



Village Board Meeting March 2, 2017 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held February 16, 2017.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

Background Of Subject Matter Gateway/Wayfinding Signs Design
Type Purchase Order
Budgeted Yes

Documents:

[PO 11041166.PDF](#)

ii. **PO 11041177**

West Central Municipal Conference \$103,035.00

Background Of Subject Matter Trees for Contractual Planting Spring 2017
Type Purchase Order
Budgeted Other
Budgeted Explanation This will actually be expensed in Fiscal Year 2017-18, for which the budget has not yet been approved. However, the majority of this expense will be offset by reallocating available funds that were budgeted but will not be used in FY 2016-17.

Documents:

[PO 11041177.PDF](#)

iii. **Total Of Purchase Orders**

\$ 123,035.00

Background Of Subject Matter *
Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *
Type Motion

e. **2017 Red White & BBQ**

Board to consider an ordinance approving the following requests for the 2017 Red White & BBQ Festival hosted by the Westmont Lions Club, May 26-28, 2017:

- Community events permit
- Liquor license fee waiver
- Amusement fee waiver
- Live amplified sound permit
- Tent permit fee waiver

Background Of Subject Matter The Lions Club's Red White & BBQ is the largest sanctioned BBQ competition in the State of Illinois. There are no changes to the request from last year.

Recommendation Staff recommends approval.

Type Ordinance

Documents:

[FINAL-TYWARNERPARKLETTER-NOTE-NOTICETOBUSINESSES-RESIDENTS-2017.PDF](#)

[2017REDWHITEBBQCOMMUNITYEVENTSPERMITREQUESTFORM.PDF](#)

[2017RWBBQINSURANCE.PDF](#)

8. Unfinished Business

9. New Business

a. Amend Facility Requirements For Massage Establishment License

Board to consider an ordinance to amend Chapter 22 of the Code of Ordinances to increase the allowed ratio of employee and customers in a massage establishment per washroom facilities.

Background Of Subject Matter Current ordinance allows only four (4) customers and employees in a massage licensed establishment where only one toilet facility exists. Currently, if more than four (4) persons in a business are desired, a second bathroom is required.

Additional Background Cost of a second toilet facility causes additional build out costs and may hamper prospective operations. We recommend increasing the permitted number of persons allowed in a massage establishment with one toilet facility from four (4) to six (6).

Recommendation Board approve increasing the number of persons allowed in a massage establishment with one toilet facility from four (4) to (6).

Type Ordinance

b. Reduction Of Available Massage Licenses

Board to consider an ordinance decreasing the number of massage establishment licenses by one (1) due to Harmony Massage and Wellness 21 N. Cass Ave no longer needing a massage license.

Background Of Subject Matter A massage establishment license was granted and made available to Harmony Massage and Wellness 21 N. Cass Avenue. The owner is no longer moving forward with this business thus eliminating the need for a massage establishment license.

Additional Background Board is asked to reduce the number of available massage establishment licenses from seven (7) to six (6)

Recommendation Board reduce the number of available massage establishment licenses from seven (7) to six (6)

Type Ordinance

c. Increase The Number Of Massage Establishment Licenses By One

Board to consider an ordinance increasing the number of available massage establishment licenses from Six (6) to Seven (7) and issue a massage establishment license to Skin Care and Body Clinic Inc., 416 East Ogden Avenue.

Background Of Skin Care & Body Clinic has applied for a massage

Subject Matter	establishment license to perform massage services along with skin and body care services at 416 E. Ogden. Increasing the number of available licenses allows the board to issue one to to this applicant.
Additional Background	A background and business review of the applicant and proposed operations have been conducted. A recommendation based on that review will be provided to the Mayor and Village Manager by the Deputy Liquor Commissioner.
Type	Ordinance

d. **Amend Seating Requirements For Class 2 Liquor License Classification**

Board to consider an ordinance amending Chapter 10 of the Code of Ordinances for the following:

- Reduce the minimum number of seats allowed in a restaurant for a Class 2 liquor licensed establishment.

Background Of Subject Matter	Currently a Class 2 liquor license requires a min. of 75 seats for a restaurant. It is recommended to reduce this minimum requirement to 40 seats. This will assist in creating a potential market for smaller restaurants serving alcohol in our community.
Recommendation	Board reduce the minimum number of seats allowed in a class 2 liquor licensed business from 75 to 40.
Type	Ordinance

e. **Amend Night Parking Ordinance**

Board to consider an ordinance to amend Chapter 78 "Traffic and Vehicles" of the Westmont Code of Ordinances to comply with Addison Dispatch Regulations for Overnight Parking.

Background Of Subject Matter	Ordinance change to comply with Addison (ACDC) Dispatch policy regarding the number of overnight parking permissions allowed each month.
Additional Background	All agencies utilizing Addison Dispatch comply with policy for uniformity purposes.
Type	Ordinance
Budgeted	N/A

Documents:

[OVERNIGHT PARKING PROPOSED AMENDMENT.PDF](#)

f. **Purchase Of Real Estate**

Board to consider an ordinance approving a real estate contract for the purchase of BNSF Railway Company property located adjacent to 1 N. Cass Avenue by the Village.

Background Of Subject Matter	The Village has negotiated a real estate contract to purchase a triangular piece of property from BNSF Railway Company to be used as additional public right-of-way.
Additional Background	The ordinance approves the contract and authorizes the Village Manager and Village Attorney to take the necessary steps to

close the transaction.

Recommendation Approve. The purchase is for a proper public purpose.
Type Ordinance
Budgeted Yes

Documents:

[REAL ESTATE PURCHASE AND SALE AGREEMENT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.