



Village Board Meeting April 13, 2017 6:00 p.m.

1. Call To Order
2. Roll Call
3. Pledge Of Allegiance
4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

- a. Board Reports

- Mayor
- Clerk
- Trustees

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

- a. Village Board Minutes

- i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held March 30, 2017.

<i>Background Of Subject Matter</i>	Required Parliamentary Procedure
<i>Type</i>	Motion

Documents:

b. **Finance Ordinance**

i. **Finance Ordinance # 23**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

c. **Purchase Orders**

i. **PO 11041465**

ME Simpson \$30,375.00

Background Of Subject Matter Fire Hydrant Flow/Watermain Capacity Test

Type Purchase Order

Budgeted Yes

Documents:

[PO 11041465.PDF](#)

ii. **PO 11041482**

Village of Addison \$350,000.00

Background Of Subject Matter Addison Dispatch Reserve Contribution and Admin Fee

Type Purchase Order

Budgeted Other

Budgeted Explanation This item was not specifically budgeted, but as it is part of the cost of consolidating dispatch centers, we will be seeking reimbursement from the Emergency Telephone System Board

Documents:

[PO 11041482.PDF](#)

iii. **Total Of Purchase Orders**

\$380,375.00

Background Of Subject Matter *

Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

e. **Community Events**

i. **2017 Westmont Cruisin' Nights & Street Fair**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2017 Cruisin' Nights and Street Fair events:

- Tent Permit Fee Waiver
- Live Amplified Sound Permit for event hours
- Street and Public Right of Way Closures

Background Of Subject Matter Westmont Special Events Corporation will be hosting their annual Westmont Cruisin' Nights and Street Fair events on Thursdays from 5-9pm in June, July & Aug, 2017. These events will be in Downtown Westmont on Cass Ave from Naperville Rd to Burlington Ave.

Additional Background All requests for this year are the same as last year with the exception of expanding the event boundaries to include West Burlington from Cass Avenue to 12 W. Burlington.

Type Ordinance

Documents:

[2017WESTMONTCRUISINNIGHTS-STREETFAIRCOMMUNITYEVENTSPERMITREQUESTFORM.PDF](#)

ii. **2017 Taste Of Westmont**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2017 Taste of Westmont event:

- Special Event Liquor License Fee Waiver
- Amusement License Fee Waiver
- Tent Permit Fee Waiver
- Live Amplified Sound Permit for event hours
- Street and Public Right of Way Closures

Background Of Subject Matter Westmont Special Events Corporation-NFP will be hosting their annual Taste of Westmont July 13-16, 2017 in Downtown Westmont on Cass Avenue from Naperville Road to Burlington Avenue. All of their requests for this year are the same as last year.

Recommendation Staff recommends approval.

Type Ordinance

Documents:

[2017TASTEOFWESTMONTCOMMUNITYEVENTSPERMITREQUESTFORM.PDF](#)

f. **Proclamation - National Volunteer Week**

Board to consider a proclamation to declare April 23-29, 2017 as National Volunteer Week in the Village of Westmont.

Background Of *

Subject Matter

Type Proclamation

Documents:

[2017 VOLUNTEER WEEK PROCLAMATION.PDF](#)

8. Unfinished Business

9. New Business

a. **230 S Cass Avenue - Final Plat Of Subdivision**

Board to consider an ordinance approving a Final Plat of Subdivision request from SKE Property Investments to split one lot into two lots of record in the R-4 General Residence District.

Background Of Subject Matter The two lots of record will be used to build a duplex with two units. Site and landscaping plan and associated variance requests have previously been approved for the property.

Additional Background Planning and Zoning Commission recommended approval of the preliminary plat on 5/11/16, and Village Board granted approval of the preliminary plat on 6/9/16. Engineering review for the subject property is complete and staff recommends approval.

Type Ordinance

Documents:

[13-182 PLAT OF SUBDIVISIONI.PDF](#)

b. **140 N Cass Avenue - Business Office**

Board to consider an ordinance approving the following requests from Hartelius Agency Services, Inc. to allow a ground floor office in the B-1 Limited Business District:

1. Special Use permit
2. Development permit

Background Of Subject Matter Applicant requests approval to operate a ground floor office. A special use is required because the tenant space is larger than 1,000 square feet.

Recommendation Staff recommends approval as the tenant space is currently vacant and is not contributing to the retail tax base of the downtown, and has not been conducive to retail and restaurant businesses.

Type Ordinance

Documents:

[STAFF REPORT - 140 N CASS - OFFICE SPECIAL USE.PDF](#)
[OFFICE ATTACHMENTS - SPECIAL USE.PDF](#)

c. **Zoning Code Text Amendment**

Board to consider an ordinance approving a text amendment to Appendix A, Sections 7.03 and 7.07 of the Westmont Zoning Code regarding Theaters as a

special use in the B-1, B-2 and C-1 Business Districts.

Background Of Subject Matter Staff recommends amending the Zoning Code to include language that amends commercial zoning districts to require a Special Use approval for theaters.

Type Ordinance

Documents:

[2017-04-12 STAFF REPORT - THEATER AS A SPECIAL USE TEXT AMENDMENT-PZC.PDF](#)
[THEATER COMPARISON.PDF](#)

d. **Economic Development Strategic Plan Adoption**

Board to consider an ordinance adopting the 2021 Economic Development Strategic Plan for the Village of Westmont.

Background Of Subject Matter The Westmont Economic Development Partnership developed the Economic Development Strategic Plan in response to the Action/Implementation items that were recommended by the Strategic Plan Committee.

Recommendation The plan was reviewed and given a positive recommendation by EDC. Staff recommends approval of this document that is intended to enhance economic vitality thru retention, expansion and attraction of business, particularly in the Village's 2 TIF districts.

Type Ordinance

Documents:

[DRAFT WESTMONT STRATEGIC PLAN.PDF](#)

e. **FY 2017-18 Budget**

Board to consider a resolution to adopt the FY 2017-2018 Budget.

Background Of Subject Matter The preliminary budget for Fiscal Year (FY) 2017-18 was prepared by staff. This was presented and discussed with the Village Board and the public at a budget workshop.

Type Resolution

Documents:

[2017-04-06 BOARD WORKSHOP - BUDGET EXPENSE CHART 2017-18.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable

time before the meeting.