



Village Board Meeting June 23, 2016 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held June 9, 2016.

*Background Of
Subject Matter*

Required parliamentary procedure.

Type

Motion

b. **Finance Ordinance**

i. **Finance Ordinance # 4**

Total to be announced at the meeting.

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| <i>Background Of Subject Matter</i> | * |
| <i>Type</i> | Motion |

c. **Purchase Orders**

i. **PO 11039277**

DUMEG \$19,760.00

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| <i>Background Of Subject Matter</i> | Westmont FY 2016 Fair Share Contribution |
| <i>Additional Background</i> | DuPage County Metropolitan Enforcement Group (DUMEG) is a county-wide management approach linking local, county, state, and federal police agencies to proactively combat illicit drug trafficking within DuPage County, Illinois. |
| <i>Type</i> | Purchase Order |
| <i>Budgeted</i> | Yes |

Documents: [PO 11039277.PDF](#)

ii. **PO 11039235**

DuPage Mayors & Managers Conference \$25,126.08

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|--|----------------|
| <i>Background Of Subject Matter</i> | Annual Dues |
| <i>Type</i> | Purchase Order |
| <i>Budgeted</i> | Yes |

Documents: [PO 11039235.PDF](#)

iii. **PO 11039213**

Westmont Chamber of Commerce \$16,376.00

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|--|--|
| <i>Background Of Subject Matter</i> | Economic Development Partnership Quarterly Payment |
| <i>Type</i> | Purchase Order |
| <i>Budgeted</i> | Yes |

Documents: [PO 11039213.PDF](#)

iv. **PO 11039218**

MNJ Technology \$37,534.70

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|--|----------------------------|
| <i>Background Of Subject Matter</i> | Storage Servers for Citrix |
| <i>Type</i> | Purchase Order |
| <i>Budgeted</i> | Yes |

Documents: [PO 11039218.PDF](#)

v. **PO 11039244**

Doors by Russ Inc \$18,365.00

Background Of Subject Matter Fire Bay Doors
Type Purchase Order
Budgeted Yes

Documents: [PO 11039244.PDF](#)

vi. **PO 11039214**

Cummins NPower LLC \$29,395.00

Background Of Subject Matter Fire Department Generator
Type Purchase Order
Budgeted Yes

Documents: [PO 11039214.PDF](#)

vii. **PO 11038442**

Greenleaf Homeowners \$29,608.78

Background Of Subject Matter Final payout to homeowners association per contract from letter of credit
Type Purchase Order
Budgeted Yes

Documents: [PO 11038442.PDF](#)

viii. **PO 11039196**

Don Morris Architect \$12,477.89

Background Of Subject Matter May Plan Reviews & Inspection Fees
Additional Background This payment is on the finance ordinance, which will be approved simultaneously with the purchase order
Type Purchase Order
Budgeted Yes

Documents: [PO 11039196.PDF](#)

ix. **PO 11039224**

Hornik Engineer Systems Inc \$5,805.00

Background Of Subject Matter Backflow Tests/Certifications
Type Purchase Order
Budgeted Yes

Documents: [PO 11039224.PDF](#)

- x. **PO 11039239**
Illini Hi Reach \$8,615.00

Background Of Subject Matter Aerial Lift/Work Platform

Additional Background This will replace previously approved PO 11039036 to another vendor in the amount of \$9,487.70. After the initial approval, staff was able to find a similar piece of equipment for a lower cost through Illini Hi Reach.

Type Purchase Order

Budgeted Yes

Documents: [PO 11039239.PDF](#)

- xi. **PO 11039289**
R.W. Dunteman Company \$18,629.99

Background Of Subject Matter Cumnor Rd Change Order

Additional Background This payment is included in the Finance Ordinance, which will be approved simultaneously with this purchase order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11039289.PDF](#)

- xii. **Total Of Purchase Orders**
\$ 229,468.43

Background Of Subject Matter *

Type Purchase Order

- d. **Total Of Purchase Orders And Finance Ordinance**
Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

8. **Unfinished Business**

9. **New Business**

- a. **301 S Lincoln Street - Setback Variance**

Board to consider an ordinance requesting a Zoning Code Variance Request from Stanley T. Bales, Jr. that allows for a new home construction within a required side yard adjoining a street setback in the R-3 Single Family Detached Residence District.

