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31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting
April 28, 2016
6:00 p.m.

1. **Call To Order**

2. **Roll Call**

3. **Pledge Of Allegiance**

4. **Open Forum**

   Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

   All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. **Reports**

   a. **Board Reports**

      - Mayor
      - Clerk
      - Attorney
      - Manager
      - Trustees

Background Of Subject Matter	*
Type	Discussion Only

6. **Items To Be Removed From Consent Agenda**

7. **Consent Agenda (Omnibus Vote)**

   a. **Village Board Minutes**

      i. **Board Meeting Minutes**

         Board to consider approving the following minutes:

         - Special Board Meeting: Budget Workshop held April 7, 2016.
         - Village Board Meeting held April 14, 2016.

Background Of Subject Matter	Required parliamentary procedure.
Type	Motion

Documents: 2016_04_07 SPECIAL VILLAGE BOARD MEETING_BOARD BUDGET WORKSHOP.PDF, 2016-04-14 VILLAGE BOARD MEETING MINUTES.PDF

b. **Finance Ordinance**

i. **Finance Ordinance # 24**
Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

c. **March 2016 Financial Report**
Board to consider a motion to accept the financial report submitted for the month of March 2016.

Background Of Subject Matter	*
Type	Motion

Documents: MONTHLY REVENUE AND EXPENSE SUMMARY 2016-03.PDF, 2016-03 FINANCIAL REPORT MEMO.PDF

d. **Purchase Orders**

i. **PO 11038807**
Irv Kaplan Interiors $5,496.20

Background Of Subject Matter	Carpet Replacement for Westmont Centre Damage Repair
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	We expect to be reimbursed by insurance

Documents: PO 11038807.PDF

ii. **PO 11038809**
K.H. Renovations $10,415.00

Background Of Subject Matter	Remodeling for Westmont Centre Damage Repair
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	We expect to be reimbursed by insurance

Documents: PO 11038809.PDF

iii. **Total Of Purchase Orders**
$ 15,911.20

Background Of Subject Matter	*
Type	Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**
Total to be announced at the meeting

Background Of Subject Matter	*
Type	Motion

f. **2016 Municipal Clerks Week**
Board to consider a proclamation to declare May 1st through May 7th 2016 as Municipal Clerks Week in the Village of Westmont.

Background Of Subject Matter	*
Type	Proclamation

Documents: 2016 CLERKS WEEK PROCLAMATION.PDF

g. **2016 Public Service Week Proclamation**
Board to consider a proclamation to declare May 1st through May 7th 2016 as Public Service Recognition Week in the Village of Westmont.

Background Of Subject Matter	*
Type	Proclamation

Documents: 2016 PUBLIC SERVICE RECOGNITION WEEK PROCLAMATION.PDF

h. **Community Events**

i. **Angel Haven Foundation Benefit Sale**
Board to consider an ordinance approving the following requests by Angel Haven Foundation, a not-for-profit corporation, for their annual fundraising yard sale:

1. Approval of a 4-day yard sale at 213 E 55th Street, June 23-26th, 2016 from 9:00 a.m. until 6:00 p.m.
2. Waiver of a tent permit fee for this yard sale.
3. Waiver of the costs of utilizing the Village's Loan-a-Truck Program.
4. Waiver of the costs for a garage sale permit
5. Waiver of the costs for a temporary banner/sign permit.

Background Of Subject Matter	This event is located at West Hills Community Church. Proceeds are used to support the Angel Haven Foundation. This has been an annual event for the last few years, which these requests have been approved.
Recommendation	Staff recommends approval.
Type	Ordinance

8. Unfinished Business

9. New Business

a. **Bishops Chili - Ownership Change & Fee Waiver**
Board to consider an ordinance which would accommodate a request by Bishop's Chili to change ownership and waive applicable fees.

Background Of Subject Matter	Bishop's Chili holds a Class 8 liquor license. In order to accommodate the request, the board must decrease the number of Class 8 liquor licenses by one and increase the number of Class 8 liquor licenses by one and agree to waive the applicable fees.
Additional Background	Bishop's Chili has been family owned and operated at its current location of 250 North Cass Avenue since 1974.
Recommendation	Staff recommends approval.
Type	Ordinance
Budgeted	N/A

b. **Class 2 Liquor License - Grill 89**

Board to consider an ordinance increasing the number of available Class 2 liquor licenses by one to accommodate a request from Grill 89, located at 800 E. Ogden Avenue, Unit 21A.

Background Of Subject Matter	Grill 89 has applied for a Class 2 liquor license as a new business. A Class 2 license allows for the retail sale of all liquor for on or off premise consumption.
Recommendation	Staff recommends approval.
Type	Ordinance

c. **Class 4 Liquor License - Pizzeria Cucinova**

Board to consider an ordinance increasing the number of available Class 4 liquor licenses by one to accommodate a request from Pizzeria Cucinova, located at 800 E. Ogden Avenue, Unit 21B.

Background Of Subject Matter	Pizzeria Cucinova has applied for a Class 4 liquor license as a new business. A Class 4 license allows for the retail sale of beer and wine only for on or off premise consumption.
Recommendation	Staff recommends approval.
Type	Ordinance
Budgeted	N/A

d. **Park District Hotel/Motel Grant Requests**

Board to consider a motion awarding Hotel/Motel Grant Requests to the Westmont Park district for the following events:

1. $2,500 for Concerts in the Park
2. $2,500 for Holly Days
3. $2,500 for PVPN performance

Background Of Subject Matter	These events attract many people outside of our community. If approved, the Village will pay up to $2,500 to reimburse no more than 50% of expenditures. The grant for Concerts in the Park will help secure more expensive bands to draw a larger attendance.
Additional Background	The grant for Holly Days will allow for larger light displays, which will help draw even more people from out of town into our community. The Progressive Village Performance Network (PVPN) will use the funds to help in their performance of footloose.

Type	Motion
Budgeted	Yes
Budgeted Explanation	These will be the first of the FY 2016-17 Hotel/Motel Grant Funds. If approved, the Village will have a remaining balance of $42,500 in the Hotel/Motel Grants for FY 2016-17.

Documents: CONCERTS IN THE PARK HOTEL MOTEL TAX GRANT REQUEST.PDF, HOLLY DAYS HOTEL MOTEL TAX GRANT REQUEST.PDF, PVPN HOTEL MOTEL TAX GRANT REQUEST.PDF

e. **408-414 N Cass - 2nd Request For Extension Of Approvals**

Board to consider an ordinance extending the variance approvals request for 4 months for the Westmont Gardens townhomes in the R-4 General Residence District.

Background Of Subject Matter	The Village Board approved ordinances in June 2014 for a new townhome development on N Cass. Following approval, the developer worked with the Planning Engineer regarding stormwater concerns. Village Board granted a 10 month variance extension last fall.
Additional Background	The extension was approved until April of 2016, when construction was supposed to occur or the variances would lapse. The developer is requesting a 2nd extension through August 2016 in order to submit for permits and begin work.
Type	Ordinance

Documents: 14-103 408-412 N CASS VARIANCE FOR A FRONT YARD SETBACK.PDF, 2ND EXTENSION REQUEST.PDF, 15-143 EXTENSION OF VARIANCE APPROVALS FOR CASS AVENUE DREAM HOMES 408-414 N CASS AVE.PDF

f. **Employment Agreement**

Board to consider an ordinance approving an Employment Agreement with the Fire Chief.

