



## Village Board Meeting January 16, 2020 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held December 19, 2019.

*Background Of  
Subject Matter*

Required Parliamentary Procedure

*Type*

Motion

*Documents:*

[2019-12-19 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #17

Total to be announced at the meeting.

*Background Of  
Subject Matter*

\*

*Type*

Motion

c. **Purchase Orders**

i. **PO 20202002**

Intergovernmental Risk Management Agency \$390,411.40

***Background Of Subject Matter*** Annual Insurance Funding

***Additional Background*** Payment is included in the Finance Ordinance and will be approved simultaneously with the Purchase Order.

***Type*** Purchase Order

***Budgeted*** Yes

***Documents:***

[20202002.PDF](#)

ii. **PO 20201965**

ETSB Dupage County Finance \$22,210.78

***Background Of Subject Matter*** ETSB Required Contribution

***Type*** Purchase Order

***Budgeted*** Yes

***Documents:***

[20201965.PDF](#)

iii. **PO 20201999**

ComEd \$36,729.41

***Background Of Subject Matter*** Public Works Facility Electric Service

***Type*** Purchase Order

***Budgeted*** Yes

***Documents:***

[20201999.PDF](#)

iv. **PO 20202000**

Samsara Network \$24,384.00

***Background Of Subject Matter*** Public Works Vehicle Tracking System

***Additional Background*** This was discussed at the Public Works Committee Meeting.

***Type*** Purchase Order

***Budgeted*** No

***Documents:***

[20202000.PDF](#)

v. **PO 20202001**

Core & Main LP \$57,082.00

**Background Of Subject Matter** Water Meters  
**Type** Purchase Order  
**Budgeted** Yes

**Documents:**

[20202001.PDF](#)

vi. **Total Of Purchase Orders**

\$ 530,817.59

**Background Of Subject Matter** \*  
**Type** Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

**Background Of Subject Matter** \*  
**Type** Motion

e. **Community Events**

i. **Westmont Park District Winter Beerfest - Fee Waivers**

Board to consider an ordinance approving a waiver of fees for the following items:

- Special Event Liquor License Fee
- Temporary Use Permit
- Tent Permit

**Background Of Subject Matter** This is an annual event. Event plans have been reviewed by the Clerk's Office, Fire & Police Departments, & the Deputy Liquor Commissioner. The event is scheduled for Sat., Feb., 8, 2020 and will take place at Ty Warner Park from 2pm - 7pm.

**Additional Background** The Westmont Park District will receive a Community Events Permit and a one day Class 11 temporary liquor license. Total amount of fees to be waived \$425.

**Recommendation** Approve  
**Type** Ordinance

**Documents:**

[2020 WPKD WINTER BEER FEST COMMUNITY EVENTS PERMIT REQUEST FORM.PDF](#)

f. **230 North Cass - Downtown Development Grant Request**

Board to consider an ordinance approving a Downtown Development Grant request in the amount of \$7,655 to subsidize improvements at 230 N Cass Avenue in the B-1 Downtown limited business district.

**Background Of Subject Matter** Ms. Joanna Gal of GoPolar Cryotherapy is seeking reimbursement for eligible Facade and Life Safety grant expenses. For facade improvements, Ms. Gal spent \$9,310 for awning and door improvements and requests 50% reimbursement, for \$4,655.

**Additional Background** Ms. Joanna Gal is also seeking reimbursement for over \$42,000 spent for sprinkler and other life safety improvements. The Village's grant guidelines allow reimbursement of 50% of costs up to a maximum of \$3,000, and Ms. Gal is requesting \$3,000.

**Type** Ordinance

**Budgeted** Yes

**Documents:**

[GRANT REIMB ITEMS-230 N CASS-GO POLAR.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **Westmont Planning And Zoning Commission Appointment**

Board to consider a motion confirming the Mayor's appointment of Alison Clemens to the Westmont Planning and Zoning Commission.

**Background Of Subject Matter** Members of the commission are to be appointed by the Mayor, subject to approval of a majority of the Board of Trustees. All members shall be electors in the Village.

**Type** Motion

b. **Increase Of Available Massage Establishment Licenses**

Board to consider an ordinance increasing the number of available massage establishment licenses by one (1) to allow Beauty Concepts, 6309 Fairview Avenue, the ability to receive a license.

**Background Of Subject Matter** Beauty Concepts is changing ownership and wishes to provide massage therapy for their customers. A background review has been conducted and the owner and business are eligible to receive a massage establishment license.

**Additional Background** The Board is asked to increase the number of available massage establishment licenses to allow Beauty Concepts the ability to receive a license and provide massage therapy services.

**Recommendation** Approval

**Type** Ordinance

c. **Lead Water Service Line Replacement**

Board to consider an ordinance amending Chapter 82, Article II, Division 3 of the

Westmont Code of Ordinances regarding private lead water service line replacements.

**Background Of Subject Matter** This ordinance requires property owners to replace the lead water service lines on their private property with copper service lines. This service line replacement shall run from the curb stop to the water meter inside the house/building.

**Additional Background** This ordinance is necessary for life-safety reasons given the dangers of lead pipes. Property owners will have 3 options for this service line replacement. A proposed ordinance will be circulated in advance of the Board meeting.

**Recommendation** Approve

**Type** Ordinance

**Documents:**

[CUSTOMER WATER SERVICE PIPE REPLACEMENT ORDINANCE - DRAFT.PDF](#)

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*



**Clerk's Office**  
**Village of Westmont**

MINUTES OF THE BOARD MEETING HELD **Thursday, December 19, 2019.**

**Mayor Gunter** called the meeting to order at **6:00 P.M.**

**WESTMONT VILLAGE BOARD MEETING ROLL CALL:**

**PRESENT:** Mayor Gunter P Clerk Szymski P

**TRUSTEES:** Addington P Barker P  
Barry P Guzzo P  
Liddle P Nero P

**STAFF:**

<b>May</b> (Village Mgr) <u>A</u>	<b>Parker</b> (Finance Director) <u>P</u>	<b>Sylvester</b> (Community Dev. Director) <u>P</u>
<b>Brainerd</b> (HR Director) <u>P</u>	<b>McIntyre</b> (Communications Director) <u>P</u>	<b>Liljeberg</b> (I.T. Manager) <u>P</u>
<b>Chief Gunther</b> (Police Dept.) <u>P</u>	<b>Dep Chief Thompson</b> <u>A</u>	<b>Dep Chief Gruen</b> <u>A</u>
<b>Chief Riley</b> (Fire Dept.) <u>P</u>	<b>Dep Chief O'Hare</b> <u>A</u>	<b>Richards</b> <u>A</u>
<b>Ramsey</b> (P.W. Director) <u>P</u>	<b>Noriega</b> <u>A</u>	<b>Mulhearn</b> <u>P</u>
	(Assistant P.W. Director)	(Deputy Liquor Commissioner)

**ATTORNEY:** Zemenak P Carrara A

**A QUORUM WAS PRESENT TO TRANSACT BUSINESS.**

**PRESS:**

Chicago Tribune A Independent: Daniel Smrokowski A  
Bugle A

**CHAMBER OF COMMERCE DIRECTOR:** Forsberg - P

**VISITORS:**

**THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.**

Mayor welcomed everyone to the meeting.

**OPEN FORUM:** None.



- Wished everyone a Happy Holiday and please go out and enjoy our beautiful town.

#### **Trustee Nero**

- Recapped the Public Works Committee meeting.
  - Congratulations to Kirk Nix on 30 years of service to the Village of Westmont.
  - Justin Yeater was sworn in as a Water Operator.
  - Discussed dash cams for Public Works vehicles.
  - Mike Ramsey gave an update on the new Public Works building. We are ahead of schedule and are hoping to have the building completely enclosed by the end of January if the weather permits.
  - We are waiting on ComEd for a few things for the new fueling center.
  - Safe routes to schools and sidewalks were discussed.
  - Sewer jetting has been taking place.
  - 176 trees were planted this fall season. Thanked John Yeater and his team for the plantings and continued maintenance with that project.
  - Discussed the lead water line replacement ordinance. That is still being worked out.
  - The streambank stabilization program on 61st and Cumnor was discussed. We expect a budgeted project this coming year to clean that up again and focus on stormwater in that area.
  - The streetlights that we own will need to be replaced soon because it is outdated.
- Asked people to respond to the 2020 Census. This provides funding for our children, like after-school activities, school meal programs, & Head Start.

#### **Trustee Barry**

- The next Economic Development meeting will be January 8th at 9:00am at Village Hall.
- 110 of the trees that were mentioned in Trustee Nero's report were planted along Pasquinelli and 17,000 daffodils were planted along Oakmont & Pasquinelli. A key to our economic development is to have the infrastructure and to have aesthetically pleasing areas.
- There is a ribbon cutting for Rising Goddess Fitness, 208 E. Chicago Avenue. Everyone is invited to attend on Friday, January 17, 2020 from 11am - 11:30am. Please RSVP to westmontchamber.com
- Wished everyone a happy holiday season.

#### **Trustee Johanik-Guzzo**

- The next Public Safety Committee meeting is February 27, 4:30pm at Village Hall.
- Explained the program: "Keep the Wreath Red". It is a visual reminder aimed at increasing awareness of safety while decorating our homes for the holidays. Outside both Fire Stations, is a wreath with red lights. The wreaths remain lit 24 hours a day during the holiday season. If a fire occurs that is determined to be the result of a holiday decoration, a white light bulb replaces a red bulb on the wreath.
- Wished everyone a happy holiday season and a happy 2020 as we start a new decade.

#### **Trustee Addington**

- Condolences to Steve May on the loss of his mother.
- Happy Holidays to all. The weather is predicted to be about 50 degrees. Kids will be out playing in this nice weather, so drivers please be careful in neighborhoods.

- The next Community Development Committee will be meeting January 16, 4:30pm at Village Hall.

#### Trustee Barker

- Offering condolences to the Kramer family on the loss of Jean Kramer.
- Westmont First will meet again on January 16th.
- Thanked everyone who stepped in and helped with the Census. For everyone that isn't counted we are losing \$15.50.
- The Environmental Improvement Committee will meet on January 6, 6:00pm at the Westmont Public Library.
- Holiday lights can be recycled now through January 31st at the Fire Department Headquarters and the Westmont Library.
- Christmas trees will be picked up during the first two full weeks of the new year. Trees picked up during this timeframe will be composted. Trees must be free of decorations.
- Called up John Yeater to the podium.
  - Mr. Yeater talked about Richmond Gardens. Paver bricks have been installed and there is one beehive on site. There is a limited supply of Richmond Gardens honey left. If anyone is interested, please email [jyeater@westmont.il.gov](mailto:jyeater@westmont.il.gov)
  - Chicago Regional Trees Initiative is trying to promote the importance of trees. The organization asked if Mayor Gunter could be interviewed for their film footage.