Background Of Subject Matter Planning & Zoning Commission made a unanimous positive recommendation on June 8 after asking site plan questions and noting that the new house would be an improvement to the neighborhood. A neighbor spoke in favor of the variance.

Type Ordinance

Documents: [2016-06-08 PZ16-012 130 S LINCOLN - SETBACK VARIANCE.PDF](#)

b. **5933 S Cass Avenue - Home Occupation Sign**

Board to consider an ordinance approving the following requests from Angela Yuan regarding the property located at 5933 South Cass Avenue for the following in the R-3 Single Family Detached Residence District:

1. Zoning code variance request to permit a home occupation sign.
2. Zoning code variance request for relief from the maximum allowable sign size.

Background Of Subject Matter Applicant is requesting approval for a non-illuminated sign of less than 5 square feet identifying the home as having a dental studio.

Additional Background After neighbors' questions were answered at the public hearing, Commission complimented applicant on the thorough & professional presentation & made a unanimous positive recommendation. EDC also recommended a sign variance be considered for the property.

Type Ordinance

Documents: [5933 S CASS PZC PACKET -YUAN.PDF](#)

c. **2016 MFT Resurfacing Project Change Order 1 Request**

Board to consider an ordinance to approve Change Order #1 for the 2016 MFT Resurfacing Project.

Background Of Subject Matter Current contract totals \$2,142,966.86. In order to satisfy the Bond requirements, we extended the construction limits to include additional streets to be resurfaced.

Additional Background Change Order #1 in the amount of \$586,165.00 (approximately 27%) will bring the total contract to \$2,729,131.86.

Recommendation Approval of Change Order #1 in the amount of \$586,165.00.

Type Ordinance

Documents: [2016-06-09 IDOT CHANGE ORDER.PDF](#)

d. **Cumnor Road Reconstruction Project - Change Order Request #1 (FINAL)**

Board to consider an ordinance approving Change Order #1 (Final) for the Cumnor Road Reconstruction Project.

Background Of Subject Matter Balancing Change Order #1 (Final) in the amount of \$18,629.98 (approximately 1.3%).

Additional Background The final contract amount of \$1,461,937.73 (original contract amount \$1,443,307.75).

Recommendation Approval of Change Order #1 (Final) in the amount of \$18,629.98.

Type Ordinance

Budgeted Yes

Documents: [CHANGE ORDER REQUEST 1 FINAL.PDF](#)

e. **Engineering Agreement - CBD Alley Reconstruction Project SecA And SecB**

Board to consider an ordinance authorizing an engineering agreement with Thomas Engineering for Ph3 Construction Inspection Engineering and Material Testing Services on the CBD Alley Reconstruction Project SecA and SecB.

Background Of Subject Matter Request to approve the sum of \$84,238.00 for Ph3 Construction Inspection Engineering and Material Testing Services for the Village's CBD Alley Reconstruction Project SecA and SecB.

Recommendation Staff recommends approval of the proposal in the amount of \$84,238.00 for Ph3 Construction Inspection Engineering and Material Testing Services for the CBD Alley Reconstruction Project SecA and SecB.

Type Ordinance

Documents: [WESTMONT - CBD ALLEY RECONSTRUCTION PROJECT SEC A AND SEC B - MATERIAL TESTING AND INSPECTION.2016.06.15.PDF](#)

f. **Emergency Telephone Safety Board (ETSB) Resolution**

Board to approve the issuance of a Resolution and Letter of Interest signed by Mayor Gunter concerning the Village's participation in a new computer aided dispatch and records management system.

