



Village Board Meeting March 16, 2017 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Village Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held March 2, 2017.

*Background Of
Subject Matter*

Required parliamentary procedure.

Type

Motion

Documents:

b. **Finance Ordinance**

i. **Finance Ordinance # 21**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11041230**

K-Five Construction Corp \$27,426.71

<i>Background Of Subject Matter</i>	2016 MFT Resurfacing - Coincides with Board item regarding 2016 MFT change order
<i>Additional Background</i>	This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	This was not specifically itemized, but funding is available through the MFT funds.

Documents:

[PO 11041230.PDF](#)

ii. **PO 11041246**

Village of Downers Grove \$59,830.25

<i>Background Of Subject Matter</i>	Dispatch Services - February 2017 and 2016 True-up balance - Final payment
<i>Additional Background</i>	This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[PO 11041246.PDF](#)

iii. **Total Of Purchase Orders**

\$ 87,256.96

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

e. **Hotel/Motel Grant Request - Lions Red, White, & BBQ**

Board to consider a motion awarding a Hotel/Motel Grant request in the amount of \$2,500 to the Westmont Lions for the Red, White, & BBQ event.

Background Of Subject Matter The Memorial Day Red, White, & BBQ is an annual competition which draws judges and competitors from across the nation. It is estimated that the event brings over 20,000 people to our community. More information is available at westmontbbq.com

Additional Background The requested funds will be used for advertising and promotion. If approved, the Village will pay up to \$2,500 to reimburse no more than 50% of expenditures.

Recommendation Finance Committee Recommends Approval

Type Discussion Only

Budgeted Other

Budgeted Explanation The Budget is not yet approved for FY 2017-18, but if the FY 2017-18 budget has the same amounts as the FY 2016-17 budget, after approving this, there would be a balance of \$22,500 in Hotel/Motel Grants for FY 2017-18.

f. **Resolution To Support The DuPage Monarch Project**

Board to consider a resolution in support of the DuPage Monarch Project.

Background Of Subject Matter See attached resolution for details.

Recommendation The Westmont Environmental Improvement Commission recommends approval of this resolution.

Type Resolution

Documents:

[2017 MONARCH BUTTERFLY RESOLUTION.PDF](#)

8. Unfinished Business

a. **Birch Point Villa Condominium Association - Plat Of Subdivision**

Board to consider an ordinance approving a preliminary and final plat of subdivision and dedication of public right of way (Morning Glory Drive extension).

Background Of Subject Matter The Village has agreed to accept ownership via a dedication of a private drive within the Birch Point Villa Condominium Association. This new public ROW will extend Morning Glory Drive which currently is a dead-end..

Additional Background Westmont will improve and maintain this ROW; Birch Point Villa Condominium Association will maintain its adjacent parking lot.

Type Ordinance

Documents:

[BIRCH POINT PLAT.PDF](#)

b. **Birch Point Villa Condominium Association - Development Agreement**

Board to approve an ordinance authorizing a development agreement between the Birch Point Villa Condominium Association and the Village of Westmont for the construction and maintenance of public improvements.

Background Of Subject Matter This agreement defines the improvement & maintenance responsibility of the Village for the new ROW and the maintenance responsibility of the Association for their parking lot.

Type Ordinance

Documents:

[BIRCH AGREEMENT - SIGNED 2017.PDF](#)

9. **New Business**

a. **Increase The Number Of Massage Establishment Licenses By One**

Board to consider an ordinance increasing the number of available massage establishment licenses from Seven (7) to Eight (8) and issue a massage establishment license to Wellness Massage, 37 East Chicago Avenue.

Background Of Subject Matter Wellness Massage has applied for a massage establishment license to perform massage services at 37 E. Chicago Avenue. Increasing the number of available licenses allows the board to issue one to this applicant. Massages are mainly for medical reasons.

Additional Background A background and business review of the applicant and proposed operations have been conducted.

Recommendation A recommendation based on the review will be provided to the Mayor and Village Manager by the Deputy Liquor Commissioner.

Type Ordinance

b. **201 W Ogden Ave - Clover's Garden Center**

Board to consider an ordinance approving a Special Use Permit renewal for a period of five years to allow for the continuation of a seasonal open sales lot in the B-2 General Business District.