Village Clerk Szymski asked if they are still selling bricks. Mr. Yeater responded with yes, bricks are still being sold.

#### Trustee Liddle

- The Administration / Finance Committee meeting will be on January 2nd, 2020, 4:30pm, at Village Hall.
- Further promoted the Census by letting everyone know that every person living or staying in your home counts. Everyone matters.
- The Holly Days Coat Drive is still going on. You can donate new or gently used coats, winter hats, scarves, gloves & mittens, socks, & boots at the Westmont Library or Park District through January 4th.

#### **ITEMS TO BE REMOVED FROM CONSENT AGENDA:**

None.

#### **(1) CONSENT AGENDA [Omnibus Vote]:**

**Assistant Village Manager Parker** addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

#### **(A) BOARD MEETING MINUTES**

Board to consider approving the minutes of the December 5, 2019 Village Board Meeting.

**(B) FINANCE ORDINANCE #16:** Dated **December 15, 2019** in the amount of \$ **1,667,248.48**

**(C) PURCHASE ORDERS**

20201761	Community Unit School District	\$ 89,765.09
20201762	Donald E Morris Architects P.C.	26,138.51
	<b>TOTAL OF PURCHASE ORDERS</b>	<b>\$ 115,903.60</b>
	<b>TOTAL OF PURCHASE ORDERS &amp; FINANCE ORDINANCE #16</b>	<b>\$ 1,783.152.08</b>

Seconded by **Trustee Liddle** and the motion passed.

**VOTE ON MOTION #1**

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

**UNFINISHED BUSINESS**

**(2) AMENDED PLANNED DEVELOPMENT AGREEMENT FOR MARKET CENTRE**

**Attorney Zemenak** addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an Amended Planned Development Agreement for the Market Centre development at 63rd and Cass, including recently approved revisions to the site plan and mix of uses.

Seconded by **Trustee Barry** and the motion passed.

**VOTE ON MOTION #2**

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

**NEW BUSINESS**

**(3) INCREASE IN AVAILABLE LIQUOR LICENSE**

**Deputy Liquor Commissioner Mulhearn & Attorney Aronovitz** addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance to increase the number of available Class 23 liquor licenses by one (1) for Margie's Beef & Gyros 6410 South Cass Ave.

Fire Chief Riley talked about the requirement of fire sprinklers and an MOU. This will be contingent on the square footage. If the establishment is under 2500sqft sprinklers are not required. If it is 2500stft or over then they will need to be installed and an MOU would need to

be drafted.

Fire Chief Riley announced that the building measures 2800sqft and confirmed that sprinklers are required. An MOU will need to be drafted.

The food that is served currently will continue to be served.

The Deputy Liquor Commissioner talked about the restrictions letter that will be presented with the Class 23 license.

Attorney Aronovitz said that Margie's will have 6 gaming machines, if that is what the law allows and said they do have the space for 6 machines in the restaurant.

Seconded by **Trustee Guzzo** and the motion passed.

**VOTE ON MOTION #3**

Ayes: Addington, Guzzo, Liddle, Nero

Nays: Barker, Barry

Absent: None

**(4) AMEND LIQUOR LICENSE CLASS 24 DESCRIPTION**

**Deputy Liquor Commissioner Mulhearn** addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance increasing the number of taps permitted by a business with a Class 24 liquor license.

Prestige Liquors has an eight handle dispenser. Per the ordinance only six of those taps are being used. This is a request so that the other two can be utilized.

Seconded by **Trustee Liddle** and the motion passed.

**VOTE ON MOTION #4**

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

**(5) WBK CONSULTANTS ADDENDUM - 61ST STREET & CUMNOR ROAD WETLAND DETENTION PROJECT**

**Finance Director Parker** addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance authorizing an addendum proposal from WBK Consultants for the additional surveying and engineering design services for the 61st Street and Cumnor Road Wetland Detention Project.

Seconded by **Trustee Nero** and the motion passed.

**VOTE ON MOTION #5**

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None



**(6) DAYCARES ZONING TEXT AMENDMENT**

**Community Development Director Sylvester** addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving Zoning Ordinance text amendments regarding, daycare homes and daycare centers.

Seconded by **Trustee Liddle** and the motion passed.

**VOTE ON MOTION #6**

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

**(7) AMENDMENTS TO BUILDING PERMIT FEES**

**Community Development Director Sylvester** addressed the Board on this item.

Motion by **Trustee Barry** to consider an ordinance approving amendments to Chapter 18, Article VIII, Section 18-487 of the Westmont Code of Ordinances regarding building permit fees.

Seconded by **Trustee Addington** and the motion passed.

**VOTE ON MOTION #7**

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

**MISCELLANEOUS:**

- Trustee Addington had a question on what is considered a daycare center and zoning relating to adult use cannabis dispensaries.
- John Zemenak talked about special use conditions for dispensaries.
- Trustee Barry offered condolences to the Foster family and talked about the loss of Floyd Foster. He was the owner of Fosters Truck Safety Lane on Vandustrial Drive. The business will reopen in the next few weeks.

**(8) ADJOURNMENT**

Motion by **Trustee Nero** to adjourn the meeting.

Seconded by **Trustee Liddle** and the motion passed.

**VOTE ON MOTION #8**

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

**MEETING ADJOURNED AT 7:17 P.M.**

**ATTEST:**

**APPROVED:**



**Village Clerk's Office**

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6220 Fax: 630-829-4441

\_\_\_\_\_  
Virginia Szymski, Village Clerk

\_\_\_\_\_  
Ronald J. Gunter, Mayor

Dated this 16th day of January, 2020



# Village of Westmont

# Purchase Order

PO Date: 2020-01-09

Page: 1 of: 1

### Bill To:

FINANCE  
31 W QUINCY  
WESTMONT, IL 60559  
Email: [AP@WESTMONT.IL.GOV](mailto:AP@WESTMONT.IL.GOV)

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20202002**

### Vendor:

Intergovernmental Risk Management Agency  
4 Westbrook Corporate Center  
Suite 940  
Westchester, IL 60154

### Ship To:

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
100723	708-562-0300					
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
1	PARTIAL ANNUAL DEDUCTIBLE GL Account: 0151111 - 55036 - 1GOV Ship To: FINANCE 31 W QUINCY WESTMONT, IL 60559 Email: <a href="mailto:AP@WESTMONT.IL.GOV">AP@WESTMONT.IL.GOV</a>	1.0	EACH	\$300,411.40	\$300,411.40	
2	PARTIAL ANNUAL DEDUCTIBLE GL Account: 4154110 - 55036 - 5INF Ship To: FINANCE 31 W QUINCY WESTMONT, IL 60559 Email: <a href="mailto:AP@WESTMONT.IL.GOV">AP@WESTMONT.IL.GOV</a>	1.0	EACH	\$90,000.00	\$90,000.00	

By: *Spencer Parkes*  
Authorized Signature

**PO Total** **\$390,411.40**

\*All vendors must comply with applicable regulations of the Illinois Department of Human Rights.  
 \*This order is exempt from Federal Excise Tax under title 25 USCA, and from Illinois Sales Use and Service Taxes. E9997-4320-07.  
 \*Acceptance of this Purchase Order constitutes agreement by vendor that any action arising out of this Agreement may be commenced only in the State or Federal courts located in DuPage County and/or the Northern District of Illinois. The prevailing party shall have their attorney's fees and court costs paid by the losing party.  
 \*The Village of Westmont will process all bills in accordance with the Illinois Government Prompt Payment Act 50 ILCS 505.



# Village of Westmont

# Purchase Order

PO Date: 2020-01-09

Page: 1 of: 1

**Bill To:**

INFORMATION TECHNOLOGY  
31 W QUINCY  
WESTMONT, IL 60559  
Phone: 630-981-6240 EXT 2

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20201965**

**Vendor:**

ETSB  
DuPage County Finance  
Attn: Audit and Accounting  
421 N. County Farm Road  
Wheaton, IL 60187  
Email: [melanie.koga@dupageco.org](mailto:melanie.koga@dupageco.org)

**Ship To:**

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
100261	630-407-6698					
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
1	ETSB Equipment Repl Contribution thru 11/30/19 Operating Expenses, and Cutover Costs GL Account: 0151160 - 58061 - 1GOV Ship To: INFORMATION TECHNOLOGY 31 W QUINCY WESTMONT, IL 60559 Phone: 630-981-6240 EXT 2	1.0	EACH	\$22,210.78	\$22,210.78	
					\$22,210.78	

By: *Spencer Parkes*  
Authorized Signature

**PO Total** **\$22,210.78**

\*All vendors must comply with applicable regulations of the Illinois Department of Human Rights.

\*This order is exempt from Federal Excise Tax under title 25 USCA, and from Illinois Sales Use and Service Taxes. E9997-4320-07.

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# Village of Westmont

# Purchase Order

PO Date: 2020-01-09

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**Bill To:**

MUNICIPAL SERVICES  
31 W QUINCY  
WESTMONT, IL 60559

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20201999**

**Vendor:**

COMED  
Bolingbrook Office  
1040 North Janes Avenue  
Bolingbrook, IL 60440

**Ship To:**

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
100141	877-426-6331					
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
1	Electric Service Electric Service - new PW Facility GL Account: 3553535 - 57062 - 1GOV Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	1.0	EACH	\$36,729.41	\$36,729.41	

By: Spencer Parkes  
Authorized Signature

**PO Total** **\$36,729.41**

\*All vendors must comply with applicable regulations of the Illinois Department of Human Rights.  
 \*This order is exempt from Federal Excise Tax under title 25 USCA, and from Illinois Sales Use and Service Taxes. E9997-4320-07.  
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# Purchase Order

PO Date: 2020-01-09

Page: 1 of: 1

**Bill To:**

MUNICIPAL SERVICES  
31 W QUINCY  
WESTMONT, IL 60559

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20202000**

**Vendor:**

Samsara Networks, Inc.  
Samsara  
444 De Haro Street  
Suite 101  
San Francisco, CA 94107

**Ship To:**

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
101005	415-349-3411					
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
1	Dash Cams Equipment - Streets GL Account: 0154230 - 57068 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	1.0	EACH	\$4,224.00	\$4,224.00	
2	Equipment - Water GL Account: 4154110 - 57068 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	1.0	EACH	\$4,224.00	\$4,224.00	
3	License - Streets GL Account: 0154230 - 55031 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	1.0	EACH	\$7,968.00	\$7,968.00	
4	License agreement - Water GL Account: 4154110 - 55031 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	1.0	EACH	\$7,968.00	\$7,968.00	

By: Spencer Parks  
Authorized Signature

**PO Total \$24,384.00**

\*All vendors must comply with applicable regulations of the Illinois Department of Human Rights.  
 \*This order is exempt from Federal Excise Tax under title 25 USCA, and from Illinois Sales Use and Service Taxes. E9997-4320-07.  
 \*Acceptance of this Purchase Order constitutes agreement by vendor that any action arising out of this Agreement may be commenced only in the State or Federal courts located in DuPage County and/or the Northern District of Illinois. The prevailing party shall have their attorney's fees and court costs paid by the losing party.  
 \*The Village of Westmont will process all bills in accordance with the Illinois Government Prompt Payment Act 50 ILCS 505.



