



Village Board Meeting October 13, 2016 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held September 29, 2016.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

b. **Finance Ordinance**

i. **Finance Ordinance # 12**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11040053**

Harris Computer Corporation \$23,614.97

<i>Background Of Subject Matter</i>	MSI Annual maintenance
<i>Additional Background</i>	Payment is included in the finance ordinance, which will be approved simultaneously with this purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[PO 11040053.PDF](#)

ii. **PO 11040137**

Proquire LLC \$33,600.00

<i>Background Of Subject Matter</i>	Google Apps Unlimited annual maintenance
<i>Additional Background</i>	Approved retroactively
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[PO 11040137.PDF](#)

iii. **Total Of Purchase Orders**

\$57,214.97

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

8. Unfinished Business

9. New Business

a. 5809 Fairview Avenue - Final Plat Of Subdivision

Board to consider an ordinance approving a Final Plat of Subdivision request from Wojtek Bialy to split one lot into two lots of record in the R-3 Single Family Detached Residence District.

Background Of Subject Matter The two lots of record will be used to build one new single family home and add an addition to an existing single family home. Setbacks and bulk regulations of the zoning ordinance have been met.

Recommendation Planning and Zoning Commission recommended approval of the preliminary plat on 12/9/15, and Village Board granted approval of the preliminary plat on 1/7/16. Engineering review for the subject property is complete and staff recommends approval.

Type Ordinance

Budgeted N/A

Documents:

[PZC STAFF MEMO 5809 FAIRVIEW AVE.PDF](#)

[FINAL PLAT.PDF](#)

b. 201 And 209 E Ogden Avenue - Napleton Westmont Porsche

Board to consider an ordinance approving the following requests from Napleton Westmont Porsche in the B-2 General Business District:

1. Special Use Permit request to operate an automotive dealership.
2. Zoning Code Variance request to increase the number of allowable signs.
3. Preliminary Plat of Subdivision to consolidate two properties into one lot.
4. Site and Landscaping Plan approval.
5. Masonry waiver.

Background Of Subject Matter Applicant requests to expand the existing Porsche dealership by combining the existing building with the building to the east with an addition. There will be additional service bays, improved circulation, and underground stormwater detention.

Additional Background Comprehensive Plan for Westmont's "Auto Mile District" recommends improving this section of the Ogden Ave corridor & making this area a more attractive environment for auto dealerships. The facade and streetscape will be improved as part of this project.

Recommendation Planning & Zoning Commission made a unanimous positive recommendation after listening to public comment & clarifying items such as curb cuts, deliveries and test driving. Commission made recommendations for deliveries, access, & site plan improvements.

Type Ordinance

Documents:

[MEMO ADDRESSING PZC COMMENTS.PDF](#)
[SITE PLAN.PDF](#)
[LANDSCAPING PLAN.PDF](#)
[PZC STAFF REPORT - PORSCHE.PDF](#)
[FIRE TRUCK AUTO TURN ANALYSIS.PDF](#)
[PARTS TRUCK AUTO TURN ANALYSIS.PDF](#)
[PLAT OF CONSOLIDATION.PDF](#)
[PLAT OF VACATION.PDF](#)
[PLAT OF SURVEY.PDF](#)

c. **Engineering Agreement - 6101 S Cass & FDHQ Stormwater Management Project**

Board to consider an ordinance authorizing an engineering agreement with ESI Consultants for Design Study (Phase 1 & 2) Engineering Services for the FDHQ / 6101 S. Cass Avenue Stormwater Management Project.

Background Of Subject Matter We are seeking engineering services to reconfigure the existing detention facility at FDHQ and Beninford Lane utilizing the newly acquired property at 6101 S Cass Ave. Project will also provide detention for the future parking lot expansion of the FDHQ.

Additional Background We also hope to provide enough detention for future developments in the area to help spark economic growth. Request to approve the sum of \$89,650.00 for Phase 1 and 2 Design Study Engineering Services.

Recommendation Staff recommends approving the proposal in the amount of \$89,650.00 for Design Phase 1 and 2 Engineering Services.

Type Ordinance

Budgeted No

Documents:

[FINAL FDHQ 6101 S CASS STORMWATER MANAGEMENT PROJECT 09212016.PDF](#)

d. **Engineering Agreement - Richmond & Grant Street Stormwater Management Project**

Board to consider an ordinance authorizing an engineering agreement with Amec Foster Wheeler for Design Study (Phase 1) Engineering Services for the Richmond and Grant Street Stormwater Management Project.

Background Of Subject Matter Richmond & Grant intersection along with portions of Lebeck Park constantly have flooding issues. We are seeking engineering expertise of Amec Foster Wheeler to help provide solutions to mitigate the flooding in this area.

Additional Background Request to approve the sum of \$144,630.09 for Phase 1 Design Study Engineering Services for the Village's Richmond and Grant Streets Stormwater Management Project.

Recommendation Staff recommends approving the proposal in the amount of \$144,630.09 for Design Study (Phase 1) Engineering Services.

Type Ordinance

Budgeted Yes

Documents:

e. **Water Rate Adjustment**

Board to consider an ordinance amending water rates.

<i>Background Of Subject Matter</i>	As discussed during the budget process and at the Public Works Committee, to continue to provide for infrastructure needs, the Village must increase water rates over the next few years. This 1st increase of \$0.92/thousand gallons will be effective 1/1/17.
<i>Additional Background</i>	Future increases are currently estimated at approximately \$0.40/thousand gallons for the next few years. While increases from DuPage Water commission have generally been passed on as they came, this is the first Village-initiated increase since 2011.
<i>Recommendation</i>	Staff recommends approval in accordance with the budget and as discussed at the Public Works Committee meeting.
<i>Type</i>	Ordinance
<i>Budgeted</i>	Yes

Documents:

[2016-10-13 WATER RATE COMPARISON.PDF](#)

f. **Deputy Liquor Commissioner**

Board to consider an ordinance authorizing the hiring of a part-time employee to serve as the Deputy Liquor Commissioner.

<i>Background Of Subject Matter</i>	The duties of the Deputy Liquor Commissioner have traditionally been performed by one of the Deputy Police Chiefs. The DC does not have the time to allocate to this position. The recommendation is to hire a part-time employee for this position.
<i>Additional Background</i>	This part-time employee will work less than 1,000 hours/year and will not be IMRF eligible. The Human Resource Director will advertise for this position. This individual also may assist with tobacco and massage licensing.
<i>Recommendation</i>	Approve.
<i>Type</i>	Ordinance
<i>Budgeted</i>	No

Documents:

[0430-DEPUTYLIQUORCOMMISSIONERJOBDESCRIPTION.PDF](#)
[DEPUTYLIQUORCOMMISSIONER.ORD. 10.13.PDF](#)

g. **Workplace Search Policy - New**

Board to consider an ordinance adding Section 62-81 - Workplace Search Policy to the Personnel Code of Ordinances.

<i>Background Of Subject Matter</i>	Since 2011, IRMA, through our risk insurance assessment (IMAP) has recommended developing this policy for the safety and protection of our employees, and the protection of Village
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property and equipment.

**Additional
Background**

Village staff, through the Executive Safety Committee developed this policy over time, in collaboration with our Village Attorney.

Type

Ordinance

Documents:

[SEC 62-81 WORKPLACE SEARCH.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.