Background Of Subject Matter	The existing employment agreement with Fire Chief Dave Weiss is set to expire on April 30, 2016. This new employment agreement extends the term of Chief Weiss' employment for an additional 3 years until April 30, 2019.
Recommendation	Approve
Type	Ordinance
Budgeted	Yes

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday,Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.

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Special Meeting
Village Board/ Budget Workshop
April 7, 2016
6:00 P.M.

Board Members Present: Mayor Gunter, Clerk Szymski, Trustee Addington, Trustee Barker, Trustee Nero, Trustee Guzzo, Trustee Liddle
Absent: Trustee Barry

Staff Present: Manager May, Finance Director Parker, Community Development Director Ziegler, HR Director Crane, Communications Director McIntyre, IT Manager Liljeberg, Police Chief Mulhearn, Deputy Chief Gunther, Fire Chief Weiss, Deputy Fire Chief Riley, Public Works Director Ramsey, Deputy Clerk Richards, Assistant Finance Director Olson, Municipal Services Office Supervisor Brendle, Police Administrative Assistant Bjur

Guests: Mr. & Mrs. Gabryl, Chamber Director Forssberg

Mayor Gunter called the 2016 Special Budget Meeting to order at 6:00 P.M.
Roll call was taken.
Mayor Gunter asked everyone to please rise and join in the Pledge of Allegiance.

- Mayor Gunter explained the Rules of Order and common courtesy to be rendered and expected.
- Mayor Gunter introduced Finance Director Parker who went over the budget process and thanked all involved for their hard work.
- First Finance Director Parker went over the fund structure and funds and budget overview, funds carried forward and strategic plan sheet.
- Next he covered revenue trends, considerations and transfers.

The Mayor announced a short recess at 7:51 P.M. The Board reconvened at 7:59 P.M.

- Finance Director Parker next covered program summaries including transfers and funds.
- He then talked about Program summaries for General Fund, Convention/Tourism, Capital Funds, Water, and Other Funds.
- Finance Director Parker ended with topics identified during the overview, considerations, revenues from building permits and water rates.

Trustee Addington made a motion to adjourn to executive session concerning the possible sale of property by the Village pursuant to section 2(c)(5) of the open meetings act and to

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discuss specific employee compensation pursuant to section 2 (c)(1) of the open meetings act. **Trustee Liddle** seconded the motion.

Trustees Addington, Barker, Guzzo, Liddle, and Nero all vote yes.
The Board adjourned to executive session at 9:13 P.M.

Trustee Nero made a motion to adjourn executive session. **Trustee Guzzo** seconded the motion.
The vote was all ayes. The motion passed.
Executive session ended at 10:00 p.m.

The Mayor reconvened the 2016 Budget Workshop Meeting. **Trustee Addington** made a motion to adjourn the 2016 Budget Workshop Meeting. **Trustee Nero** seconded the motion.

Ayes: Trustee Addington, Trustee Barker, Trustee Guzzo, Trustee Liddle, and Trustee Nero.
Absent: Trustee Barry.
The motion passed. The 2016 Budget Workshop meeting ended at 10:01 P.M.

ATTEST: **APPROVED:**

Virginia Szymski, Village Clerk Ronald J. Gunter, Mayor

Dated this April 28, 2016.

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Clerk's Office

Village of Westmont

MINUTES OF THE BOARD MEETING HELD Thursday, April 14th, 2016.

Mayor Gunter called the meeting to order at 6:00 PM.

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Gunter	P	Clerk Szymski	P
TRUSTEES:	Addington	P	Barker	P
	Barry	P	Guzzo	P
	Liddle	P	Nero	P

STAFF:

May (Village Mgr)	P	**Parker** (Finance Director)	P	**Ziegler** (Community Development Director)	P
Crane (H.R. Director)	A	**McIntyre** (Communication Director)	P	**Liljeberg** (I.T. Manager)	P
Chief Mulhearn (Police Dept.)	P	**Dep. Chief Brenza** (Police Dept.)	A	**Dep. Chief Gunther** (Police Dept.)	P
Chief Weiss (Fire Dept.)	P	**Dep. Chief Riley** (Fire Department)	P	**Ramsey** (P.W. Director)	P
Yeater (Public Works)	P	**Mielcarski** (Admin. Assistant)	A	**Richards** (Deputy Clerk)	A

ATTORNEY: **Zemenak** P

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune	A	Independent: Daniel Smrokowski	A
Bugle	A		

CHAMBER OF COMMERCE DIRECTOR: **Forssberg - P**

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

- None.

VOTING KEY: **A**=ABSENT **AB**=ABSTAIN **N**=NO **W**=Withdrawn
P=PRESENT **Y**=YES **V**=VACATION

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Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	1	2	3	4	5	6	7	8
TRUSTEE ADDINGTON	Y	Y	Y	Y	Y	Y	Y	Y
TRUSTEE BARKER	Y	Y	Y	Y	Y	Y	Y	Y
TRUSTEE BARRY	Y	Y	Y	Y	N	Y	Y	Y
TRUSTEE GUZZO	Y	Y	Y	Y	Y	Y	Y	Y
TRUSTEE LIDDLE	Y	Y	Y	Y	Y	Y	Y	Y
TRUSTEE NERO	Y	Y	Y	Y	R	Y	Y	Y

	9	10	11
TRUSTEE ADDINGTON	Y	Y	Y
TRUSTEE BARKER	Y	Y	Y
TRUSTEE BARRY	Y	P	Y
TRUSTEE GUZZO	Y	Y	Y
TRUSTEE LIDDLE	Y	Y	Y
TRUSTEE NERO	Y	Y	Y
MAYOR GUNTER	Y	Y	

REPORTS

Mayor Gunter

- The Village of Westmont and the Westmont Chamber have a special recognition for Advocate Good Samaritan Hospital. For the seventh time the hospital has been named in the nation's Top 100 Hospitals. The Mayor invited Larry Forssberg to the podium to present an award to the President, Vice-President, & EMS Coordinator of Good Samaritan Hospital. Chief Dave Weiss, EMS Coordinator Lynn Dralle, and Deputy Chief Riley, and the Mayor presented to award to the Hospital. The Hospital President thanked the Village Board and spoke about the hospital.
- The next 100th Anniversary Committee will be April 28 at 3:30pm. We are meeting in Village Hall.
- We are looking to do a Sister City Program with the Taiwanese Cultural Center. We will be meeting with them to see if we can connect with Taiwan to find a Sister City.

Clerk Szymski

- Annual Westmont Community Awards Banquet is Monday April 25th at 6:00 PM at the Hilton. Tickets are available at www.westmontchamber.com The deadline is Wednesday, April 20th to RSVP.
- Rotary is having their reverse raffle on April 22, 2016. The proceeds go to our education fund.

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Attorney Zemenak

- Nothing to report.

Village Manager May

- Nothing to report.