# Village of Westmont

# Purchase Order

PO Date: 2020-01-09

Page: 1 of 2

**Bill To:**

MUNICIPAL SERVICES  
31 W QUINCY  
WESTMONT, IL 60559

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order #

## 20202001

**Vendor:**

CORE & MAIN LP  
1830 CRAIG PARK COURT  
ST. LOUIS, MO 63148

**Ship To:**

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
100208						
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
1	Meters 3" meters GL Account: 4154111 - 57064 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	3.0	EACH	\$1,630.00	\$4,890.00	
2	2" Meter w/flange kit GL Account: 4154111 - 57064 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	6.0	EACH	\$1,325.00	\$7,950.00	
3	1 1/2" Meter w/flange kit GL Account: 4154111 - 57064 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	6.0	EACH	\$1,147.00	\$6,882.00	
4	1" meter GL Account: 4154111 - 57064 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY WESTMONT, IL 60559	80.0	EACH	\$172.00	\$13,760.00	
5	5/8" Meter GL Account: 4154111 - 57064 - 5INF Ship To: MUNICIPAL SERVICES 31 W QUINCY	200.0	EACH	\$118.00	\$23,600.00	

**CONTINUED ON  
NEXT PAGE**



# Village of Westmont

# Purchase Order

PO Date: 2020-01-09

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**Bill To:**

MUNICIPAL SERVICES  
31 W QUINCY  
WESTMONT, IL 60559

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20202001**

**Vendor:**

CORE & MAIN LP  
1830 CRAIG PARK COURT  
ST. LOUIS, MO 63148

**Ship To:**

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
100208						
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
	WESTMONT, IL 60559					

By: *Spencer Parkes*  
Authorized Signature

**PO Total** **\$57,082.00**

\*All vendors must comply with applicable regulations of the Illinois Department of Human Rights.

\*This order is exempt from Federal Excise Tax under title 25 USCA, and from Illinois Sales Use and Service Taxes. E9997-4320-07.

\*Acceptance of this Purchase Order constitutes agreement by vendor that any action arising out of this Agreement may be commenced only in the State or Federal courts located in DuPage County and/or the Northern District of Illinois. The prevailing party shall have their attorney's fees and court costs paid by the losing party.

\*The Village of Westmont will process all bills in accordance with the Illinois Government Prompt Payment Act 50 ILCS 505.



# Westmont Community Events Permit Request

This request form and checklist has been developed for the purpose of assisting community organizations and other entities that wish to host or coordinate community special events in the Village of Westmont. Completion and approval of this form is mandatory for any community event that is requesting special permissions from the Village of Westmont. This includes street closures, use of public right-of-way, permission for parades, use of amplified music, hanging of temporary banners, etc. Events that invite large public gatherings or assemblies of people that may result in a distinct impact on public right of way should also complete this form. All block parties and private parties utilizing amplified music must obtain permission from the Village, but do not need to fill out this form.

The permit request and accompanying checklist will be submitted for staff review. Ideally, requests will be submitted 90 days prior to the event. Requests that require Village Board Action will be placed on a Village Board agenda for consideration. Copies of completed requests will be placed on file with the Village Clerk's Office.

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## VILLAGE OF WESTMONT COMMUNITY EVENT PERMIT REQUEST

**Submission Date** 12/12/2019

**Event Name** 2020 Westmont Park District Craft Beer Fest

**Event Date(s) & Times** Saturday, February 8, 2020; 2PM-7PM

**Rain Date** NA

**Event Location** TY Warner Park, 800 W Blackhawk Drive, Westmont, IL 60559 (parking lot)

**Host Organization** Westmont Park District,

**Name/Title of Event Contact Person** (including name of alcohol contact person)

Dustin Kleefisch - Westmont Park District 630-963-5252 - [dkleefisch@westmontparks.org](mailto:dkleefisch@westmontparks.org)

Robert Fleck - Westmont Park District 630-963-5252

---

**EVENT DESCRIPTION** (describe event, goals, target audience & attendance, etc.)

Westmont Park District is to host a beerfest.

**ENTERTAINMENT** (describe type of entertainment, hours of entertainment, use of an amplified sound system which may require board approval, placement of stage & lights, etc.)

Amplified Sound has not been requested.

---

**PUBLICITY** (describe where and when event will be promoted – the Village encourages publicity to be published a minimum of 30 days prior to the event)

NA

**Have you submitted and obtained a Temporary Sign Permit for your event signs/banners posting permit from the Westmont Building & Zoning Division?** NA

**Have you made arrangements with the Westmont Communications Director to have the Village hang/place signs and/or banners in the public right-of-way?** NA

**Event Proximity Notice**

Minimally, the Village of Westmont requires the sponsoring organization to provide hand delivered notification regarding this event to all businesses and residences within one block of the event at least 7 days prior to the event. The Village may require a wider area of distribution depending on the size, scope and community impact of the event. This notice must include general information regarding the event including event hours, street & parking lot closures, sound amplification, special uses that may affect neighbors, event chair contact information including name and phone number, and more. This notice must be approved by the Westmont Media Relations Coordinator and a copy must be submitted with this application.

**Please list the name of the person(s) delivering the event proximity notice, the specific location(s) to which this notice will be delivered, and the day and time of delivery?**

See list of event organizers

---

**SAFETY** (describe safety concerns & how they will be addressed, define security plan including number of people working security at what times and where they will be stationed, and if Police Dept. and EMA personnel will be requested)

This is organized with the Police & Fire Departments.

**Will your event serve alcohol?** YES

If YES, list name & contact info of person securing liquor licenses with Village and State. See list of contacts.

If YES, have you contacted the Westmont Police Department to hire an officer for the event, which is required by ordinance if an event serves alcohol?

**Insurance**

Have you secured an appropriate insurance policy in the amount of \$1 million naming the Village of Westmont as an additional insured protecting the Village of Westmont from potential claims concerning this event? **YES**

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**EVENT LAYOUT & SET-UP** (describe complete site plan of event with location of tent(s), tables, chairs, generator(s), layout of power cables, stage, sound system, lighting, food and beverage service, fencing, water hook-up location, port-a-potties, waste receptacles including trash cans and dumpsters, etc.)

The event will be set up similarly to last year.

**A layout graphic/drawing that includes the information listed above is REQUIRED.**

Layout must include public street and parking lot closures, barricades, placement of stage and tents, location of water hook-ups, placement waste receptacles, placement of tents-tables-chairs, location of food and beverage service, location of information tent, etc.

**Is this drawing attached?**

**Parking** (describe parking plan including areas designated for public parking, handicap parking, and how this plan will be promoted to the public)

Site Plan Attached

**Are you requesting closure of a public right-of-way such as a street or parking lot** (If YES, this requires board action and proof of insurance naming the Village of Westmont as an additional insured? **NA**

If **YES**, list parking lot/street locations and times of closure. **NA**

**Will your event require a water hook-up?** **NA**

**Will your event have tents?** **YES**

If **YES**, then you will need to fill out a tent permit request form via the Community Development Department. Please contact Larry McIntyre regarding fees associated with tent permits.

If you are using any Village of Westmont-owned property, have you signed the Village of Westmont waiver regarding use of any Village equipment? **NO - This is on Park District Property.**

### **Event Maintenance**

The Village of Westmont requires the event host to provide general clean up and maintenance during the event. This includes making sure that the area be litter-free, ensuring waste receptacles are regularly emptied and available for use, and ensuring that port-a-potties are regularly stocked and maintained. The Village further requires that the entire area enveloping the event is completely cleaned up immediately upon the close of the event. NOTICE: While the Village does not require a special event bond from the host organization, the Village reserves the right to invoice the host organization if the Village of Westmont incurs any unforeseen costs during the event.

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### **BOARD ACTION REQUESTS & FEES**

List all items requiring board action (such as but not limited to sound amplification, use of public right-of-way, etc.)

