westmont.il.gov
31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting
April 14, 2016
6:00 p.m.

1. **Call To Order**

2. **Roll Call**

3. **Pledge Of Allegiance**

4. **Open Forum**

   Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

   All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. **Reports**

   a. **Board Reports**

      - Mayor
      - Clerk
      - Attorney
      - Manager
      - Trustees

Background Of Subject Matter	*
Type	Discussion Only

6. **Items To Be Removed From Consent Agenda**

7. **Consent Agenda (Omnibus Vote)**

   a. **Village Board Minutes**

      i. **Board Meeting Minutes**

      Board to consider approving the minutes of the Village Board meeting and Facilities Tour held on March 31, 2016.

Background Of Subject Matter	Required Parliamentary Procedure
Type	Motion

Documents: 2016-03-31 VILLAGE BOARD MEETING MINUTES.PDF, 2016-03-31 FACILIITES TOUR MINUTES.PDF

b. **Finance Ordinance**

i. **Finance Ordinance # 23**
Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

c. **Purchase Orders**

i. **PO 11038666**
Anixter - Chicago $75,000.00

Background Of Subject Matter	Network Analyzer
Type	Purchase Order
Budgeted	Yes
Budgeted Explanation	Not specifically budgeted, but funds available

Documents: PO 11038666.PDF

ii. **PO 11038677**
ME Simpson $46,000.00

Background Of Subject Matter	Annual hydrant maintenance
Type	Purchase Order
Budgeted	Yes

Documents: PO 11038677.PDF

iii. **PO 11038650**
Service Master Commercial Cleaning Services $8,214.64

Background Of Subject Matter	Repairs to Westmont Centre due to flooding
Additional Background	Payment is included in the finance ordinance, which will be approved simultaneously with this purchase order.
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	We expect to be reimbursed by insurance

Documents: PO 11038650.PDF

iv. **PO 11038651**
Tim's Pro Painting $8,600.00

Background Of Subject Matter	Repairs to Westmont Centre due to flooding
Type	Purchase Order
Budgeted	Other

Budgeted Explanation	We expect to be reimbursed by insurance

Documents: PO 11038651.PDF

v. **PO 11038653**
Bell Fuels Inc $290,000.00

Background Of Subject Matter	Fuel Usage for FY 2016-17
Type	Purchase Order
Budgeted	Yes
Budgeted Explanation	Included in draft FY 2016-17 Budget

Documents: PO 11038653.PDF

vi. **PO 11038654**
Meade Electric $75,000.00

Background Of Subject Matter	Street light locates and repairs for FY 2016-17
Type	Purchase Order
Budgeted	Yes
Budgeted Explanation	Included in draft FY 2016-17 Budget

Documents: PO 11038654.PDF

vii. **PO 11038689**
Westmont Park District $29,936.50

Background Of Subject Matter	Landscaping Services (November 2015 to April 2016)
Additional Background	Payment is included in the Finance Ordinance, which will be approved simultaneously with the purchase order
Type	Purchase Order
Budgeted	Yes

Documents: PO 11038689.PDF

viii. **PO 11038690**
Vidito Tree Experts $26,105.00

Background Of Subject Matter	Removal of 85 trees
Type	Purchase Order
Budgeted	Yes

Documents: PO 11038690.PDF

ix. **PO 11038648**
Nettle Creek Nursery $10,500.00

Background Of Subject Matter	First year of monitoring for Eagle Creek
Type	Purchase Order
Budgeted	Yes

Documents: PO 11038648.PDF

x. **Total Of Purchase Orders**
$ 505,242.69

Background Of Subject Matter	*
Type	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**
Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

e. **Arbor Day Proclamation 2016**
Board to consider a proclamation to declare April 29, 2016 as National Arbor Day in the Village of Westmont.

Background Of Subject Matter	*
Type	Proclamation

Documents: PROCLAMATION ARBOR DAY 2016.PDF

f. **Telecommunications Week 2016**
Board to consider a proclamation to declare April 10-16, 2016 as National Public Safety Telecommunicators Week in the Village of Westmont.

Background Of Subject Matter	*
Type	Proclamation

Documents: TELECOMMUNICATIONS WEEK PROCLAMATION 2016.PDF

g. **Community Events**

i. **2016 Taste Of Westmont**
Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2016 Taste of Westmont event:

- Special Event Liquor License Fee Waiver
- Amusement License Fee Waiver
- Tent Permit Fee Waiver
- Live Amplified Sound Permit
- Street and Public Right of Way Closures

Background Of	The WSEC will host the event July 7-10, 2016 in

Subject Matter	Downtown Westmont on Cass Avenue from Naperville Road to Burlington Avenue. All requests are similar to previous years including typical street and right-of-way closures.
Recommendation	Staff recommends approval.
Type	Ordinance

Documents: 2016 TASTE OF WESTMONT EVENT MAP.PDF, 2016TASTEOFWESTMONTCOMMUNITYEVENTSPERMITREQUESTFORM.PDF

ii. **2016 Westmont Cruisin' Nights & Street Fair**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for the 2016 Westmont Street Fair & Cruisin' Nights events:

- Live Amplified Sound Permit for event hours
- Street and Public Right of Way Closures
- Tent Permit Fee Waiver

Background Of Subject Matter	This event will be laid out and coordinated same as last year.
Type	Ordinance

Documents: 2016WESTMONTSTREETFAIR-CRUISINNIGHTSCOMMUNITYEVENTSPERMITREQUESTFORM.PDF, 2016 WESTMONT STREET FAIR MAP.PDF

8. Unfinished Business

9. New Business

a. **License Agreement Amendment For Wide Open West**

Board to consider an ordinance approving a First Amendment to a License Agreement with Wide Open West Illinois, LLC for the use of Village Rights-of-Way.