Trustee Barry

- The next Public Works Committee will be April 28th at Village Hall. The meeting will begin at 4:30pm.
- The Village recently received official notification that the Village of Westmont has once again been awarded a Tree City USA designation. This is the 20th consecutive year that the Village has received this designation. Invited John Yeater to the podium who spoke about the Tree City designation. Congrats to Jon Yeater and Public Works Dept. for this great achievement.

Trustee Liddle

- The next Administration Committee Meeting will be May 12th at 4:30pm. The meeting will be at Village Hall.

Trustee Addington

- Watch out for kids who are playing outside now that the weather is warmer.
- The next Strategic Plan Committee meeting will be May 3rd.
- Recapped the Economic Development Meeting from April 6th. Comet Cleaners presented and is proposing to move north of the 7-11 .
- There will be a Business after hours event at TheraCORE Physical Therapy at 350 East Ogden at 5:00pm to 7:00pm on April 20th.
- The next Economic Development Meeting will be at Village Hall on May 4th at 9:00am. Talked about how the Economic Development Committee is structured and their purpose.

Trustee Barker

- Monday evening at 6:00pm at the Westmont Public Library we will be having a Westmont First Committee meeting. The topics of conversation will be volunteers for the Storm Drain Stenciling by May 7th.

Trustee Guzzo

- The Finance Committee meeting was held on April 14th at 4pm. The budget is on our agenda this evening for adoption this evening. This is for Fiscal Year 2016-2017. Thanked the Finance Director Parker and his staff for all of their hard work.
- We talked about grants concerning Concerts in the Park, Holly Days, PVPN. Those will be coming up on a future agenda.
- The next Finance Committee meeting will be May 12th at 4pm. The meeting will be held at Village Hall.

Trustee Nero

- Recapped the Public Safety Committee meeting held earlier today.
- On April 30th there will be a Drug Take-Back Program. The event will be held at the

Police Station, 500 N. Cass from 10am - 2pm. There is a press release on the website.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

- Trustee Nero requested to have the proclamation regarding Telecommunicators Week removed from the agenda.
- Trustee Barry requested to have the Arbor Day Proclamation removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.
Motion by **Trustee Addington** to approve the consent agenda items A, B, C, D, & E.

(A) VILLAGE BOARD MINUTES:

Board to consider approving the minutes of the Village Board meeting and Facilities Tour held March 31st, 2016.

(B) FINANCE ORDINANCE #23: Dated April 14th, 2016, in the amount of
$ 905,350.15

(C) PURCHASE ORDERS

11038666	Anixter - Chicago	**$ 10,886.55**
11038677	ME Simpson	**46,000.00**
11038650	ServiceMaster Commercial Cleaning Services	**8,214.64**
11038651	Tim's Pro Painting	**8,600.00**
11038653	Bell Fuels Inc.	**290,000.00**
11038654	Meade Electric	**75,000.00**
11038689	Westmont Park District	**29,936.50**
11038690	Vidito Tree Experts	**26,105.00**
11038648	Nettle Creek Nursery	**10,500.00**
	Total of Purchase Orders	**$ 505,242.69**

COMMUNITY EVENTS

(D) 2016 TASTE OF WESTMONT:

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2016 Taste of Westmont event:

1. Special Event Liquor License Fee Waiver
2. Amusement License Fee Waiver
3. Tent Permit Fee Waiver
4. Live Amplified Sound Permit
5. Street and Public Right of Way Closures

(E) 2016 WESTMONT CRUISIN' NIGHTS & STREET FAIR:
Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2016 Westmont Street Fair & Cruisin' Nights events:

1. Live Amplified Sound Permit for event hours
2. Street and Public Right of Way Closures
3. Tent Permit Fee Waiver

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1
Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.
Nays: None.
Absent: None.
Present: None.

UNFINISHED BUSINESS

(2) ARBOR DAY PROCLAMATION 2016:
Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Guzzo** to consider a proclamation to declare April 29, 2016 as National Arbor Day in the Village of Westmont.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #2
Ayes: Liddle, Barry. Guzzo, Nero, Barker, and Addington.
Nays: None.
Absent: None.
Present:None.

(3) TELECOMMUNICATIONS WEEK 2016:
Trustee Nero, Fire Chief Weiss, & Police Chief Mulhearn addressed the Board on this agenda item.

Motion by **Trustee Nero** to consider a proclamation to declare April 10-16, 2016 as National Public Safety Telecommunicators Week in the Village of Westmont.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #3
Ayes: Liddle, Barry. Guzzo, Nero, Barker, and Addington.
Nays: None.
Absent: None.
Present:None.

NEW BUSINESS

(4) LICENSE AGREEMENT AMENDMENT FOR WIDE OPEN WEST
Village Manager May addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a First Amendment to a License Agreement with Wide Open West Illinois, LLC for the use of Village Rights-of-Way.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #4
Ayes: Liddle, Barry. Guzzo, Nero, Barker, and Addington.
Nays: None.
Absent: None.
Present:None.

(5) B-3 DISTRICT - TEXT AMENDMENT
Attorney Zemenak, Community Development Director Ziegler, Harp Group Representative: Peter Duman, Attorney Dan Shapiro addressed the Board on this item.

Public Comments:
Attorney Jonathan Wassell - Oak Brook Hills Condominium Association
John Caluwert, 16 Willowcrest Drive
Alan Koren, 34 Steeple Ridge Court, Oak Brook, IL
Brian Butler, 19 Willowcrest Drive
Bill Suriano (representing a homeowner who is not present)
Brad Fisher, 27 Willowcrest Drive
Pam Signorella, 28 Willowcrest Drive

Motion by **Trustee Barry** to consider an ordinance approving a text amendment to the zoning code to allow for residential units as a special use in the B-3 special development district.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #5
Ayes: Guzzo, Liddle, Barker, and Addington.
Nays: Barry.
Absent: None.
Present: None.
Recused: Nero.

(6) ENGINEERING AGREEMENT - NAPERVILLE ROAD & WARWICK AVENUE STORMWATER MANAGEMENT PROJECT
Public Works Director Ramsey addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance authorizing an engineering agreement with Engineering Solutions Team for Design (Phase 2) Engineering Services for the Naperville Road and Warwick Avenue Stormwater Management Project.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6
Ayes: Guzzo, Barry, Liddle, Nero, Barker, and Addington.
Nays: None.
Absent: None.
Present: None.

(7) CODE AMENDMENT REGARDING FINAL PLAT OF SIGNATURE AUTHORITY
Community Development Director Ziegler addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving an amendment to Section 2-446 of the Westmont Code of Ordinances regarding signature authority for final plats of subdivision.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #7
Ayes: Guzzo, Liddle, Nero, Barry, Barker, and Addington.
Nays: None.
Absent: None.
Present:None.

(8) AMENDMENT TO WATER DISCONNECTION PROCEDURES
Finance Director Parker addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving an amendment to Section 82-153 of the Westmont Code of Ordinances regarding water disconnection procedures.

Seconded by **Trustee Liddle** and the motion passed.

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VOTE ON MOTION #8
Ayes: Barker, Nero, Guzzo, Liddle, Barry, and Addington.
Nays: None.
Absent: None.
Present: None.

(9) APPROPRIATIONS AMENDMENT
Finance Director Parker addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance amending appropriations for corporate purposes for the fiscal year beginning May 1, 2015 to account for ERI payments.