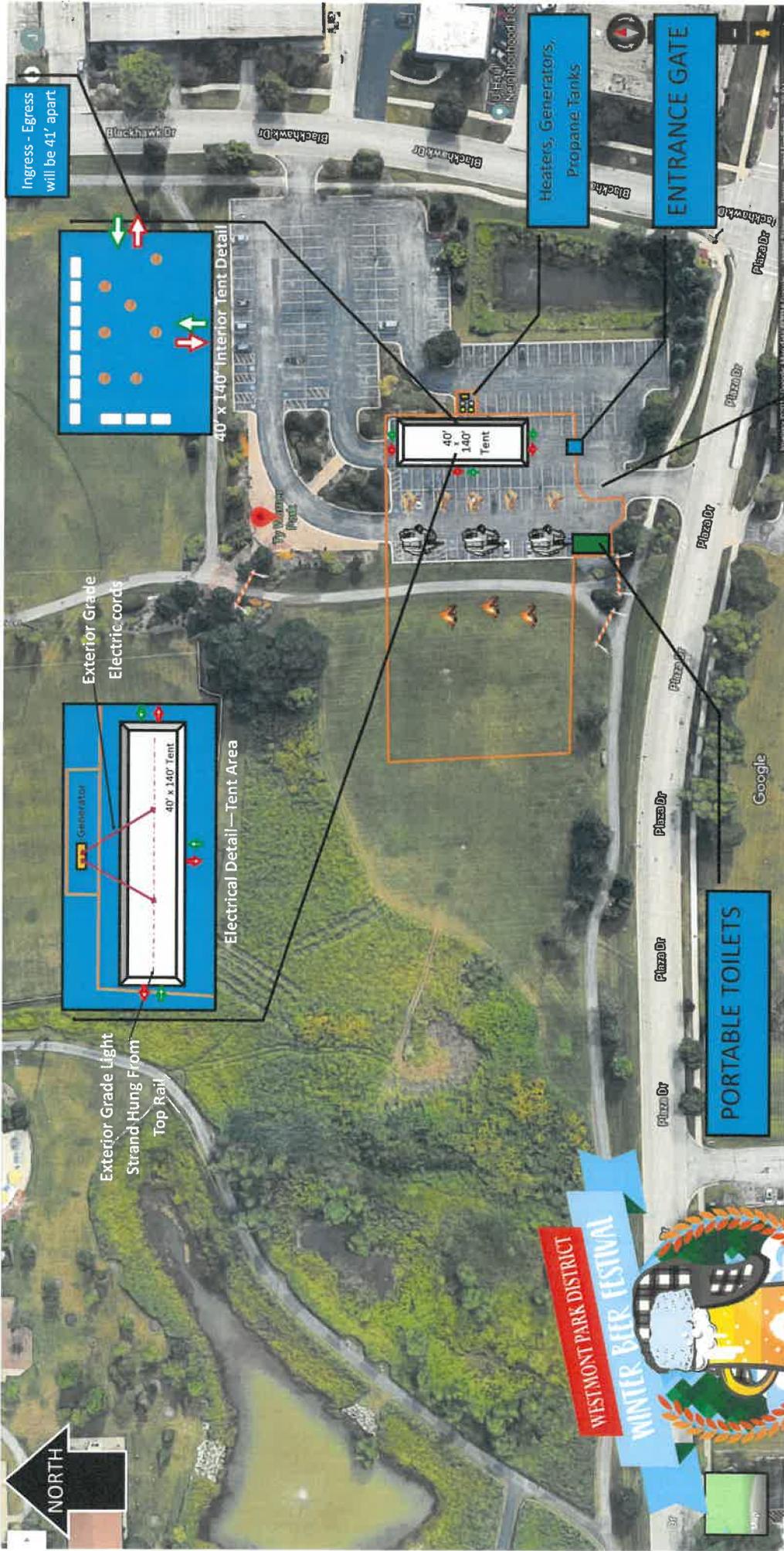
**Board asked to consider an ordinance approving the following requests from the Westmont Holly Days Committee for the 2020 Westmont Park District Craft Beer Fest:**

- A. Temporary Liquor License Fee Waiver**
- B. Tent Permit Fee Waiver**
- C. Temporary Use Permit**

Create a comprehensive listing of all Village of Westmont fees (such as but not limited to hiring of Police Dept. personnel, overtime payment to Village personnel, fees related to equipment use, etc.) that will be incurred by the host organization.

- **Estimated Fees**
  - \$700 - (estimated) 2 Police Officers Personnel
  - \$300 - Tent Permit
  - \$100 - Temporary Liquor License
  - \$25 - Temporary Use Permit
- **Estimated Waiver of Fees: \$1,125**





-  : Fencing
-  : 6' Table inside 40' x 140'
-  : 3' High-top table inside 40' x 140'

**Proposed 2020 Layout**



westmont.illinois.gov

**Community Development Department**

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

**DOWNTOWN DEVELOPMENT/FACADE GRANT PROGRAM APPLICATION FORM**

**APPLICANT INFORMATION**

Applicant Name: Joanna Gal

Applicant: Building Owner  Tenant

If Tenant, Lease Expiration Date: \_\_\_\_\_

Applicant Business Address: 230 N. Cass Ave.

Phone Number: 708-218-3388

E-Mail: Gal1000@comcast.net

Secondary Contact Person: Peter Gal 708-269-1214

**PROPERTY INFORMATION**

Address of Building for which the grant is being sought: 230 N. Cass Ave.

Property Identification Number: 09-09-211-025

**PROPOSED IMPROVEMENTS**

NOTE: Applicant must provide a copy of all proposed materials and design drawings for estimated scope of work.

Facade to be Improved: Front  Front/Side

Awning(s)/Shutter(s)

Tuck Pointing/Cleaning/Masonry Repairs

Exterior Lighting

Window(s)/Door(s)

Painting

Plumbing

Electrical

Restoration of Original Architectural Elements

Signage

Interior (Utility and Infrastructure Improvements, and/or Safety,

Fire Suppression/Alarms

Other Proposed Improvements (Please Specify): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe Scope and Purpose of the Work: Installed a fire suppression system.

Installed a new fire detection system.

All new electrical installed throughout building.

Installed new front doors (more modern for curb appeal)

New plumbing installed throughout the building.

New awning installed on building.

Total Anticipated Budget: \$ \$103,000

Total Anticipated Grant Request: \$ \_\_\_\_\_

STATEMENT OF UNDERSTANDING

I hereby make Application to the Village of Westmont for the Downtown Development/Façade Improvement Grant, and I agree to comply with the guidelines and Procedures of the Westmont Façade Grant Program.

I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, receipts, and contractor's final waivers of lien upon completion of the approved improvements before any reimbursement payment will be authorized.

I understand that work begun before Westmont Village Board approval does not guarantee approval of a grant.

I understand Downtown Development/Façade Improvement Grants are subject to taxation and the Village of Westmont is required to report the amount and the recipient of said grants to the Internal Revenue Service.

Signature of Applicant: Joanna Gal Date: 9/25/19

If the Applicant does not own the property, the owner(s) must complete the following:

I/We certify that I/We own the property at \_\_\_\_\_

and that I/We have authorized the Applicant to apply for a Reimbursement Grant under the guidelines of the Village of Westmont Façade Grant Program and to undertake the approved improvements.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

Please return the completed Application to:

Village of Westmont  
Community Development Department  
31 West Quincy Street  
Westmont, IL 60559

If you need assistance with the Application and/or have general inquiries, please contact Jill Ziegler, Community Development Director of the Village of Westmont at (630) 981-6267.

FOR OFFICE USE ONLY

Application Received (Date): KB 9/25/19

Matching Grant Approved (Date): \_\_\_\_\_

Total Estimated Project Cost: \$ \_\_\_\_\_

Percent Applied for Grant: \$ \_\_\_\_\_

Total Amount of Grant: \$ \_\_\_\_\_

Matching Grant Denied (Date): \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Community Development Director (Signature & Date): \_\_\_\_\_

# **THATCHER OAKS**

---

# **AWNINGS**

**INVOICE**  
**732199B**

**"Chicagoland's premier awning company, since 1984"**

11/11/2019

718 N. INDUSTRIAL DRIVE • ELMHURST, IL 60126  
(630) 833-5700 • [info@thatcheroaks.com](mailto:info@thatcheroaks.com)

**BILLING ADDRESS**

JOANNA GAL  
GO POLAR CRYOTHERAPY  
230 N. CASS AVE.  
WESTMONT, IL 60559

**JOB LOCATION**

JOANNA GAL  
GO POLAR CRYOTHERAPY  
230 N. CASS AVE.  
WESTMONT, IL 60559

**SALES REP. PURCHASE ORDER**  
KE

**TERMS: 50% Down / 50% at Install**

ACTIVITY	AMOUNT
Sales:New Awning:New Awning Standard NEW AWNING PER QUOTE 31284	3,850.00
Permit Fees PERMIT, 8-6-19 MARRY ANN, GO POLAR CRYOTHERAPY JOB # 732199 NO PERMIT	0.00
Customer Deposit 50% DEPOSIT OF TOTAL PRICE OF QUOTE 31284	-1,925.00
DEPOSIT RCVD 8-5-19, CC PAYMENT \$1,925.00	
Permit Fees 9-24-19, MARY ANN, GO POLAR JOB #732199, VILLAGE OF WESTMONT BOND FEE: \$50.00	50.00
<b>BALANCE DUE:</b>	<b>\$0.00</b>

Thank you for choosing Thatcher Oaks Awnings!

Inquire about our wash service to extend the life of your awning and keep it looking its best.

**FINAL WAIVER OF LIEN**

STATE OF \_\_\_\_\_ ) SS  
 COUNTY OF \_\_\_\_\_

Escrow# \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Go Polar  
 to furnish FIRE SPRINKLERS  
 for the premises known as Go Polar  
 of which 230 N Cass Ave Westmont is the owner.

THE undersigned, for and in consideration of Forty two thousand eight hundred thirteen and N/100  
\$42,813.00 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and  
 release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said  
 above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds  
 or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore  
 furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE 12/27/19 COMPANY NAME ISAK FIRE PROTECTION INC  
875 N. MICHIGAN AVE #3100 CHICAGO IL 60611

SIGNATURE AND TITLE [Signature]

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

**CONTRACTOR'S AFFIDAVIT**

STATE OF Illinois ) SS  
 COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, OGN JEN ISAK BEING DULY SWORN, DEPOSES  
 AND SAYS THAT HE OR SHE IS PRESIDENT OF  
ISAK FIRE PROTECTION INC WHO IS THE CONTRACTOR FOR THE  
FIRE SPRINKLER WORK ON THE BUILDING LOCATED AT  
Go Polar OWNED BY  
230 N Cass Ave Westmont

That the total amount of the contract including extras\* is \$42,813.00 on which he or she has received payment of  
\$0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and  
 that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who  
 have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material  
 entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material  
 required to complete said work according to plans and specifications.

Names & Addresses	What For	Contract Price Including Extras *	Amount Paid	This Payment	Balance Due
ISAK FIRE PROTECTION INC	FIRE SPRINKLER	\$42,813.00	\$0.00	\$42,813.00	0.00
<b>ALL LABOR, WELFARE AND FRINGES PAID IN FULL</b>					
<b>ALL MATERIAL FROM FULLY PAID STOCK AND DELIVERED TO JOBSITE IN COMPANY OWNED TRUCKS.</b>					
<b>NO OUTSIDE RENTAL EQUIPMENT USED ON THIS PROJECT</b>					
<b>TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE</b>		<b>\$42,813.00</b>	<b>\$0.00</b>	<b>\$42,813.00</b>	<b>\$0.00</b>

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or  
 other work of any kind done or to be done upon or in connection with said work other than above stated

Date 12/27/19 Signature [Signature]

SUBSCRIBED AND SWORN TO BEFORE ME THIS 27 DAY OF December, 2019

**FABIOLA DAVILA**  
 Notary Public - State of Illinois  
 My Commission Expires Mar 1, 2022

[Signature]  
 Notary Public

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



STATE OF ILLINOIS

COUNTY OF

**FINAL WAIVER OF LIEN**

Gty #

Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Joanna & Peter Gal to furnish Construction/Remodeling the premises known as GoPolar Cryotherapy, 230 N Cass Ave, Westmont, IL 60559 of which Joanna & Peter Gal is the owner.