Background Of Subject Matter	Wide Open West (WOW) is a party to a previous license agreement which allowed WOW to install cable lines within Village rights-of-way. This amendment will allow WOW to install additional cable lines for the benefit of Verizon.
Additional Background	The work involves 950 feet of underground cable lines and 150 feet of aerial cable lines along Western Avenue between 61st and 63rd Street. WOW is not providing cable services and does not need franchise approval for the work.
Recommendation	Approve
Type	Ordinance
Budgeted	N/A

Documents: WOW.FIRSTAMENDMENTLICENSEAGREEMENT.PDF, DOC174.PDF

b. **B-3 District - Text Amendment**

Board to consider an ordinance approving a text amendment to the zoning code to allow for residential units as a special use in the B-3 special development district.

Background Of	Recommendation from Planning & Zoning Commission did not

Subject Matter	pass on 3/9 with a 3-4 vote. PZC discussed appropriateness of residential & concerns about additional multi-family, adequacy of parking, & traffic circulation. Public comments are attached.
Additional Background	There were concerns about future requests for residential in the Willow Crest Golf Club, an 18 hole course. Because of that issue, the amendment was revised to eliminate residential units in any B-3 open space area.
Recommendation	The text amendment does not approve residential units in the B-3; it gives the ability for the Board to consider residential, after a request is made for a special use, and the associated public hearing is held, with a recommendation made to the Board.
Type	Ordinance
Budgeted	N/A

Documents: B-3 TEXT AMENDMENT STAFF MEMO.PDF, 3-8-16 PUBLIC CORRESPONDENCE - KEOUGH MOODY.PDF, PUBLIC COMMENT - HILTON NEIGHBORS.PDF, LETTER TO MAYOR OF WESTMONT 4-6-16.PDF

c. **Engineering Agreement - Naperville Road & Warwick Avenue Stormwater Management Project**

Board to consider an ordinance authorizing an engineering agreement with Engineering Solutions Team for Design (Phase 2) Engineering Services for the Naperville Road and Warwick Avenue Stormwater Management Project.

Background Of Subject Matter	Request to approve the sum of $155,000 for Ph2 Design Engineering Services for the Village's Naperville Road and Warwick Avenue Stormwater Management Project.
Recommendation	Staff recommends approving the proposal in the amount of $155,000 for Design (Phase 2) Engineering Services.
Type	Ordinance
Budgeted	Other
Budgeted Explanation	Proposed in FY2016-17 Budget

Documents: ENGINEERING SOLUTIONS TEAM PH2 REVISED PROPOSAL 03302016.PDF

d. **Code Amendment Regarding Final Plat Signature Authority**

Board to consider an ordinance approving an amendment to Section 2-446 of the Westmont Code of Ordinances regarding signature authority for final plats of subdivision.

Background Of Subject Matter	The Land Development Code requires the chairman and secretary of the Planning and Zoning Commission to execute final plats of subdivision once approved by the Village Board.
Additional Background	The amendment provides for alternate signature authority in the temporary absence of the chairman and/or secretary. This will allow for the more efficient and timely processing and recording of final plats for the benefit of owners and developers.
Recommendation	Staff recommends approval.
Type	Ordinance

Documents: PLAT SIGNATURE ORDINANCE.PDF

e. **Amendment To Water Disconnection Procedures**

Board to consider an ordinance approving an amendment to Section 82-153 of the Westmont Code of Ordinances regarding water disconnection procedures.

Background Of Subject Matter	Section 82-153 allows an owner to disconnect water service to a property, & is typically requested when property is vacant. This ordinance would not allow for disconnection when property is occupied, except for non-payment of a water bill
Additional Background	This ordinance mirrors the current practice of the Business Office.
Recommendation	Staff recommends approval.
Type	Ordinance
Budgeted	N/A

Documents: WATER DISCONNECTION ORDINANCE.PDF

f. **Appropriations Amendment**

Board to consider an ordinance amending appropriations for corporate purposes for the fiscal year beginning May 1, 2015 to account for ERI payments.

Background Of Subject Matter	The Village had the opportunity to pay the costs of the 2014-2015 ERI either in a lump sum, or amortized over 10 years, with 7.5% interest. The Village decided to pay the amount up front to save an estimated $275,000 in interest charges.
Additional Background	The Village had surplus fund balance on hand which was available, but not originally appropriated. This amendment appropriates the money for that payment.
Recommendation	Staff recommends adoption
Type	Ordinance
Budgeted	No
Budgeted Explanation	Not originally budgeted, but funds available

Documents: 2016-04-14 AMENDED APPROPRIATION ORDINANCE (FY 2015-16).PDF

g. **FY 2016-2017 Budget**

Board to consider a resolution to adopt the 2016-2017 Budget.

Background Of Subject Matter	A preliminary budget is prepared by staff. This was presented and discussed with the Village Board and the public at a budget workshop.
Type	Resolution

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday,Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable

time before the meeting.