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #9
Ayes: Barker, Nero, Guzzo, Liddle, Barry, Addington, and Mayor Gunter.
Nays: None.
Absent: None.
Present: None.

(10) FY 2016-2017 BUDGET
Finance Director Parker addressed the Board on this item.

Motion by **Trustee Guzzo** to consider a resolution to adopt the 2016-2017 Budget.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #10
Ayes: Barker, Nero, Guzzo, Liddle, Addington and Mayor Gunter.
Nays: None.
Absent: None.
Present: Barry.

MISCELLANEOUS:
- None.

(11) ADJOURNMENT: Motion by **Trustee Liddle** to adjourn the meeting. Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #11
Ayes: Guzzo, Liddle, Nero, Barry, Barker, and Addington.
Nays: None.
Absent: None.
Present: None.

MEETING ADJOURNED AT 7:49 PM

ATTEST: **APPROVED:**

Virginia Szymski, Village Clerk

Ronald J. Gunter, Mayor

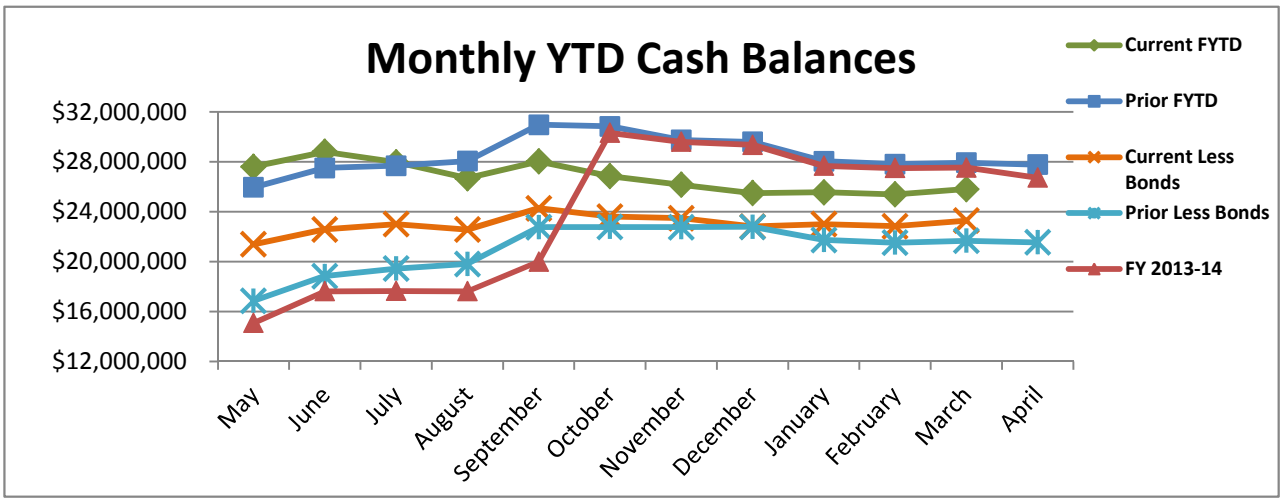
Dated this 28th day of April, 2016.

Village of Westmont
Monthly Revenue & Expense Summary
FYTD March 31, 2016

	REVENUES		EXPENSES		NET	
	YTD	% Bud	YTD	Bud	Budgeted	YTD
01 GENERAL FUND	**$ 20,685,287**	**86%**	**$ 23,221,103**	**97%**	**$ 28,970**	**$ (2,535,816)**
General & Administration	**$ 13,225,162**	**80%**	**$ 8,028,859**	**142%**	**$ 10,851,389**	**$ 5,196,302**
51111 Legislation	$ 10,835,303	71%	$ 655,655	93%	$ 14,471,524	$ 10,179,648
51116 Information Technology	$ 301,350	84%	$ 649,758	56%	$ (795,199)	$ (348,409)
51117 Community Development	$ 929,109	155%	$ 954,294	76%	$ (651,772)	$ (25,184)
51210 Administration		0%	$ 577,420	80%	$ (528,308)	$ (577,420)
51410 Finance	$ 159,400	100%	$ 454,680	90%	$ (347,403)	$ (295,280)
51213 Transfers	$ 1,000,000		$ 4,737,053	365%	$ (1,297,453)	$ (3,737,053)
Commissions	**$ -**		**$ 30,884**	**54%**	**$ (56,950)**	**$ (30,884)**
51122 Fire & Police Commission			$ 23,531	68%	$ (34,500)	$ (23,531)
51123 Planning/Zoning Commission			$ 7,353	33%	$ (22,450)	$ (7,353)
Police Department	**$ 2,799,821**	**104%**	**$ 7,487,676**	**86%**	**$ (6,023,263)**	**$ (4,687,855)**
52110 Administration	$ 222,640	12002%	$ 1,063,476	78%	$ (1,366,095)	$ (840,836)
52121 Patrol	$ 512,960	76%	$ 3,606,752	84%	$ (3,591,316)	$ (3,093,792)
52130 Investigations	$ 51,975	1390%	$ 805,203	75%	$ (1,065,852)	$ (753,228)
52190 Police Pension Pass Through	$ 2,012,246	101%	$ 2,012,246	101%	$ -	$ -
Fire Department	**$ 3,450,854**	**99%**	**$ 4,147,985**	**85%**	**$ (1,391,112)**	**$ (697,132)**
52210 Fire Protection	$ 31,721	127%	$ -	0%	$ -	$ 31,721
52220 Suppression & Control	$ 1,189,363	87%	$ 1,847,170	81%	$ (920,654)	$ (657,807)
52510 Ambulance & Paramedic	$ 2,229,769	107%	$ 2,266,216	90%	$ (433,658)	$ (36,447)
52610 EMA			$ 9,599	81%	$ (11,800)	$ (9,599)
52291 Fire Pension			$ 25,000	100%	$ (25,000)	$ (25,000)
Public Works	**$ 1,209,451**	**87%**	**$ 3,525,699**	**74%**	**$ (3,351,094)**	**$ (2,316,248)**
54210 Administration	$ 451		$ 57,885	85%	$ (67,737)	$ (57,434)
54211 Facilities Maintenance			$ 480,324	74%	$ (647,997)	$ (480,324)
54230 Street Operations	$ 177,633	100%	$ 1,744,588	72%	$ (2,232,250)	$ (1,566,955)
54240 Fleet Maintenance	$ 208,201	62%	$ 445,445	66%	$ (338,510)	$ (237,244)
54250 Health & Sanitation	$ 823,166	94%	$ 797,456	85%	$ (64,600)	$ 25,710
05 CONVENTION & TOURISM	**$ 657,938**	**112%**	**$ 240,928**	**41%**	**$ 1,732**	**$ 417,010**
51112 Convention & Tourism	623,410	113%	224,222	48%	$ 78,085	$ 399,188
51113 Westmont Centre	34,528	92%	16,707	15%	$ (76,353)	$ 17,822
17 EMPLOYEE BENEFIT SICK TIME	**$ -**	**0%**	**$ -**		**$ 100**	**$ -**
20 DOWNTOWN PARKING FUND	**$ 4**	**0%**	**$ -**		**$ 1,930**	**$ 4**
25 VEHICLE REPLACEMENT FUND	**$ 818,428**	**104%**	**$ 683,755**	**94%**	**$ 59,293**	**$ 134,673**
30 CAPITAL PROJECTS	**$ 792,240**	**81%**	**$ 1,132,832**	**52%**	**$ (1,216,750)**	**$ (340,593)**
31 BOND 2013 A ($8.5 Million)	**$ 2,614**		**$ 2,814,709**	**88%**	**$ (3,200,000)**	**$ (2,812,095)**
32 BOND 2013 B ($1.5 Million)	**$ 45**		**$ 862,676**	**100%**	**$ (865,000)**	**$ (862,632)**
33 STORMWATER INFR. FUND	**$ 792,026**	**113%**	**$ 3,000**	**0%**	**$ -**	**$ 789,026**
41 WATER OPERATING FUND	**$ 6,673,420**	**95%**	**$ 5,939,542**	**69%**	**$ (1,593,734)**	**$ 733,878**
50 DEBT SERVICE FUND	**$ 742,062**	**100%**	**$ 741,363**	**100%**	**$ 630**	**$ 699**
61 MOTOR FUEL TAX FUND	**$ 535,177**	**74%**	**$ 1,572,044**	**82%**	**$ (1,193,000)**	**$ (1,036,867)**
62 IMRF/SOCIAL SECURITY FUND	**$ 1,403,211**	**91%**	**$ 1,934,514**	**105%**	**$ (292,951)**	**$ (531,304)**
68 EXCESS GENERAL FUND BAL	**$ 3,550,772**	**3199%**	**$ 1,000,000**	**100%**	**$ (889,000)**	**$ 2,550,772**
82 TIF SWBD (1)	**$ 6,221**	**74%**	**$ -**	**0%**	**$ (743,700)**	**$ 6,221**
83 TIF CBD (2)	**$ 29,481**	**140%**	**$ 7,368**	**5%**	**$ (129,000)**	**$ 22,113**
TOTAL	**$ 35,116,472**	**94%**	**$ 35,724,720**	**76%**	**$ (10,030,480)**	**$ (608,248)**
Adjusted General Fund	**$ 20,075,763**	**97%**	**$ 17,632,926**	**80%**	**$ 28,970**	**$ 2,442,837**