THE undersigned, for and in consideration of zero (\$0.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE 12-16-19 COMPANY NAME Illinois  
ADDRESS \_\_\_\_\_  
SIGNATURE AND TITLE [Signature] Manager

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS

COUNTY OF

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, Darius Baranauskas BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS President OF Illinois Designers & Builders Inc. WHO IS THE CONTRACTOR FURNISHING remodeling WORK ON THE BUILDING LOCATED AT 230 N Cass Ave, Westmont, IL 60559 OWNED BY Joanna & Peter Gal That the total amount of the contract including extras\* is \$94,689.10 on which he or she has received payment of \$394,689.10 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

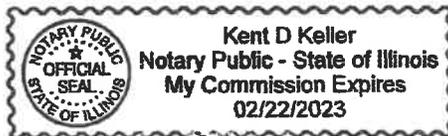
NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDNG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.					

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 12-16-19 SIGNATURE: [Signature]  
SUBSCRIBED AND SWORN TO BEFORE ME THIS 16<sup>th</sup> DAY OF December 2019

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Kent D. Keller  
NOTARY PUBLIC



Upgrades to 230 N Cass Ave.

- New Fire Sprinkler System : \$42,070.00
- Front Door Modification: : \$5,460.00
- Awning Install: : \$3,850.00
- Fire Alarm System: : \$10,740.00
- New Plumbing: : \$18,375.00





with additional sign off requirements

APPROVED - Village of Westmont  
 This approval does not waive project compliance for adopted  
 codes, ordinances, or requirements. Field changes may

Initials: *SW* at *9-18-19* Date  
 *9/14/19* Date  
 Planning **20190915** Date  
 Engineering \_\_\_\_\_ Date

FILE COPY

SEP - 5 2019

COMMUNITY DEVELOPMENT DEPT.  
 VILLAGE OF WESTMONT, ILLINOIS



GoPolar° Cryotherapy  
 & FLOAT SPA

www.GoPolarCryotherapy.com

230 N. CASS AVE

630-796-2255

Box Text Size: 6"h  
 Logo Size: 177.5"w x 46"h

<b>THATCHER OAKS</b>		CLIENT		Go Polar Cryotherapy		DRAWING DESCRIPTION		DATE		DRAWN BY		FILE NAME	
<b>AWNINGS</b>		DRAWING APPROVAL		Graphic Approval Layout		09/04/2019		Patrick		Sunbrella #4608 Black		Go Polar Cryotherapy	
Phone: 630-833-5700		ORDER #		732199		SALES REP		Kevin		GRAPHIC APPLICATION		#	
Fax: 630-833-5795		SCALE								GRAPHIC COLOR(S)		REVISION BY	
718 Industrial Dr.												DATE	
Elmhurst, IL 60126													

# THATCHER OAKS

## AWNINGS

718 INDUSTRIAL DRIVE

ELMHURST, IL 60126

(630) 833-5700 · Fax (630) 833-5795

CHICAGOLAND'S FULL SERVICE AWNING COMPANY  
COMMERCIAL · INDUSTRIAL  
CUSTOM DESIGNED AWNINGS & SIGNS  
CLEANING AND MAINTENANCE

FILE COPY

**CUSTOM QUOTE FOR:**

Go Polar Cryotherapy

230 N. Cass Av.

WESTMONT, IL 60559

DATE: 7/31/2019

QUOTE #: 31284

DELIVERY:

TERMS: 50% DEPOSIT, BALANCE DUE ON COMPLETION

DESCRIPTION	AMOUNT
<p>Proposal is to manufacture and install one layover style awning for Go Polar Cryotherapy 230 N. Cass Av., Westmont, IL 60559. The location is on the east elevation. The size is 30'-0" wide, by 6'-6" high. Includes side wings that return to the building.</p> <p>All frames to be made of aluminum and will be completely welded. All welds will be ground smooth and primed silver. Frame finish is silver mill finish. All frames are covered by our LIFETIME TigerFrame Warranty.</p> <p>Fabric to be #4608 Black Sunbrella 100% Solution Dyed Acrylic, color to be confirmed. This material carries a ten (10) year warranty.</p> <p>Graphics include descriptors that will be applied using the Sunbrella Graphics system. This system utilizes heat and pressure to apply high quality SGS vinyl to the fabric.</p> <p>Price includes taxes and installation. Any permit requirement will include an additional fee.</p> <p>Thank You for your interest in Thatcher Oaks Awning Company. Sincerely, Kevin Eltoft (630) 452-1720 kevin@thatcheroaks.com</p>	<p style="text-align: center;">RECEIVED SEP - 5 2019 CHICAGO AREA AWNING COMPANY VILLAGE OF WESTMONT, ILLINOIS</p> <p style="text-align: right;"><b>TOTAL: \$3,850.00</b></p>

It is the intent of the Seller to deliver to Buyer the products so stated in this contract, within the time frame so stated, subject to our ability to produce materials, and is subject to labor disputes, acts of God, and other delays beyond our control.

CUSTOMER DEPOSIT IS NONREFUNDABLE 5 DAYS AFTER ACCEPTANCE OF CONTRACT.

For the purpose of securing payment and performance of the obligation hereunder, Seller shall have, and Buyer hereby grants to Seller, a purchase money security interest in said property. The property and all of the apparatus, appliances, supplies, accessories and parts remain the property and security of Seller for said indebtedness until this contract is paid in full. In the event Seller has to remove property due to nonpayment, any monies paid on account shall remain the property of Seller as liquidated damages, and any reinstallation shall be subject to renegotiation.

ALL NEW INSTALLATIONS ARE GUARANTEED AGAINST DEFECTS IN MATERIAL OR WORKMANSHIP FOR THREE YEARS AFTER INSTALLATION.

ACCEPTED: \_\_\_\_\_ DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
(BUYER) (SELLER)

DEPOSIT: \_\_\_\_\_ WE MAY WITHDRAW THIS PROPOSAL IF NOT ACCEPTED WITHIN \_\_\_\_\_ DAYS.



westmont.illinois.gov

### Community Development Department

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

## SIGN: Permanent (Wall and Ground), SPECIFICATIONS, REQUIREMENTS and GUIDELINES

ADDRESS: 230 W. Cass Ave. Westmont, IL 60559

### SUBMIT THE FOLLOWING (*intake staff* to verify required submittal documents indicated below):

- Building Permit Application that is filled out and signed by contractor and owner
- Contractor proposal (aka "cost estimate"), if utilizing a contractor
- Sign Specification sheet that is filled out and signed by contractor and owner
  - INCLUDING the facade width and all existing signage section filled out
- Detailed Drawing showing overall size of the structure; pier size, anchoring method (how the sign shall be secured/mounted to the structure and bolt size), location of electric (if applicable).

### FOR GROUND SIGNS:

- Legal Plat of Survey that is to Scale and indicates All Existing Conditions (Ground based signs only)
- Site Plan (typically, a copy of the plat of survey) sign dimensions, and distances to lot lines and other structures

Note: A SEPARATE permit and review is required if the property owner applies for both a Temporary and Permanent sign; submit SEPARATE specification sheet and application for each

FILE COPY

### For all signage:

#### Facade Width:

Building frontage to the street width 30 (Feet) OR Strip mall TENANT space width \_\_\_\_\_ (Feet)

#### Existing Signage:

None

Ground Monument Or Pole (Include "tenant panel" if applicable) # of signs \_\_\_\_\_ Square Feet of Signs \_\_\_\_\_

Wall Mounted # of signs \_\_\_\_\_ Square Feet of signs \_\_\_\_\_

RECEIVED

SEP - 5 2019

COMMUNITY DEVELOPMENT DEPARTMENT  
31 WEST QUINCY STREET  
WESTMONT, ILLINOIS 60559

### For Ground Signage: (Reference Appendix A, Section 11.07(B) For Specifications)

1. New \_\_\_\_\_ Replace / Resize \_\_\_\_\_ Panel Change \_\_\_\_\_
2. Will this sign be illuminated (if YES, additional permit information, submittal of proposed work, and/or electrical contractor registration may be required.) Yes \_\_\_\_\_ No \_\_\_\_\_
3. Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ Toatal Square Feet

Anchoring System: Indicate how sign will be secured to footing (Piers/Footings shall be 42" below grade minimum 6" exposed):

Note: Ground signs require six (6) inch address numbers. New ground signs MUST include a landscape plan with year-round plantings.

### For Wall Signage: (Reference Appendix A, Section 11.07(A) For Specifications)

1. New  Replace / Resize \_\_\_\_\_ Panel Change \_\_\_\_\_ Other \_\_\_\_\_
2. Will this sign be illuminated (if YES, additional permit information, submittal of proposed work, and/or electrical contractor registration may be required.) Yes \_\_\_\_\_ No \_\_\_\_\_
3. Size: \_\_\_\_\_ X \_\_\_\_\_ = 6 Toatal Square Feet

#### Anchoring System:

Indicate how signage will be secured to the wall (size and style of fasteners)

Note: No new Box or Cabinet sign structures are permitted.



westmont.illinois.gov



Community Development Department

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

SCANNED

PERMIT APPLICATION (Below to be completed by Applicant)

