westmont.il.gov
31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting
November 10, 2016
6:00 p.m.

1. **Call To Order**

2. **Roll Call**

3. **Pledge Of Allegiance**

4. **Open Forum**

   Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

   All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. **Reports**

   a. **Board Reports**

      - Mayor
      - Clerk
      - Attorney
      - Manager
      - Trustees

Background Of Subject Matter	*
Type	Discussion Only

6. **Items To Be Removed From Consent Agenda**

7. **Consent Agenda (Omnibus Vote)**

   a. **Village Board Minutes**

      i. **Board Meeting Minutes**

         Board to consider approving the minutes of the Village Board Meeting held October 27, 2016.

Background Of Subject Matter	Required parliamentary procedure
Type	Motion

Documents:

2016-10-27 VILLAGE BOARD MEETING MINUTES.PDF

b. **Finance Ordinance**

i. **Finance Ordinance #14**
Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

c. **Purchase Orders**

i. **PO 11040354**
TKB Associates $28,800.00

Background Of Subject Matter	Document management software to archive records related to dispatch consolidation. It will also replace an existing limited document management software, and is designed to be able to integrate with future finance and other systems.
Type	Purchase Order
Budgeted	No
Budgeted Explanation	This is not included in the current budget, but is necessary for the dispatch consolidation, and was included in our long-term road map.

Documents:

PO 11040354.PDF

ii. **PO 11040268**
Public Safety Direct $32,000.00

Background Of Subject Matter	Police vehicle change overs
Type	Purchase Order
Budgeted	Yes

Documents:

PO 11040268.PDF

iii. **PO 11040298**
Preon Power $43,978.00

Background Of Subject Matter	Replace 20-year-old uninterruptible power supply (UPS) for servers at police station
Type	Purchase Order
Budgeted	Yes

Documents:

PO 11040298.PDF

iv. **PO 11040325**
Compass Minerals America Inc $110,000

Background Of Subject Matter	Bulk Road Salt
Type	Purchase Order
Budgeted	Yes

Documents:

PO 11040325.PDF

v. **PO 11040284**
Christopher B Burke Engineering West Ltd $114,000.00

Background Of Subject Matter	North Warwick Stormwater Project Phase II Engineering
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	Not specifically identified in the budget, but funds available.

Documents:

PO 11040284.PDF

vi. **Total Of Purchase Orders**
$328,778.00

Background Of Subject Matter	*
Type	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance #14**
Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

e. **Community Events**

i. **2016 Holly Days 5K & Parade**
Board to consider an ordinance approving the following requests for the Westmont 2016 Holly Days celebration on November 26, 2016:

- Permit amplified sound in the downtown business district from 8:30am-8pm.
- Close the first block of West Quincy Street from 2p.m. to 9p.m. and Cass Avenue from Traube to 55th Street from 4:45 p.m. to 7:00 p.m. for the Frosty and Friends Night Parade and Tree Lighting Ceremony.
- Close off sections of several streets between Burlington Avenue and

Traube, west of Cass Avenue from 8 a.m. to 10:30 a.m. for the Holly Days 5K Family Run/Walk.

Background Of Subject Matter	Westmont Holly Days 2016 marks the 22nd Anniversary of this Winter Festival. All requests are from the Holly Days Committee, of which the Village of Westmont is a full partner.
Additional Background	All requests are the same as previous years, with slight adjustments to the times requested and the schedule of events.
Recommendation	Staff recommends approval.
Type	Ordinance

8. Unfinished Business

9. New Business

a. **Resolution Supporting The Richmond Education Gardens And Apiary**

Board to consider a resolution supporting the Richmond Education Gardens and Apiary.

Background Of Subject Matter	*
Type	Resolution

Documents:

RICHMOND GARDEN RESOLUTION - 2016.PDF

b. **Amended License Agreement For Wide Open West**

Board to consider an ordinance approving an Amended License Agreement with Wide Open West Illinois, LLC for the use of Village rights-of-way.

Background Of Subject Matter	Wide Open West (WOW) is a party to a license agreement which allowed WOW to install cable lines within Village rights-of-way(ROW). This amended license agreement will allow for administrative approval of future work in the ROW by WOW.
Additional Background	This will streamline the approval process for ROW work. The Village Board will no longer need to approve individual amendments for each new project. The amended agreement will set a fixed license fee.
Recommendation	Approve
Type	Ordinance

Documents:

2016 WOW AMENDED LICENSE AGREEMENT.PDF

c. **Engineering Agreement - North Warwick 400blk Stormwater Management Project**

Board to consider an ordinance authorizing an engineering agreement with Christopher B. Burke Engineering for Design (Phase 1 & 2) Engineering Services for the North Warwick (400 block) Stormwater Management Project.

Background Of Subject Matter	We are seeking engineering services to design a detention facility on North Warwick (400 block) at the newly acquired properties (412 414 415 416 and 417 N. Warwick). Request to approve the sum of $114,000 for Phase 1 and 2 Design Engineering Services.
Additional Background	CBBEL prepared the Village's Stormwater Master Plan in 2010 and also provided a more detailed study of this neighborhood outlining possible stormwater facilities in 2012. This project is in line with their recommendation.
Recommendation	Staff recommends approving the proposal in the amount of $114,000 for Engineering Design Ph1 and Ph2 Services.
Type	Ordinance

Documents:

CBBEL WARWICK PH2 ENGINEERING AGREEMENT 11012016 REVISED.PDF

d. **Proposed Aggregate Property Tax Levy**

Board to consider a motion determining the proposed aggregate tax levy.

Background Of Subject Matter	As discussed at the 10/13 Finance Committee, the Tax Cap law allows revenues to increase by CPI (0.7%) & new growth, which we expect to capture by levying a 4.72% increase.The proposed aggregate levy is $8,546,431.
Type	Motion
Budgeted	Other
Budgeted Explanation	This will be part of determining the budget for FY 2017-18

Documents:

2016 LEVY PTELL - AGGREGATE SUMMARY.PDF

e. **2015-16 Comprehensive Annual Financial Report**

Board to consider an ordinance accepting the FY 2015-16 Comprehensive Annual Financial Report (CAFR).

Background Of Subject Matter	The CAFR for FY 2015-16 is ready for acceptance by the Board. This report for the Fiscal Year May 1, 2015 through April 30, 2016, is prepared in accordance with Generally Accepted Accounting Principles.
Type	Ordinance
Budgeted	Yes

Documents:

2016 04 30 VILLAGE OF WESTMONT AUDIT.PDF

f. **95th Anniversary Celebration**

Board to honor the incorporation date of the Village of Westmont.

Background Of Subject Matter	Westmont was incorporated on November 10, 1921.

Type Discussion Only

10. **Miscellaneous**

11. **Executive Session**

    This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday,Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.