Village of Westmont
Treasurer's Report As of March 31, 2016

Account Name	Current FYTD Balance	Prior FYTD Balance	Increase/ (Decrease)
CASH	$ 6,143,571	$ 10,081,465	$ (3,937,894)
CDs	$ -	$ 130,552	$ (130,552)
POOLED INVESTMENTS	$ 9,634,039	$ 10,784,883	$ (1,150,844)
MONEY MARKET	$ 3,500,000	$ 3,500,000	$ -
OTHER INVESTMENTS	$ 6,541,303	$ 3,437,294	$ 3,104,009
TOTAL	**$ 25,818,913**	**$ 27,934,194**	**$ (2,115,281)**



Fund Name	Current FYTD Balance	Prior FYTD Balance	Increase/ (Decrease)
GENERAL	$ 6,613,901	$ 7,276,120	$ (662,218)
CONVENTION/TOURISM	$ 1,398,786	$ 915,970	$ 482,816
EBST	$ (222,837)	$ (133,042)	$ (89,795)
DOWNTOWN PARKING	$ 11,828	$ 9,154	$ 2,674
VRP	$ 1,802,049	$ 1,683,114	$ 118,935
CAPITAL PROJECTS	$ 2,991,145	$ 3,417,337	$ (426,192)
WATER	$ 1,922,756	$ 1,275,783	$ 646,973
DEBT SERVICE	$ 741,814	$ 741,108	$ 707
MFT	$ 1,249,216	$ 2,214,056	$ (964,839)
IMRF	$ 1,662,606	$ 2,566,669	$ (904,063)
PERFORMANCE BOND	$ 781,401	$ 734,955	$ 46,446
EXCESS GENERAL FUND BAL	$ 3,500,742	$ 949,908	$ 2,550,834
BOND 2013A ($8.5 Million)	$ 2,494,319	$ 5,312,375	$ (2,818,056)
BOND 2013B ($1.5 Million)	$ 36,275	$ 950,801	$ (914,526)
STORMWATER	$ 789,026	$ -	$ 789,026
TIF SWBD (1)	$ 12,247	$ 6,026	$ 6,221
TIF CBD (2)	$ 33,639	$ 13,861	$ 19,778
TOTAL	**$ 25,818,913**	**$ 27,934,194**	**$ (2,115,281)**

FINANCE
31 West Quincy Street, Westmont, Illinois 60559

Tel: 630-981-6230 Fax: 630-829-4440
westmont.il.gov | finance@westmont.il.gov

MEMORANDUM

DATE: April 20, 2016
TO: Westmont Village Board
FROM: Spencer Parker, Finance Director
SUBJ: March 2016 Financial Report

Based on our auditor's recommendation, we are including monthly financial reports as part of our consent agenda, so it is formally accepted by the Village Board. I have attached the monthly financial report for the prior month, and wanted to point out a few items of interest as you review the report.

In summary, we are in good financial shape, and are tracking about where we would expect to be at this point in the fiscal year.

At the end of March, we are 11 months through the fiscal year, so in our General Fund revenues and expenditures should be tracking about 92% of the budget.

As you can see from the top line, revenues in the general fund are currently at 86% of budget. As we have discussed previously, there are several sources of revenue including Sales and Income Tax which are paid in arrears. On the other hand, we typically receive most of our annual property tax revenue by September. Additionally, some of our revenues are transfers or passthroughs that have not yet been booked. The last line on the report adjusts for all of these factors, and you can see that we are tracking at 97% of our fiscal year operating budgeted revenues, which is about where we would expect be at this point in the year.

Our general fund expenditures total 97% of the budget, which is over our expected percentage, due to a transfer of about $3.5 million to true up our General and Excess fund balances. At the last line you can see that after adjusting for this transfer, and for passthroughs, we are only at 80% of our budget. You will see that most departments are under 90%, with the exception of the General & Administration, due to the large true-up transfer.

Our bond funds are between 88% of 100% expended because of our work and land purchases to date. The IMRF fund has exceeded the budget because we have paid off the Early Retirement Incentive costs to avoid interest. The MFT Fund (61) has now begun receiving revenue as the state began disbursing these funds.

In the Treasurer's report you will notice that we have about $2.1 million less than we had last year at this same time, because we are spending bond funds. As you can see from the chart, excluding the bonds, we are about $1.6 million over where we were last year. Our general fund is at 600,000 less than last year, but when this is combined with our Excess General Fund Balance, we are up about $1.8 million. Our Capital Projects, MFT, and Bond funds are down from last year because of planned purchases, and our IMRF balance is less than last year due to the ERI payment.