FOR OFFICE USE ONLY

↓ ADDRESS OF PROPOSED WORK		↓ COST OF CONSTRUCTION	PERMIT # <u>20180911</u>
<u>230 N. Cass Ave.</u>		<u>\$ 45,740.00</u>	↓ APPLICATION INTAKE BY / DATE SUBMITTED
↓ SPECIFY ALL CONSTRUCTION THAT APPLIES TO THIS APPLICATION ↓		<u>Ben Kane 2/13/18</u>	
<input type="checkbox"/> RESIDENTIAL (1 & 2 Family only)	<input checked="" type="checkbox"/> COMMERCIAL (Business, Multifamily)	COUNTY AND ZONING INFORMATION	
<input type="checkbox"/> NEW Single Family Residence <input type="checkbox"/> Residential Addition, Porch, or Balcony <input type="checkbox"/> Residential Interior Remodel	<input type="checkbox"/> NEW Commercial Building <input type="checkbox"/> Commercial Addition, Porch, or Balcony <input checked="" type="checkbox"/> Commercial Interior Remodel	SPECIAL MANAGEMENT AREA: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Deck <input type="checkbox"/> Detached Garage <input type="checkbox"/> Electric <input type="checkbox"/> Fence <input type="checkbox"/> Fire Pit	<input type="checkbox"/> Deck <input type="checkbox"/> Detached Garage <input type="checkbox"/> Electric <input type="checkbox"/> Fence	ZONING DISTRICT: R1 R2 R3 R4 R5 <u>(B1)</u> B2 C1 M O/R	
<input type="checkbox"/> HVAC <input type="checkbox"/> Plumbing <input type="checkbox"/> Pool, Hot Tub, Spa <input type="checkbox"/> Roof Tear-off <input type="checkbox"/> Shed <input type="checkbox"/> Window Replacement	<input type="checkbox"/> HVAC <input checked="" type="checkbox"/> Plumbing <input type="checkbox"/> Roof Tear-off <input type="checkbox"/> Window Replacement	OTHER _____	
Flatwork: <input type="checkbox"/> Driveway, <input type="checkbox"/> Patio or Sport Court, <input type="checkbox"/> Steps/Walk	Flatwork: <input type="checkbox"/> Driveway, <input type="checkbox"/> Parking Lot/Striping, <input type="checkbox"/> Patio, <input type="checkbox"/> Steps/Walk	↓ REQ <input checked="" type="checkbox"/> BUILDING APPROVED BY / DATE	
<input type="checkbox"/> OTHER (Indicate in "Written Scope" below)	Signage: <input type="checkbox"/> Permanent, <input type="checkbox"/> Illuminated, <input type="checkbox"/> Temporary	[ ] See Conditional Approval Requirements below	
If applicable, TOTAL AREA (square feet of ground disturbance) INSTALLED - REMOVED =	INSTALLED - REMOVED = NET NEW SF <u>2000 - 2000 = SF 0</u>	↓ REQ [ ] ENGINEERING APPROVED BY / DATE	
↓ WRITTEN SCOPE / DESCRIPTION OF PROPOSED WORK, <i>if not fully specified above</i>		↓ REQ [ ] PLAN, & ZON, APPROVED BY / DATE	
<u>Building out the space to be a Cryotherapy business and a Float Spa</u>		↓ PERMIT ISSUED BY / DATE ISSUED	
↓ PROPERTY OWNER - REQUIRED - PRINT INFORMATION BELOW		<u>Ben Kane 5/24/18</u>	
NAME: <u>Peter &amp; Joanna Gal</u>		PERMIT # <u>4,438.46</u>	
ADDRESS: [REDACTED]		<u>(CASH Bond)</u>	
PHONE: [REDACTED] EMAIL: [REDACTED]		<u>7457.40</u>	
CONDITIONS: Plans, specifications, surveys, and any material provided are part of this application. Applicant and property owner agree to comply with the provisions of this application, specification sheets, adopted codes and ordinances of the Village of Westmont, Illinois AND SHALL NOT OCCUPY or USE the property, structure(s), or affected area(s) until final inspection and occupancy certification. Construction material or dumpsters are not permitted on Village property. Permit placard shall be posted and be visible from the public right-of-way. Village stamped approved plans shall be on site at all times. Inspections shall be requested by 8:00pm at least 7 business day in advance. Permit expires 1 year from date of issuance.		↓ REQ [ ] ENGINEERING APPROVED BY / DATE	
<u>Joanna Gal</u>		↓ REQ [ ] ENGINEERING APPROVED BY / DATE	
PROPERTY OWNER SIGNATURE (REQUIRED)		DATE <u>2/13/18</u>	
AGENT OF OWNER SIGNATURE (ALSO REQUIRED IF APPLICANT)		DATE	
		X Sign off for above Conditional Requirements	



westmont.illinois.gov

Community Development Department

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

F PROPOSED WORK 230 N. Cass Ave.

PERMIT # 2018-0411

List all Contractors associated with this permit, including, but not limited to:

Architect Carpenter Concrete Drywall Electrician Engineer Excavation HVAC Landscape Masonry  
Pavement (i.e. Asphalt) Plumber Roofer Underground (i.e. Sewer and Water) Window

<input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	↓ ESTIMATED COST PER CONTRACTOR
TBD EMAIL:	
<input checked="" type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	↓ ESTIMATED COST PER CONTRACTOR
nois Designers & Builders, INC 214 Linden Ave Darien, IL 60561 330-3449 EMAIL: daniel.Branigan@gmail.com	
<input checked="" type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	↓ ESTIMATED COST PER CONTRACTOR
Correct Electric Inc P.O. Box #629 Newark, IL 60541 496-3000 EMAIL: www.correctelectric.us	
<input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	↓ ESTIMATED COST PER CONTRACTOR
EMAIL:	
<input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	↓ ESTIMATED COST PER CONTRACTOR
EMAIL:	
<input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	↓ ESTIMATED COST PER CONTRACTOR
EMAIL:	
<input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	↓ ESTIMATED COST PER CONTRACTOR
EMAIL:	



**Correct Electric Inc.**  
Electric The **CORRECT** Way!

# 2018-0411

P.O. Box #629, Newark, IL 60541 ♦ Phone 815-496-3000 ♦ Fax 815-496-2777 ♦ www.correctelectric.us  
Member IBEW & NECA

May 7<sup>th</sup>, 2018  
GoPolar Cryotherapy  
Peter Gal  
230 N. Cass  
Westmont, IL  
Phone: [REDACTED]

# PROPOSAL

Email: [REDACTED]

MAY 27 2018

CORRECT ELECTRIC INC.  
NEWARK, ILLINOIS 60541

**Reference: GoPolar Westmont Remodel**

**We will provide the necessary material and labor to complete the following:**

SCANNED

**BASE ELECTRICAL:**

- Electrical power and lighting system per the prints provided dated 2-6-18.
- Lights provided by OWNER.
- Conduit, wire, junction boxes, fittings, supports, occupancy sensors, and receptacles provided by US.

**Fire Alarm:**

- Furnish and install a complete fire alarm system.
- Drawings and review fees are included.
- Monthly Monitoring Fee billed separately.

**Permit or application fees, if required, is by owner.**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of:

**Total Contract:-----\$10,740.00**

Payment will be made as follows, pay-outs as job proceeds, with minimum monthly pay-outs, balance due upon completion. Finance charges will apply (1 1/2% monthly) unless previously arranged. Customer shall be liable for all reasonable attorney's fees, court costs, finance charges, and expenses that may be incurred as a result of failure to make payment. Correct Electric Inc./ Baum Sign Inc. pays all applicable state sales taxes. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance upon above work.

**Respectfully submitted by: Ryan Mason**

**SIGNATURE:** Ryan Mason  
Project Manager

NOTE: We may withdraw this proposal if not accepted within 90 days.

## ACCEPTANCE OF PROPOSAL

I am authorized to approve this work as specified. The above prices, specifications and conditions are satisfactory and are hereby accepted. Payment will be made as outlined.

**PURCHASE ORDER #** \_\_\_\_\_ **SIGNATURE:** Jerry Gal

**DATE** 5/21/18 **TITLE:** Owner

- 1 Metal Stud Material
- 2 Metal Stud Framing
- 3 Store front Modifications
- 4 Steel Beam @ Store front
- 5 Masonry Allowance( Material & Labor)
- 6 Rough Plumbing
- 7 HVAC Duct work
- 8 Electrical inc. Exhaust Fans ?
- 9 Insulation
- 10 Drywall (as per spec) ?
- 11 Pre Finished flooring material
- 12 Pre Finished floor Install
- 13 Porcelan Floor & Wall Material
- 14 Porcelan Floor & Wall Install
- 15 Plumbing Fixtures/Valves/Accessories
- 16 Grab Bars
- 17 Cabinets
- 18 Cabinet Install
- 19 Counter top ( Material Labor)
- 20 Tile Back splash Kitchen (Material/Labor)
- 21 Mirrors/Soap/TP Holder/PT Holders
- 22 Front Reception Desk-(Mat Labor Hardware)
- 23 Trim/Base/Shoe Casings Material
- 24 Trim Package Install
- 25 Changing Room Install Labor
- 26 Doors
- 27 Self Closing Hardware
- 28 Misc Hardware & accessories

6825 ✓
10500 ✓ Labor ?
5460 ✓
2625 ✓
2100 ✓
18375 ✓
5040 ✓
12075 ?
3780 ✓
13230 ?
5040
5250
3675
12600 Labor ?
2100
420
1575
630
525
1050
1050
525
2835
2310
1050
1890
1680
262

Store Front

\$ 5,460.00

Plumbing  
\$18,375

# 2018-0411



Illinois Designers & Builders, Inc

7614 Linden Ave  
Darien, IL 60561  
www.IBuilders.com  
773-517-4084

COPY

Date	Estimate #
5/8/2018	1220

Project

Name / Address
GoPolar Cryotherapy, Inc. 230 N Cass Ave, Westmont, IL 60559

Description	Qty	Rate	Total
Scope of the work (VOW)		35,000.00	35,000.00
A-Plumbing - Reference plans (P-1)			
Saw Cut concrete floors as specified Install 4" PVC drains Install 2" Venting Install Hot & Cold Supplies Plumbing fixtures included ( Sinks, toilet, Shower Valves, Hot Water tank, Expansion Tank) Plumbing fixtures allowance \$2100.00			
B- Store Front Modifications & (A-1)			
Demo Store front, Install Columns & Steel Header across. Provide & Install New 8x8 store front double Door's transom and with clear glass & hardware as per ADA compliance.			
C- Metal studs wall installation			
Supply all materials as per plan and build metal studs walls as per plan. Install all blocking as needed.			
<b>Total</b>			<b>\$35,000.00</b>

SCANNED

Upon signing this estimate becomes a binding contract between the customer and IL Designers & Builders.

Payment(s) to be made as follows: 40% upon acceptance of proposal, 40% upon completion of 50% of works and 20% after completion.  
A finance charge of 1.5% per month or 18% per year will be charged on all past due accounts.  
All additional work will be charged at minimum \$65.00 per man hour rate

The undersigned agrees to pay all costs of collection and attorney's fees incurred by IL Designers & Builders Inc. All work to be completed in a workmanlike manner according to standard practices. Any alteration of deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above these estimate.

Note: This estimate may be withdrawn by us if not accepted within 30 DA YS.

Acceptance of estimate:  
The above prices, and conditions are satisfactory and hereby accepted:

Print Name Joanna Gal Signature Joanna Gal Date 5/21/18



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Community Development Department

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

# 2018-0411

## Cost of Construction Waiver

(At time of Permit Application Submittal)

SCANNED

In order to properly process the permit application, calculate fees and perform a review, the "Cost of Construction" field must be *indicated* and *verified*.