Background Of Subject Matter The garden center request is through 2021, for seasonal spring & fall sales between the end of March until the end of Oct. Planning & Zoning Commission made a unanimous positive recommendation on 3/8. This special use permit has been approved since 1999.

Additional Background Parking for the garden center & the bowling alley has not been a concern on the property. Currently, part of the lot is being used by an auto dealer until 3/31, & staff would not recommend an extension resulting in 2 simultaneous temporary parking uses.

Type Ordinance

Documents:

[STAFF REPORT - 201 W OGDEN - SPECIAL USE - CLOVERS.PDF](#)
[CLOVERS ATTACHMENTS.PDF](#)
[FOF 201 W OGDEN AVE.PDF](#)

c. **301 E Ogden Ave - Porsche**

Board to consider an ordinance approving a request from Porsche to allow temporary parking in the B-2 General Business District.

Background Of Subject Matter	Porsche at 201-209 E Ogden is about to undergo a large expansion and has purchased 301 E Ogden with the intention to store inventory temporarily during construction. The request is for 6 months and Porsche would then determine a long-term property plan.
Additional Background	Staff has worked with Porsche to explain the Village's future corridor and streetscape planning, and the applicant is going to install parkway trees along Ogden and Blackhawk, and remove the two non-conforming pole signs on the property.
Recommendation	The building on the site would not be used unless the applicant returns for a Special Use permit. Staff recommends approval.
Type	Ordinance

Documents:

[301 E OGDEN MEMO.PDF](#)
[301 E OGDEN PARKING PLAN.PDF](#)

d. **2016 MFT Resurfacing Project - Change Order #2 (FINAL) Request**

Board to consider an ordinance to approve Change Order #2 (Final) for the 2016 MFT Resurfacing Project.

Background Of Subject Matter	Balancing Change Order #2 (Final) in the amount of \$27,426.71 (approximately 1.01% increase) from the current Contract amount of \$2,729,131.86.
Additional Background	The final total of all change orders on the contract is \$613,591.71 to bring a final Contract amount of \$2,756,558.57.
Recommendation	Approval of Change Order #2 (Final)
Type	Ordinance

Documents:

[CHANGE ORDER 2 FINAL.PDF](#)
[FINAL ENGINEERS PAYMENT ESTIMATE.PDF](#)

e. **Solid Waste Contract Extension**

Board to consider an ordinance extending the Village's Residential, Commercial and Institutional Solid Waste Services Franchise Agreement with Waste Management, Inc.

Background Of Subject Matter	A five (5) year extension of the Franchise Agreement will increase service benefits while maintaining costs for commercial and residential services.
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Type Ordinance

f. **Sales Tax Information Exchange**

Board to consider an ordinance approving a Reciprocal Agreement of Exchange of Information.

Background Of Subject Matter The Board approved a similar agreement in 2015 to allow a small group of employees directly involved in financial operations of the Village to see detailed information about sales tax by business. Changes in statute now require an updated agreement.

Additional Background The major change is a requirement that individuals authorized to view the information must sign an affidavit stating they understand how the information is to be kept confidential, and the consequences for violating that confidentiality.

Recommendation Staff recommends approval

Type Ordinance

Budgeted N/A

Documents:

[2017-03-16 RECIPROCAL AGREEMENT ON INFORMATION EXCHANGE.PDF](#)

g. **2017 Official Zoning Map**

Board to consider an ordinance approving the revised Village of Westmont zoning map dated December 31, 2016 as the official 2017 zoning map.

Background Of Subject Matter State statute requires corporate authorities to publish a map showing existing zoning uses, divisions, restrictions, regulations, & classifications of the municipality for the preceding calendar year. Staff recommends approval of the attached map.

Type Ordinance

Documents:

[2017 ZONING MAP.PDF](#)

h. **Amendment To The Village Board Meeting Agenda**

Board to consider an ordinance amending Section 2-55 of the Village Code of Ordinances to amend the Village Board meeting order of business agenda requirements.

Background Of Subject Matter Reports from the Village Manager and Village Attorney will be removed from the order of business on the agenda. If a report is requested, the item will be given under the Mayor's Report.

Type Ordinance

10. **Miscellaneous**

11. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.