PURCHASE ORDER

Village of Westmont
Phone (630) 981-6200

PO #: 11038807
VENDOR #: I14046

FY 17

April 18, 2016

IRV KAPLAN INTERIORS
41 N CASS AVE
WESTMONT IL 60559

PHONE: (630) 971-1299
FAX: 630) 971-1271

SHIP TO/BILL TO:
WATER DEPARTMENT
39 E BURLINGTON
WESTMONT IL 60559
ATTN: MELISSA BRENDLE

QTY	DESCRIPTION	UNIT COST	TOTAL COST	BUDGET #
1	CARPET REPLACEMENT	5,496.2000	$5,496.20	01-54230-50-5036
	WESTMONT CENTRE DAMAGE REPAIR			
		TOTAL	$5,496.20	

Department Head: _____
Requested By: MIKE RAMSEY

Village Manager: _____
Approved By: _____ Date: 4-20-16
Finance Officer

All vendors must comply with applicable regulations of the Illinois Department of Human Rights. This order is exempt from Federal Excise Tax under the title 25 USCA , and from Illinois Sales, Use and Service Taxes. No. E9997-4320-07.
Acceptance of this Purchase Order constitutes agreement by vendor that venue shall be proper only in the Circuit Court for the 18th Judicial Circuit, DuPage County, Illinois.

PURCHASE ORDER

Village of Westmont
Phone (630) 981-6200

PO #: 11038809
VENDOR #: K00102

FY 17

April 19, 2016

K.H. RENOVATIONS, INC
205 N CASS AVE
WESTMONT IL 60559

PHONE: (630) 968-7707
FAX: (630) 968-9108

SHIP TO/BILL TO:
PUBLIC WORKS STREET DIVISION
31 W QUINCY STREET
WESTMONT IL 60559
ATTN: MELISSA BRENDLE

QTY	DESCRIPTION	UNIT COST	TOTAL COST	BUDGET #
1	REMODELING - LABOR/MATERIAL	10,415.0000	$10,415.00	01-54230-50-5036
	WESTMONT CENTRE DAMAGE REPAIR			
		TOTAL	$10,415.00	

Department Head: _____
Requested By: MIKE RAMSEY

Village Manager: _____
Approved By: _____ Date: 4-20-16
Finance Officer

All vendors must comply with applicable regulations of the Illinois Department of Human Rights. This order is exempt from Federal Excise Tax under the title 25 USCA , and from Illinois Sales, Use and Service Taxes. No. E9997-4320-07.
Acceptance of this Purchase Order constitutes agreement by vendor that venue shall be proper only in the Circuit Court for the 18th Judicial Circuit, DuPage County, Illinois.

ADMINISTRATION
31 West Quincy Street, Westmont, Illinois 60559

Tel: 630-981-6210 Fax: 630-604-1250
westmont.il.gov | administration@westmont.il.gov

P16-____ Village of Westmont

Proclamation - Municipal Clerks Week
May 1st through May 7th, 2016

WHEREAS, The Office of the Municipal Clerk, is a time-honored and vital part of local government that exists in countries throughout the world; and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Village Clerk through participation in educational programs, seminars, workshops and the annual meetings of their state, county and international professional organizations; and

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW THEREFORE, I, Ronald J. Gunter, Mayor of the Village of Westmont,do hereby proclaim:

May 1- May 7, 2016 as *MUNICIPAL CLERKS WEEK*

In the Village of Westmont and further extend appreciation to our own
Municipal Clerk, Virginia Szymski,
and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 28th day of April, 2016.

Ayes: _____ Nays: ____ Absent: ____

BY: ATTEST:

_____ _____

Mayor Ronald J. Gunter Deputy Clerk, Alicja Richards

ADMINISTRATION
31 West Quincy Street, Westmont, Illinois 60559

Tel: 630-981-6210 Fax: 630-604-1250
westmont.il.gov | administration@westmont.il.gov

P16-_____
Village of Westmont

PUBLIC SERVICE RECOGNITION WEEK

May 1 through May 7, 2016

WHEREAS, Americans are served every single day by public servants at the federal, state, county and local levels. These unsung heroes do the work that keeps our nation working;

WHEREAS, public employees take not only jobs, but oaths;

WHEREAS, Many public servants, risk their lives each day in service to the people of the United States and around the world;

WHEREAS, Public servants day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;

THEREFORE, I, Ronald J. Gunter, Mayor of the Village of Westmont do hereby announce and proclaim to all citizens and set seal hereto, that May 1-7, 2016, is Public Service Recognition Week.

All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and local.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 28th day of April, 2016.

Ayes: _____ Nays: ____ Absent: ____

_____ Attest:_____

Ronald J. Gunter
Mayor

Virginia Szymski
Village Clerk

WESTMONT
PARK DISTRICT

Westmont Park District Community Center

75 E. Richmond St., Westmont, IL 60559 p: (630) 963-5252 f: (630) 963-5259

The Westmont Park District is requesting a Hotel/Motel grant for the Concerts in the Park.

The Concerts in the Park event has been a fundamental part of Westmont since the formation of this event 15 years ago. Every summer we offer a variety of different performances ranging from classical music to the golden oldies. This year we are looking to offer 4 different concerts at Veterans Park.

We are requesting the maximum amount allowed under the grant program, which we were informed would be $2,500. The price of entertainment has gone up dramatically since the inception of this program. This is event is free to the community, and we want to offer the community the best entertainment we can allot in our budget. These funds will help us secure popular, more expensive bands that could draw bigger attendance from the community

In addition to bringing individuals from outside Westmont, the Concerts in the Park series provides a great way to bring the community together.

Board of Commissioners

Diane Main, *President* | Robert Bernas | John Karesh | James Long | Sandra Smith

Ronald J. Gunter, *Director*

www.westmontparks.org

2009 Concerts In The ParkProposal
Village Of Westmont/WSEC/Westmont Park District

WESTMONT PARK DISTRICT SUMMER CONCERTS IN THE PARK 2016

BAND*	MUSIC TYPE	EVENT	DATE	COST	TIME	LOCATION	STATUS
AC ROCK	A CAPELLA /VARIETY	CITP	7/27/2016	$1,200	7-8:30PM	VMP	W
AND BEYOND	CLASSIC ROCK	CITP	8/3/2016	$1,200	7-8:30PM	VMP	W
NEVERLY BROTHERS	BUDDY HOLLY-BEATLES	CITP	8/10/2016	$1,200	7-8:30PM	VMP	W
FLAT CATS	SWING/JAZZ	CITP	8/17/2016	$1,200	7-8:30PM	VMP	W
WESTMONT COMMUNITY BAND	ORCHESTRA	TBD	7/4/2016		TBD	TBD	
	TOTAL COST OF BANDS			**$6,000**			

ADDITIONAL COSTS:		
	ELECTRICAL	N/A
	SOUND TECHNICIAN	N/A
	STAFFING	$200
	WATER/SODA	$100
	MAINTENNANCE/GOLF CARTS -Ty Warner Pk	N/A
	PLANNING/MARKETING	$200
	TOTAL ADDITONAL COSTS	**$500**

STATUS CODE
CONTRACT APPROVED-------C
WAITING FOR CONTRACT----W

GRAND TOTAL	**$6,500**

OPTIONAL MUSIC ADDITIONS	Project Two Music
	Chauffeurs
	Sting Rays
	R Gang
	Serendipity

******** **NOTE**: All Bands are subject to change; this is a preliminary plan

WESTMONT
PARK DISTRICT

Westmont Park District Community Center

75 E. Richmond St., Westmont, IL 60559 p: (630) 963-5252 f: (630) 963-5259

The Westmont Park District is requesting a Hotel/Motel grant for the Holly Days event.