In lieu of the Cost of Construction being indicated on the Permit Application and verified, by the Village receiving (and approving) copies of signed contractor proposals, the Village of Westmont shall calculate such costs per current "Square Foot Costs with RSMeans Data."

Therefore, if applicant opts to start submittal and review process without providing the Cost of Construction and respective verifications (signed contractor proposals) at time of submittal, the RS Means Data text will be used to calculate the Cost of Construction, *and the resultant fees*, (i.e. outsourced or third party performed review fees) per Village of Westmont policy and procedure.

Agent of Owner and Owner also agree to the following:

- All verifications (signed contractor and sub-contractor proposals shall be submitted prior to issuance of the permit.)
- All assessed fees resulting from the estimated RS Means Data text shall be paid for and no reductions or reimbursements will be refunded due to revised scope of work or ensuing contractor proposals.

*Your signature below conveys agreement to the Village of Westmont policies and procedures enumerated above. (Agent of Owner AND Owner are required to sign this document)*

230 N. Cass Ave

ADDRESS OF PROJECT

Joanna Gai

AGENT of Owner Printed Name (General or Sole Contractor)

2/13/18

Date

Joanna Gai

AGENT of Owner Signature

2/13/18

Date

Joanna Gai

OWNER Printed Name

2/13/18

Date

Joanna Gai

OWNER Signature

2/13/18

Date



VILLAGE OF WESTMONT  
31 WEST QUINCY STREET  
WESTMONT, IL 60559  
Tel # (630) 981-6250

SCANNED

Issue Date : 05/24/2018  
Applied for : 05/24/2018  
Expires : 05/24/2019

Permit # 20180411  
Type : BUILDING  
Parcel #

Address : 230 N. CASS AVENUE  
WESTMONT, IL

Owner : PETER & JOANNA GAL



#### FEE SCHEDULE

BLDG. - INTERIOR ALTERATIONS	\$	786.10
BUILDING INSP. - IN-HOUSE	\$	900.00
BLDG. - CERTIFICATE OF OCCUPAN	\$	100.00
BLDG. - PLAN REVIEW FEE	\$	642.96
BLDG. - FIRE DEPT. REVIEW FEE	\$	700.00
PLMG. - INTERIOR ALTERATIONS	\$	75.00
PLMG. - BRASS GOODS	\$	702.00
ELEC. - INTERIOR ALTERATIONS	\$	75.00
BLDG. - CASH BOND	\$	457.40
TOTAL	\$	4,438.46



20180411



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Community Development Department

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

5/23/18  
Date

2018-0411  
Permit #

230 N. Cass Avenue  
Address / Location of Project

Interior Remodel  
Type of Project

\$45,740.00  
Cost of Project

Peter & Joanna Lee / Illinois  
Owner / Contractor Name Seignans Builders

**Building Permit Fees:**

Building Fee: \$786.10  
Inspections:\*\* \$900.00  
Certificate of Occupancy: \$100.00  
Plan Review Fee: \$642.96  
Fire Department: \$700.00

SCANNED

FILE COPY

Subtotal of Building Permit Fees:

\$3,129.06

**Plumbing Permit Fees:**

Plumbing Fee: \$75.00  
Water Division Fee: \$702.00

Subtotal of Plumbing Permit Fees:

\$777.00

\$75.00

**Electrical Permit Fees:**

**Impact Fees:**

Elem. School # \_\_\_\_\_  
Jr. HS # \_\_\_\_\_  
High School # \_\_\_\_\_  
Park District \_\_\_\_\_  
Library \_\_\_\_\_

Subtotal of Impact Fees:

0

**Engineering Permit Fees:**

**Bonds:**

Building Completion Bond \$457.40  
Engineering Bond 0

Subtotal of Bond Fees:

\$457.40

**TOTAL FEES & BONDS:**

\$4,438.46

\*\* Please Note: The indicated list of required inspections may fluctuate due to contractor scheduling or construction methodology. As such, all inspections, partial inspections, re-inspections, or any inspection above and beyond the enumerated list will be taken from the submitted bond for the project. If the inspectional fees exhaust the bond, then a new bonds may be required for the project to continue.



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Community Development Department

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

PERMIT APPLICATION (Below to be completed by Applicant)

↓ FOR OFFICE USE ONLY ↓

↓ ADDRESS OF PROPOSED WORK		↓ COST OF CONSTRUCTION	PERMIT # <u>2018-0571</u>
<u>230 N. Cass Ave Westmont</u>		<u>\$ 42,000</u>	↓ APPLICATION INTAKE BY / DATE SUBMITTED
↓ SPECIFY ALL CONSTRUCTION THAT APPLIES TO THIS APPLICATION ↓			<u>RG/6-25-18</u>
<input checked="" type="checkbox"/> <b>RESIDENTIAL</b> (1 & 2 Family only) <input type="checkbox"/> NEW Single Family Residence <input type="checkbox"/> Residential Addition, Porch, or Balcony <input type="checkbox"/> Residential Interior Remodel  <input type="checkbox"/> Deck <input type="checkbox"/> Detached Garage <input type="checkbox"/> Electric <input type="checkbox"/> Fence <input type="checkbox"/> Fire Pit  <input type="checkbox"/> HVAC <input type="checkbox"/> Plumbing <input type="checkbox"/> Pool, Hot Tub, Spa <input type="checkbox"/> Roof Tear-off <input type="checkbox"/> Shed <input type="checkbox"/> Window Replacement  <u>Flatwork:</u> <input type="checkbox"/> Driveway, <input type="checkbox"/> Patio or Sport Court, <input type="checkbox"/> Steps/Walk  <input type="checkbox"/> OTHER (Indicate in "Written Scope" below)	<input type="checkbox"/> <b>COMMERCIAL</b> (Business, Multifamily) <input type="checkbox"/> NEW Commercial Building <input type="checkbox"/> Commercial Addition, Porch, or Balcony <input type="checkbox"/> Commercial Interior Remodel  <input type="checkbox"/> Deck <input type="checkbox"/> Detached Garage <input type="checkbox"/> Electric <input type="checkbox"/> Fence  <input type="checkbox"/> HVAC <input checked="" type="checkbox"/> Plumbing <input type="checkbox"/> Roof Tear-off <input type="checkbox"/> Window Replacement  <u>Flatwork:</u> <input type="checkbox"/> Driveway, <input type="checkbox"/> Parking Lot/Striping, <input type="checkbox"/> Patio, <input type="checkbox"/> Steps/Walk  <u>Signage:</u> <input type="checkbox"/> Permanent, <input type="checkbox"/> Illuminated, <input type="checkbox"/> Temporary	COUNTY AND ZONING INFORMATION  SPECIAL MANAGEMENT AREA: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZONING DISTRICT: R1 R2 R3 R4 R5 <u>B1</u> B2 C1 M O/R OTHER _____	
			↓ REQ <input type="checkbox"/> <b>BUILDING</b> APPROVED BY / DATE
			<input type="checkbox"/> See Conditional Approval Requirements below
applicable, TOTAL AREA (square feet of ground disturbance) INSTALLED - REMOVED ⇒		INSTALLED - REMOVED = NET NEW SF - = SF	↓ REQ <input type="checkbox"/> <b>ENGINEERING</b> APPROVED BY / DATE
WRITTEN SCOPE / DESCRIPTION OF PROPOSED WORK, <i>if not fully specified above</i>			↓ REQ <input type="checkbox"/> <b>PLAN &amp; ZON.</b> APPROVED BY / DATE
<u>Putting in a new Fire Sprinkler System into 230 N Cass Ave, a commercial building</u>			↓ PERMIT ISSUED BY / DATE ISSUED
			<u>Quinn Kane 6/28/18</u>
PROPERTY OWNER - REQUIRED - PRINT INFORMATION BELOW NAME: <u>Joanna Gal</u> ADDRESS: <u>230 N. Cass Ave Westmont, IL 60559</u> PHONE: [REDACTED] EMAIL: [REDACTED]		PERMIT \$ <u>780.00</u> WATER DEPT FEE \$ <u>6063.00</u> FEE \$ <u>76843.00</u> FINAL INSPECTION	
CONDITIONS: Plans, specifications, surveys, and any material provided are part of this application. Applicant and property owner agree to comply with the provisions of this application, specification sheets, adopted codes and ordinances of the Village of Westmont, Illinois AND SHALL NOT OCCUPY or USE the property, structure(s), or affected area(s) until final inspection and occupancy certification. Construction material or dumpsters are not permitted on Village property. Permit placard shall be posted and be visible from the public right-of-way. Village stamped approved plans shall be on site at all times. Inspections shall be requested by 3:00pm at least 1 business day in advance. Permit expires 1 year from date of issuance.			
PROPERTY OWNER SIGNATURE (REQUIRED) <u>Joanna Gal</u>		DATE <u>6/20/18</u>	
SIGNATURE OF OWNER SIGNATURE (ALSO REQUIRED IF APPLICANT)		DATE	
		X _____ Sign off for above Conditional Requirements	



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Community Development Department

31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6250 Fax: 630-968-8610

ADDRESS OF PROPOSED WORK 230 N. Cass Ave

PERMIT # 2018-0591

List all Contractors associated with this permit, including, but not limited to:

General Architect Carpentry Concrete Drywall Electrician Engineer Excavation HVAC Landscape Masonry  
Pavement (i.e. Asphalt) Plumber Roofer Underground (i.e. Sewer and Water) Window

<input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input checked="" type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____		ESTIMATED COST PER CONTRACTOR
NAME: <u>ISAK Fire Protection Inc.</u>		
ADDRESS: <u>142 Touhy Court Des Plaines, IL 60018</u>		
PHONE: <u>224-216-2272</u> EMAIL: <u>oisak@IsakFire.com</u>		
<input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____		ESTIMATED COST PER CONTRACTOR
NAME:		
ADDRESS:		
PHONE: EMAIL:		
<input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____		ESTIMATED COST PER CONTRACTOR
NAME:		
ADDRESS:		
PHONE: EMAIL:		
<input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> GENERAL <input type="checkbox"/> ARCHITECT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____		ESTIMATED COST PER CONTRACTOR
NAME:		
ADDRESS:		
PHONE: EMAIL:		
CON	<input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	ESTIMATED COST PER CONTRACTOR
NA		
ADDR		
PH	EMAIL:	
CO	<input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	ESTIMATED COST PER CONTRACTOR
N		
ADDR		
PHO	EMAIL:	
CON	<input type="checkbox"/> ENGINEER <input type="checkbox"/> PLUMBING <input type="checkbox"/> OTHER _____	ESTIMATED COST PER CONTRACTOR
NA		
ADDRESS:		
PHONE:	EMAIL:	



#2018-0591

Estimate

Date	Estimate #
4/21/2018	20098

142 Touhy Court Phone # (224) 216-2272 oisak@isakfire.com  
 Des Plaines IL 60018 Fax # (312) 940-5607 www.isakfire.com

**Client Address**

GoPolar  
 Joanna Gal  
 230 N Cass  
 Westmont IL

**Job Location**

GoPolar  
 230 N Cass  
 Westmont IL

**Description**

- Proposal includes a wet system throughout building
- Proposal includes all design, installation, testing and commissioning of the system as following:
  - Design the fire sprinkler drawings and submit to the fire department
  - Installation of a double check back flow preventer
  - One wet sprinkler riser that will include flow switch, gauge and drain
  - Installation of sprinkler heads as required by NFPA 13
    - All pendent heads will be semi recessed heads
    - All areas without ceiling tiles will be installed exposed with brass upright heads.
  - Furnish and install Fire Department Connection within 10' of sprinkler room
  - Perform one Two Hour Hydrostatic Test
  - Owner shall provide all AutoCAD.DWG files for system design.

