third party inspection fees are reimbursable from the owner.

Recommendation Approve

Type Ordinance

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.