Holly Days has been an important part of Westmont for a number of years. This year Holly Days is considering purchasing additional light displays that will be placed in various downtown locations. These places may include the train station, Mary Eagan Park, outside 1 S. Cass or the Library.

We are requesting the maximum amount allowed under the grant program, which we were informed would be $2,500. The event will encourage tourism because Holly Days historically brings people from many neighboring communities into Westmont to celebrate the event.

In addition to bringing individuals from outside Westmont, Holly Days involves many local groups and provides a great way to bring the community together.

Board of Commissioners

Diane Main, *President* | Robert Bernas | John Karesh | James Long | Sandra Smith

Ronald J. Gunter, *Director*

www.westmontparks.org

Proposed BUDGET 2016

INFRASTRUCTURE EXPENSES

Item	Description	Qty.	2016 Proposed	2015 Actual
Buildings				
Trees	Balsam Firs	167	$2,700.00	$2,687.50
Workshop/Houses	plexi glass, decorations	Asst.	$1,200.00	$1,242.83
Light Displays	Animated/Regular Light Bulbs			
Electric/Power Up			$100.00	
		Subtotal	$4,000.00	$3,930.33

RECREATION EXPENSES

PT Maintenance		**p.d. staff total**	$5,000.00	$5,000.00
Polar Express	Train Tickets		$800.00	$930.00
	Staff		$0.00	$0.00
	Treats, Gifts		$0.00	$0.00
	Entertainment		$250.00	$250.00
	Santa		$300.00	$300.00
	Costumes		$0.00	$0.00
		polar express total	$1,350.00	$1,480.00
Candy Cane Scramble and Grinchmas Munch	Expenses	**candy canes total**	$20.00	
Season Splendors	Santa , costumes, dry cleaning		$150.00	$35.37
	Food, Toys, Crafts		$0.00	$87.57
	Husky, Trackless Train, Carriage Rides		$150.00	$500.00
	Wagon Rides		$1,000.00	$750.00
		santa's wkshp total	$1,320.00	$1,372.94
Giving Tree	gift card purchases	**giving tree total**	$50.00	$0.00
Character Program	Breakfast (supplies, food/drink, staff, show)		$650.00	$620.62
	Lunch (supplies, food/drink, staff, show)		$400.00	$400.00
		character total	$1,050.00	$1,020.62
Decorating Day	Concessions/Pancake Breakfest		$0.00	$601.95
	Craft Bazaar (table rental, staff, misc.)		$600.00	$405.00
		decorating day total	$600.00	$1,006.95
Sponsor Items	Cards, Photos, Thank You Ad		$100.00	
	Banners/Signs (new and revised)		$1,000.00	$1,057.00
		sponsor items total	$1,100.00	$1,057.00
Opening Night	Light Displays at Train Station (Hotel/Motel Tax Grant)		$2,500.00	$0.00
	Parade/Reindeer/Video		$6,000.00	$4,643.22
	Sant'a's Reindeer/Chestnuts & Bags		$0.00	$803.38
	Small Business Saturday		$1,500.00	$1,707.58
		opening night total	$10,000.00	$7,154.18
Miscellaneous	Greenery/Poinsettia/Wreath		$800.00	$672.36
	Santa's Mailbox		$0.00	$868.00
	Petty Cash-Reimbursment		$50.00	$0.00
		Micellaneous total	$850.00	$1,540.36
	subtotal		$22,140.00	$18,152.05
	EXPENSE TOTAL		$26,140.00	$22,082.38

INCOME

Type	Description	Qty		
Sponsors	$750		$750.00	$0.00
	$500		$1,500.00	$1,500.00
	$350		$700.00	$350.00
	$175		$875.00	$0.00
	$325		$325.00	$0.00
	$150		$150.00	$0.00
	$100		$100.00	$100.00
	$50		$250.00	$50.00
	Community Sponsorship		$2,500.00	$2,925.00
		sponsorhip total	$7,150.00	$4,925.00
Village Funds			$10,000.00	$10,000.00
In Kind Services (Park District & Village)				
Ticket Sales	Polar Express		$4,500.00	$4,336.00
	Character Breakfast		$500.00	$525.00
	Character Lunch		$500.00	$516.00
	Hotel/Motel Tax Grant		$2,500.00	$0.00
	Grinchmas Candy Cane Scramble		$0.00	$0.00
	Concessions		$275.00	$408.00
	Craft Bazaar		$2,000.00	$2,425.00
	Donations		$50.00	$0.00
	Trackless Train		$150.00	$240.00
		ticket sales total	$10,475.00	$8,450.00
	Actual Income		$27,625.00	$23,375.00
	Actual Expenses		$26,140.00	$22,082.38
	Acutal Gain/Loss		$1,485.00	$1,292.62

NOTE: Staff expenses do NOT include full time Park District Employees

Full Time Park District Staff, app. 250 hours @ $25/hr. = $6250

Joel	Kim	Bob	Nicolette
Steve	Kevin	Cindy	Sharon
John	Linda	Bobbi	Lenore
Ron	Keith	Alice	

NOTE: Staff expenses do NOT include Village employee costs

Westmont Park District Community Center

WESTMONT PARK DISTRICT

75 E. Richmond St., Westmont, IL 60559 p: (630) 963-5252 f: (630) 963-5259

The Westmont Park District is requesting a Hotel/Motel grant for the Progressive Village Performance Network.

The Progressive Village Performance Network has been a unique and creative part of Westmont since the formation of this group 5 years ago. Every summer our group put on a musical for the community. This year we will be performing footloose. We need help with purchase of set pieces, props and costumes.

We are requesting the maximum amount allowed under the grant program, which we were informed would be $2,500. The event will inspire tourism because the summer musical event traditionally offers 6 shows which average 300 people. 35% of those individuals are from neighboring communities.

In addition to bringing individuals from outside Westmont, the summer musical involves many local groups and provides a great way to bring the community together.

Board of Commissioners

Diane Main, *President* | Robert Bernas | John Karesh | James Long | Sandra Smith

Ronald J. Gunter, *Director*

www.westmontparks.org

Progressive Village Performing Network
2016 Buget Sheet

EXPENSES

LINE ITEMS	DESCRIPTION	EXPENSES
Frozen Film Festival	Expenses	$550.00
Barefoot in the Park	Expenses	$1,000.00
FootLoose	Expenses	$6,000.00
4th of July Facepainting	Fundraiser	$200.00
Steak Feed Dinner	Expenses	$500.00
The Miracle Worker	Expenses	$1,300.00
Haunted Forest Facepainting	Fundraiser	$200.00
Christmas Show	Expenses	$1,000.00
Costumes, Props, Equipment		$2,500.00
	TOTALS	$13,250.00

INCOME

LINE ITEMS	DESCRIPTION	INCOME
Frozen Film Festival	Revenue	$200.00
Barefoot in the Park	Revenue	$1,100.00
FootLoose	Revenue	$7,000.00
4th of July Facepainting	Fundraiser	$300.00
Steak Feed Dinner	Fundraiser	$600.00
The Miracle Worker	Revenue	$1,350.00
Haunted Forest Facepainting	Fundraiser	$300.00
Christmas Show		$100.00
Sponsorship		$750.00
Power Play Grant		$150.00
Hotel/Motel Tax Grant		$2,500.00
	TOTALS	$14,350.00