RECEIVED  
 JUN 25 2018

COMMUNICATIONS DEPT.  
 VILLAGE OF WESTMONT, ILLINOIS

The proposal is based on the drawings received. Any changes to the drawings might be subject to additional charges. The owner shall keep the temperature above 40 degrees Fahrenheit at all times where the pipes are installed. The estimate is based on the city water pressure of 50 PSI and 2000 GPM and during the design phase we will be able to conclude if there is adequate water available to supply the fire sprinkler system without the use of a fire pump. If there is insufficient water supply a new proposal will be given to install a fire pump

New 4" water service to front of building. To run the service to back of building add additional \$5,500 to this estimate

Proposal does NOT include any city or review fees. Does not include any union or prevailing wage labor. All the electrical connections shall be done by others

Work will be done during regular business hours: Monday - Friday 7AM-4PM

By signing the estimate customer understands that he/she will be charged the proposed price provided and agrees to remit payment upon invoicing within 30 days. Any portion of the balance unpaid after (30) thirty days of completion of the project shall be considered delinquent and shall bear interest at the rate of 1.5% one and one half percent per month thereafter. In the event of a delinquent account hereunder by customer, customer agrees to pay attorney's fees and all cost incurred by enforcing this agreement.

Signature

**Total \$42,070.00**

This estimate is valid for 30 days. Thank you for your consideration of ISAK Fire Protection Inc.

SECTION 82-101  
CUSTOMER WATER SERVICE PIPE REPLACEMENT OPTION - FROM CURB STOP TO WATER  
METER

The work for this pay item shall consist of replacing a privately owned lead (Pb) water service line from the curb stop, across private property, to the water meter inside the building.

Prior to construction, the Contractor shall complete the work to determine the existing water service pipe material and size at each existing curb stop and service box (B-box).

The Village of Westmont will provide the following three options to property owners with lead water service lines:

- A. Option 1. The Village's Contractor replaces the lead water service line at the unit price established under this Section 82-101 with a 1" (minimum size) Type K copper water service pipe (Option 1 - Private Owner Pipe Replacement). For private property owners who choose this option, the Village will collect payment from the owners for the cost for the Private owner Pipe Replacement and will pay the funds to the Contractor under the provisions of this contract. The Contractor and private property owner will enter into a separate contract that includes access, the details of the work, warranty, and the other coordination issues ("Contractor/Private Owner Agreement"). The specifications for this work are detailed below.
- B. Option 2. The private property owner hires a separate contractor to replace the lead water service pipe. For this Option 2, the Contractor is responsible for connecting the new copper water service pipe and new curb stop to the existing private lead service line. The separate contractor would be responsible for the re-excavating any access pits for connection to the new curb stop.
- C. Option 3. The private property owner declines Options 1 and 2. For this Option 3, the Contractor is responsible for connecting the new copper water service pipe and new curb stop to the existing private lead service pipe.

Prior to the commencement of the work, the Village of Westmont will send correspondence to property owners identifying the three options. The Village will provide the Contractor with a list of private property owners that chose the Option 1 - Private Owner Pipe Replacement and the Village will collect payments from those owners.

INSTALLATION AND MATERIALS FOR PRIVATE OWNER PIPE REPLACEMENT

If the new water service will replace an existing lead water service, then this work shall be conducted in accordance with AWWA C810-17 - replacement and Flushing of LEad Service Lines. New water service line pipe shall be installed across private property by horizontal directional drilling or moling methods (trenchless methods).

Water services shall be constructed in accordance with the requirements of Section 41-2.12 and 41-2.13 of the "Standard Specifications for Water and Sewer Construction in Illinois," the details in the Drawings, and as specified herein. All work must be performed by an Illinois Licensed Plumber and be registered with the Village.

Copper pipe shall be 1" (minimum) copper water tubing, Type K, soft temper, for underground service, conforming to ASTM B88 and B251. The pipe shall be marked with manufacturer's name or trademark and a mark indicating the type of pipe. The outside diameter of the pipe and minimum weight per foot of the pipe shall not be less than that listed in ASTM B251, Table 11. All copper connections shall be made with flared joints or compression fittings.

The service line replacement shall be from the curb stop to the building, across private property, entering the building through the foundation wall at approximately the same location as the existing water service line, but at least 10 feet from the buildings sanitary sewer service pipe and at least 6 feet horizontal separation from any tree. In the event that access to a basement or crawl space is not available or the building is on a slab foundation so the work inside the building cannot be completed, no new water service line will be installed from the curb stop to the home. The Contractor will be allowed a maximum trench/pit width of 4 feet.

All water service line replacements from the water main to the building must be done so by trenchless methods (HDD or moling) unless specifically directed by the Village or Engineer. The final trenchless method installation must be approved by the Village or Engineer.

Unless otherwise directed by the Engineer, splices between the curb stop and the building will not be allowed.

Removal and replacement of all hardscape items including, but not limited to, driveway and sidewalks and landscape restoration with 4 inches of topsoil and sod, to install the new private copper water service line will not be paid separately, but shall be considered included in the cost of LEAD WATER SERVICE PIPE REPLACEMENT - FROM CURB STOP TO WATER METER.

Where access pits are required, the Contractor shall conduct excavation and install bedding and trench backfill as required within the excavation limits in accordance with Village standards shown on the Drawings. The Contractor shall abandon the existing water service pipe in-place.

#### COORDINATION

A Contractor/Private Owner Agreement must be executed for each private property owner that selects Option 1 - Private Owner Pipe Replacement. A draft form of that agreement will be provided by the Contractor, and reviewed by the Village. The agreement with the Property Owner must include the following:

- a. General liability insurance in a minimum amount of \$1,000,000.00 per occurrence.
- b. 12-month warranty for workmanship and materials.
- c. Notice to the Property Owner consistent with these specifications.
- d. Acknowledgement of compliance by the Contractor with the terms of its contract with the Village of Westmont.
- e. Disruption of water service to customer property must be less than one day.

If the Village and Contractor are unable to reach an agreement on the terms of the Contractor/Private Owner Agreement, then the Village will provide the form of the agreement to be used. The contractor will coordinate appointments with the Owners to schedule the work, which may include evenings and weekends, and to gain access to perform the installation.

Once the property owner has notified the Contractor they are ready to schedule the work, the Contractor shall make the appointment promptly. The Contractor shall give the property owner a four-hour maximum time window on the selected day to arrive at the property to do the work. After the appointment is made, the Contractor shall call the property owner 24 hours in advance to the scheduled appointment to confirm and tell the property owner the name of the installer for this work.

The Contractor will be responsible for providing only plumbers licensed in the State of Illinois for installation of the private water services. All employees of the Contractor entering a house (either licensed plumber or additional apprentice) shall be 18 years of age or older and shall provide photograph identification. All of the Contractor's staff present themselves in a professional manner and appearance. The Contractor's staff appearance shall include some sort of uniform shirt with a company logo identifying this staff member as an employee of the Contractor. The vehicle the Contractor and staff use for this project shall be clearly marked with the Contractor's company name.

The installation staff shall be considerate to the owner and their property. For interior work, installation staff are to protect private property by covering their shoes/boots with new disposable covers every time they enter a building. If it appears that any of the property will be damaged with the installation of the water service, the Owner shall be contacted before the installation. Restoration shall be performed to match the original conditions. No debris or water is to be left behind once the installation is complete.

Prior to beginning the replacement work, the water supply to the service line and the property shall be shut off to avoid release of particulate lead into the property owner's premises. After all connections have been completed, the Contractor shall flush the water from an outside connection (such as a hose bib or hose leading from the building side of the meter) to remove any particles in the service line. Flush at full velocity for at least 10 minutes. The Contractor shall then advise the property owner to flush the premise's interior plumbing in accordance with the instructions provided in the Owner-provided informational material.

## DOCUMENTATION

For each lead service line replacement, the Contractor shall provide the Owner with the following documentation:

- a. Digital photograph of each building with addresses clearly visible.
- b. Digital photographs of water main and meter connection locations showing new pipe and old pipe.
- c. Digital photographs of the exterior and interior pre-installation and post-installation conditions on private property.
- d. Length, size, and material type of the new pipe installed.
- e. Type and size of pipe material the new pipe is connected to inside the building.
- f. Method of installation.
- g. Approximate length and location of abandoned lead service line pipe left in the ground.
- h. Flushing time and location(s).

The above documentation shall be provided by the Contractor to the owner in digital format (utilizing Adobe Acrobat, Microsoft Work, or other Owner-approved software on CD, DVD, thumb drive, or other Owner-approved media).

## BASIS OF PAYMENT

This work of this Pay Item shall include all project management; coordination and contact with private property owners; required inspections; the cost for the materials; horizontal directional drilling or moling labor, equipment, and operations; excavation; coring through foundation walls and sealing of annular space around pipe; connections to the water service pipe and curb stop; all piping and plumbing modifications inside the building, including water meter relocations and new valve(s); trench and backfill material and placement; coordination for private property access; private property restoration to the original condition; pavement removal and replacement; flushing; documentation and all other required work to complete the water service line replacement work.

The work will be measured and paid for at the specified Contract Unit Price of **\$5,000** for each CUSTOMER WATER SERVICE PIPE REPLACEMENT - FROM CURB STOP TO WATER METER. The Village will collect the payment from each property owner, and will provide payment in full to the Contractor after work is completed as provided in this contract.