Background Of Subject Matter The Emergency Telephone and Safety Board (ETSB) is coordinating the creation of a county wide Computer Aided Dispatch and Records Management Systems to improve county wide inter-operability among law enforcement and fire agencies in DuPage County.

Additional Background The ETSB has asked for a letter of interest and issuance of a resolution to indicate our participation in this project. This project will enhance first responder services to our residents by our fire and police departments.

Recommendation Staff of both Fire and Police Departments highly recommend the Mayor issue the letter of intent along with the resolution indicating our participation.

Type Resolution

Documents: [LETTERIFINTETSBCADRMS.PDF](#), [RESOLUTIONCADRMS.PDF](#)

g. **Intergovernmental Agreement - Village Of Addison, Illinois**

Board to consider an ordinance to approve of an Intergovernmental Agreement (IGA) with the Village of Addison to provide dispatch services for the Westmont Police and Fire Departments.

Background Of Subject Matter The Village of Downers Grove will no longer provide emergency dispatch services beginning mid-2017. The Village of Addison was selected to provide these services beginning in early 2017. Services will be provided by Addison Central Dispatch Center (ACDC)

Additional Background Staff conducted research on the issue of choosing a vendor or Public Safety Answering Point (PSAP) to provide emergency dispatching services to our departments and residents. Addison Central Dispatch Center is the unanimous choice by staff.

Recommendation Staff recommends approval of ACDC to provide services to our community.

Type Ordinance

Documents: [ADDISON FIRE IGA.PDF](#), [ADDISON OVERVIEW.PDF](#), [ADDISON POLICE IGA.PDF](#)

h. **2016-2017 North Fire Protection District Agreement Extension**

Board to approve an ordinance to extend the agreement with the North Fire Protection District for one year.

Background Of Subject Matter Extension of the agreement is to allow for the establishment of the Special Service Area.

Type Ordinance

Documents: [2016-06-10 NORTH WESTMONT FIRE PROTECTION DISTRICT AGREEMENT EXT.PDF](#)

i. **Purchasing Text Amendment**

Board to consider an ordinance approving a purchasing authority text amendment to increase the threshold for purchase orders requiring board approval to \$20,000.

Background Of Subject Matter A \$5,000 limit was set in 2007. The Finance Committee recently discussed the idea of increasing the threshold. State requires bids of \$20,000 have board approval. Of the 10 neighboring/comparable communities surveyed, 7 set a limit of \$20,000 or more.

Additional Background An analysis of the last three board meetings shows that at \$20,000, the number of POs requiring Board Approval would have been reduced by about 50%. Additionally, this will allow staff increased ability to place orders and make payments more quickly.

Type Ordinance

Budgeted N/A

Documents: [PURCHASING POLICY SURVEY - SUMMARY.PDF](#), [2016-06-23 DRAFT AMENDMENT TO PURCHASING CODE.PDF](#)

j. **IL Prevailing Wage - DuPage County**

Board to consider an ordinance to ascertain the prevailing wages as defined in said act.

Background Of Subject Matter The Village of Westmont is required by Illinois State Law to adopt the ordinance and mail certified copies to the State of Illinois.

Additional Background This particular state law requires the Village to ascertain the prevailing wages, as defined in state law, for laborers, mechanics and other workers in the locality of the Village who are employed in performing construction of public works.

Type Ordinance

k. **Intergovernmental Agreement With The Village Of Schaumburg**

Board to consider an ordinance approving an Intergovernmental Agreement (IGA) with the Village of Schaumburg for shared IT Facilities.

Background Of Subject Matter The agreement will provide offsite backup, network recovery, and access systems.

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|-----------------------|---|
| Recommendation | Staff recommends the approval of the IGA between the Village of Schaumburg and the Village of Westmont. |
| Type | Ordinance |
| Budgeted | N/A |

Documents: [SCHAUMBURG WESTMONT IGA.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.