Remaining= $1,100.00

ORDINANCE NO. 14-103

AN ORDINANCE APPROVING VARIANCES FOR A FRONT YARD SETBACK AND FOR A DENSITY REDUCTION FOR PROPERTY LOCATED AT 408-412 N. CASS AVENUE, WESTMONT

WHEREAS, the Village of Westmont is a municipal corporation duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, Cass Avenue Dream Homes, LLC ("Applicant") is the prospective owner of real property located at 408-412 N. Cass Avenue, Westmont, Illinois (the "Subject Property"), which is legally described in Exhibit "A" attached hereto; and

WHEREAS, Applicant proposes to construct four (4) townhome buildings for a total of twenty-two units upon the Subject Property, which is zoned R-4 General Residence District; and

WHEREAS, Applicant seeks a variance for density to allow this proposed development upon a minimum lot area of 83,700 square feet rather than the required minimum 127,800 square feet so that four (4) townhome buildings with approximately eight (8) three-bedroom units and fourteen (14); and two-bedroom units may be constructed; and

WHEREAS, Applicant also seek a variance for a front yard setback for the purpose of constructing a six (6) unit townhome building within the required 30' front yard setback;

WHEREAS, Applicant is proposing a 15' front yard setback on Cass Avenue; and

WHEREAS, the Westmont Planning & Zoning Commission conducted a public hearing after due notice and voted to recommend these variances pursuant to its written findings of fact; and

WHEREAS, the Village of Westmont Board of Trustees adopts said findings of fact and desires to grant these variances, specifically finding these variances to be compatible with surrounding recent development, with no adverse impact on surrounding properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, as follows:

Section 1: Applicant's request for a variance to allow a reduction in density to 83,700 square feet in lieu of 127,800 square feet on the Subject Property is hereby approved. This approval is subject to the following special condition, which is imposed to limit any adverse effects on the owner-occupiers of the Subject Property and on surrounding property owners, and is imposed due to concerns over the density of this project and unique impacts imposed by such density, and is imposed with the agreement and consent of the Applicant:

A. No more than 4 townhouse units out of the 22 total townhouse units may be rented at any one time. The Applicant-Developer shall impose this rental restriction as part of a Declaration of Covenants, Conditions

COPY

and Restrictions recorded against title to the Subject Property, or such other similar document recorded against title to the Subject Property, and this special condition may not subsequently be removed by the owners of the Subject Property without the consent and approval of the Westmont Board of Trustees.

Section 2: Applicant's request for a variance to allow a reduction of the required front yard setback to 15' feet from the required 30' is hereby approved.

Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 4: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 12th day of June, 2014.

Ayes: 6 Nays: 0 Absent: 0

APPROVED:

Ronald J. Gunter, Mayor

ATTEST:

Virginia Szymski, Village Clerk

VILLAGE OF WESTMONT CORPORATE SEAL DUPAGE COUNTY, IL

EXHIBIT A

Legal Descriptions:

THE NORTH HALF OF LOT 4 IN BLOCK 8, IN ARTHUR T. MCINTOSH AND COMPANY'S FAIRMONT GARDENS, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 4, AND IN THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 7, 1920 AS DOCUMENT 144142, IN DUPAGE COUNTY, ILLINOIS.

More common location: 414 N. CASS AVENUE, WESTMONT, ILLINOIS.
P.I.N.: 09-04-409-007

THE SOUTH HALF OF LOT 4, BLOCK 8, IN ARTHUR T. MCINTOSH AND COMPANY'S FAIRMONT GARDENS, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 4, AND IN THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 7, 1920, AS DOCUMENT 144142 IN DUPAGE COUNTY, ILLINOIS.

More common location: 412 N. CASS AVENUE, WESTMONT, ILLINOIS.
P.I.N.: 09-04-409-008

LOT 5, IN BLOCK 8, IN ARTHUR T. MCINTOSH AND COMPANY'S FAIRMONT GARDENS, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 4, AND IN THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 7, 1920, AS DOCUMENT 144142 IN DUPAGE COUNTY, ILLINOIS.

More common location: 408 N. CASS AVENUE, WESTMONT, ILLINOIS.
P.I.N.: 09-04-409-009

Cass Avenue
Dream Homes

April 6, 2016

Village of Westmont
Ms. Jill Ziegler
Village Planner
Division of Building and Zoning
31 West Quincy Street
Westmont, IL 60559

Subject: Request extension of approval of planned new development for 22-Row Townhomes at 412 N. Cass Avenue.

Dear Ms. Ziegler,

I would like to request the opportunity to appear before the Village board to request an extension of the approvals that have been granted for the planned new development of 22-Row townhomes at 412 N. Cass Avenue. The purpose of the extension is to allow my Civil Engineer, KDC Consultants additional time to put the final submission packet together for Village review. I believe that we will have final drawings into the Village prior to the end of the month but would like an extension through the end of August just in case we have to make changes based on the final review comments. It is my understanding after discussing all current comments from the Village with my consultants that all issues have been resolved. Your help in this matter is greatly appreciated.

Sincerely,

Steven A. Vernon
Cass Avenue Dream Homes, LLC.

ORDINANCE NO. 15-143

AN ORDINANCE APPROVING AN EXTENSION OF VARIANCE APPROVALS FOR CASS AVENUE DREAM HOMES, LLC FOR 408-414 N. CASS AVENUE

WHEREAS, the Village of Westmont is a municipal corporation duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, Cass Avenue Dream Homes, LLC ("Applicant") is the owner of real property located at 408-414 North Cass Avenue, Westmont, Illinois (the "Subject Property"), which is zoned R-4 General Residence District; and

WHEREAS, the Applicant received various development approvals from the Village of Westmont on June 12, 2014, including the approval of certain variances, to allow for the development of four (4) townhouse buildings upon the Subject Property; and

WHEREAS, variances granted by the Village are valid for a period of twelve (12) months, and expire if construction is not commenced within said twelve (12) month time frame; and

WHEREAS, the Applicant has been working with its civil engineer to finalize the necessary engineering approvals, but could not complete this work within said twelve (12) month time frame, and accordingly, the Applicant seeks an extension of the variance approvals to allow it to finalize its civil engineering for the project; and

WHEREAS, the Village Board desires to grant this extension of variances, finding that the Applicant has worked diligently towards final engineering approval in order to commence construction, and finding that the ultimate completion of this project will benefit the Village and the public.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, as follows:

Section 1: The above-stated recitals are hereby restated and incorporated into this Section 1 as though fully set forth herein.

Section 2: The variance for density and the variance for the front yard setback granted on June 12, 2014 by the Village of Westmont for the Subject Property are hereby extended through April 1, 2016. Applicant shall commence construction upon the Subject Property on or before April 1, 2016 or said variances shall expire.

Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 4: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 3rd day of September, 2015.

Ayes: 4 Nays: 0 Absent: 2

APPROVED:

Ronald J. Gunter, Mayor

ATTEST:

Virginia Szymski, Village Clerk

VILLAGE OF WESTMONT CORPORATE SEAL DuPAGE COUNTY, ILL