



## Village Board Meeting September 15, 2016 6:00 p.m.

### 1. Call To Order

### 2. Roll Call

### 3. Pledge Of Allegiance

### 4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

### 5. Reports

#### a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

### 6. Items To Be Removed From Consent Agenda

### 7. Consent Agenda (Omnibus Vote)

#### a. Village Board Minutes

##### i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held on September 1, 2016.

*Background Of  
Subject Matter*

Required Parliamentary Procedure

*Type*

Motion

*Documents:*

b. **Finance Ordinance**

i. **Finance Ordinance # 10**

Total to be announced at the meeting.

<b><i>Background Of Subject Matter</i></b>	*
<b><i>Type</i></b>	Motion

c. **August Financial Report**

Board to consider a motion to accept the financial report submitted for the month of August 2016.

<b><i>Background Of Subject Matter</i></b>	*
<b><i>Type</i></b>	Motion

***Documents:***

[AUGUST 2016 FINANCIAL REPORT MEMO.PDF](#)  
[MONTHLY REVENUE AND EXPENSE SUMMARY 2016-08.PDF](#)

d. **Purchase Orders**

i. **PO 11039856**

Western Gradall \$25,000.00

<b><i>Background Of Subject Matter</i></b>	Stormwater Ditch Grading
<b><i>Type</i></b>	Purchase Order
<b><i>Budgeted</i></b>	Yes

***Documents:***

[PO 11039856.PDF](#)

ii. **PO 11039855**

HD Supply Waterworks \$70,100.00

<b><i>Background Of Subject Matter</i></b>	Meter Replacement Program
<b><i>Type</i></b>	Purchase Order
<b><i>Budgeted</i></b>	Yes

***Documents:***

[PO 11039855.PDF](#)

iii. **PO 11039863**

Suburban General Construction \$664,985.20

<b><i>Background Of</i></b>	E. Richmond Water Main Construction
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**Subject Matter**

**Type** Purchase Order

**Budgeted** Yes

**Documents:**

[PO 11039863.PDF](#)

iv. **Total Of Purchase Orders**

\$ 760,085.20

**Background Of Subject Matter** \*

**Type** Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

**Background Of Subject Matter** \*

**Type** Motion

f. **Proclamation - Constitution Week 2016**

Board to approve a motion declaring September 17-23, 2016 as Constitution Week in the Village of Westmont.

**Background Of Subject Matter** The local Daughters of the American Revolution annually request this honor to our nation.

**Additional Background** Ms. Martha Miller will be in attendance to accept this proclamation.

**Type** Proclamation

**Documents:**

[CONSTITUTION WEEK PROCLAMATION 2016.PDF](#)

g. **Proclamation - Eddie Clearwater**

Board to approve a proclamation celebrating American Blues Artist Eddie "The Chief" Clearwater.

**Background Of Subject Matter** \*

**Type** Proclamation

**Documents:**

[2016-09-07-PROCLAMATION-EDDYCLEARWATER.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **501 N Cass Avenue - I-Care**

Board to consider an ordinance to waive the engineering permit fees of \$7,587.48 for the Illinois Chinese American Residence for the Elderly (I-CARE).

**Background Of Subject Matter** Applicant requests the fee waiver for a stormwater improvement project for an existing detention basin. \$2,432 of the waiver request is for 3 consultant reviews, which would be an out-of-pocket cost for the Village.

**Additional Background** Historically, building permit fees have been waived for non-profit entities.

**Type** Ordinance

**Documents:**

[ENGINEERING FEE SHEET - 501 N CASS.PDF](#)

[ICARE MEMO - PERMIT FEE WAIVER.PDF](#)

[ICARE DETENTION PROJECT SCOPE.PDF](#)

b. **10 W Burlington Avenue - Collectibles Business**

Board to consider an ordinance approving a Development Permit request from Michael Caplan to allow for the operation of Mr. Wayne's Pop Culture Collectibles in the B-1 Limited Business District.

**Background Of Subject Matter** The proposed tenant space is less than 1,000 square feet, meets zoning requirements and should create no parking concerns. The business was previously a resale store.

**Type** Ordinance

**Documents:**

[10 W BURLINGTON - COLLECTIBLES - DEVELOPMENT PERMIT REQUEST.PDF](#)

c. **6214 S Cass Avenue - Haunted House Temporary Use**

Board to consider an ordinance approving the following request from Community Commonwealth to temporarily use the existing tenant space for a Haunted House.

**Background Of Subject Matter** Tenant space has been vacant for several years & applicant would like to rent approximately 14,000 square feet temporarily for Haunted House events from 10/14 -11/5. Fire Dept will review the floorplan to determine emergency access to the building.

**Additional Background** Certificate of Liability Insurance names the Village as an additional insured. Floor plan & memo are attached, giving background, explaining hours of operation, parking, & security. The temporary Haunted House request was also approved in 2015.

**Type** Ordinance

**Documents:**

[HAUNTED HOUSE MEMO.PDF](#)

[CERTIFICATE OF INSURANCE.PDF](#)

d. **6635, 6655, And 6675 S Cass Avenue - KASE Ryan Builders**

Board to consider an ordinance approving a request from KASE Ryan Builders to extend the previously granted variance for density for 6635 S. Cass Avenue for an

existing planned unit development multi-family project located at 6635, 6655, and 6675 South Cass Avenue.

**Background Of Subject Matter** Developer seeks to extend the time period by which he must commence construction to not lose a previously-granted density variance. Village Board has granted 3 prior extensions since 2008. This would be the 4th extension & request is for 3 years.

**Type** Ordinance

**Documents:**

[VARIANCE EXTENSION REQUEST - 6635 S CASS.PDF](#)

e. **Increase The Number Of Available Massage Establishment Licenses By One**

Board to consider an ordinance to increase the number of available massage establishment licenses by (1) one and to approve a license for Harmony Massage and Wellness at 21 N. Cass Avenue.

**Background Of Subject Matter** Applicant wished to open a massage establishment for with a market to include special needs clients. The Board is asked to consider increasing the number of available from six (6) to seven (7).

**Additional Background** The applicant has passed the application/background process successfully.

**Type** Ordinance

**Documents:**

[HARMONY MASSAGE AND WELLNESS PLAN 2016.PDF](#)  
[HARMONY WELLNESS SLIDES.PDF](#)

f. **Class 4 Liquor License - Margie's Beef**

Board to consider an ordinance increasing the number of available Class 4 liquor licenses by one to accommodate a request from Margie's Beef, located at 6410 S. Cass Avenue.

**Background Of Subject Matter** Margie's Beef has applied for a Class 4 liquor license as an existing business. A Class 4 license allows for the retail sale of beer and wine only for on or off premise consumption.

**Recommendation** Staff recommends approval.

**Type** Ordinance

g. **Employment Agreement - Police Chief**

Board to consider an ordinance approving an employment agreement for the Police Chief of the Village of Westmont.

**Background Of Subject Matter** \*

**Type** Ordinance

**Budgeted** Other

10. **Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*