



## Village Board Meeting February 4, 2016 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held January 21, 2016.

*Background Of  
Subject Matter*

Required parliamentary procedure.

*Type*

Motion

b. **Finance Ordinance**

i. **Finance Ordinance # 18**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11038116**

Burns & McDonnell \$21,524.25

<i>Background Of Subject Matter</i>	Stormwater Review Fees
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

*Documents:* [PO 11038116.PDF](#)

ii. **PO 11038171**

Baxter & Woodman \$26,542.50

<i>Background Of Subject Matter</i>	East Richmond Water Main Design Engineering
<i>Additional Background</i>	The agreement for these services was approved at the 12/10/2015 meeting
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

*Documents:* [PO 11038171.PDF](#)

iii. **PO 11038172**

Baxter & Woodman \$59,800.00

<i>Background Of Subject Matter</i>	East Richmond Water Main Construction Engineering
<i>Additional Background</i>	The agreement for these services was approved at the 12/10/2015 meeting
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

*Documents:* [PO 11038172.PDF](#)

iv. **PO 11038137**

Bulk Storage Inc \$8,750.00

<i>Background Of Subject Matter</i>	Repair Salt Dome
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No
<i>Budgeted</i>	This is for an emergency Repair which was not initially

*Explanation*            anticipated in the budget

*Documents:* [PO 11038137.PDF](#)

v. **PO 11038152**

Residential Planning Partners \$14,999.00

*Background Of Subject Matter*      Market Analysis & Development Planning for Downtown Area

*Additional Background*              The agreement for these services was approved at the 10/15/2015 meeting. This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.

*Type*    Purchase Order

*Budgeted*                                    Other

*Budgeted Explanation*                The budget provided \$10,000 for TIF area studies. This item exceeds the budget by approximately \$5,000.

*Documents:* [PO 11038152.PDF](#)

vi. **PO 11038175**

SHI International \$5,144.00

*Background Of Subject Matter*      Computer equipment

*Type*    Purchase Order

*Budgeted*                                    Yes

*Documents:* [PO 11038175.PDF](#)

vii. **Total Of Purchase Orders**

\$ 136,759.75

*Background Of Subject Matter*      \*

*Type*    Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

*Background Of Subject Matter*      \*

*Type*    Motion

**8. Unfinished Business**

**9. New Business**

a. **Resolution - Cool DuPage Environmental Initiatives**

Board to consider a resolution supporting environmental initiatives recommended by DuPage County.

*Background Of Subject Matter*      \*

**Recommendation** The Village of Westmont Environmental Improvement Commission recommends approval.

**Type** Resolution

**Documents:** [RESOLUTION - COOL DUPAGE 2015.PDF](#)

b. **Kiwanis Not-For-Profit Solicitors Request**

Board to consider an ordinance approving the following requests from the W.H.B.C.D. Kiwanis Club:

- A waiver to allow more than 1 charitable solicitation in a calendar year.
- A waiver to allow a non-statewide charitable solicitation on public intersections
- Solicitors Permit - Peanut Days
- Solicitors Permit - Good Sam, Hinsdale, & Loyola Hospitals

**Background Of Subject Matter** Ordinance No. 2015-111 allows non-for-profit organizations to collect donations on public streets one time per year. W.H.B.C.D. Kiwanis has been collecting funds in Westmont since 2009 (Peanut Days).

**Additional Background** In 2010 an additional set of days was added to collect donations local hospitals: GoodSam, Hinsdale & Loyola Hospitals. Illinois-Eastern Iowa Kiwanis is aware and supports the additional fundraising effort.

**Type** Ordinance

**Documents:** [KIWANIS.PDF](#), [ORD 2015-111.PDF](#)

c. **Extended Occupancy Agreement For 414 Warwick**

Board to consider an ordinance approving an Extended Use and Occupancy Agreement for 414 Warwick, Westmont.

**Background Of Subject Matter** The Village purchased 414 Warwick on Aug 21, 2015 & the contract allowed the Seller, Josephine Sunblade, to remain in possession until Feb 17, 2016. Seller wants to buy a new home in Westmont & requests to extend the occupancy period until June 30, 2016.

**Additional Background** If approved, this extended occupancy will not hinder the Village's long-term plans for utilizing the property for storm water management. The Village Attorney has prepared an extension agreement for the Board's review.

**Recommendation** Approve

**Type** Ordinance

**Documents:** [SUNBLADE.OCCUPANCYEXTENSIONAGREEMENT. 2.04.PDF](#)

d. **25 W 63rd St - Express Oil**

Board to consider an ordinance approving a Final Plat of Consolidation request from Express Oil to consolidate two lots into one, lot of record located 25 West 63rd Street.

**Background Of Subject Matter** The single lot will be used for an express oil change facility which will be located in the C-1 Commercial Business District. The facility has already received a special use permit, site plan review and associated variations.

**Recommendation** Planning & Zoning Commission recommended approval of the preliminary plat on 6/10/15. The Village Board granted approval of the preliminary plat on 7/9/15. The engineering review process for the subject property is complete & staff recommends approval.

**Type** Ordinance

**Documents:** [EXPRESS OIL LANDSCAPE PLAN.PDF](#), [25 W 63RD STREET PLAT OF SUBDIVISION.PDF](#), [EXISTING AND PROPOSED CONDITIONS EXHIBIT.PDF](#)

e. **Resolution Of Intent - Motor Fuel Tax/GO Bond**

Board to consider a resolution approving the IDOT Resolution for the Village's 2016 Motor Fuel Tax Resurfacing Project.

**Background Of Subject Matter** Request to appropriate the sum of Three Million Dollars (\$3,000,000.00) for the 2016 MFT Resurfacing Project, MFT# 15-00108-00-RS, from the municipality's allotment of Motor Fuel Tax Funds.

**Recommendation** Approval of the IDOT Resolution.

**Type** Resolution

**Budgeted** Yes

**Documents:** [2016 MFT RESURFACING PROJECT LA RESOLUTION GO BOND BLR 09112.PDF](#)

f. **Intergovernmental Agreement - Village Of Lemont**

Board to consider an ordinance approving an intergovernmental agreement with the Village of Lemont to allow Westmont Police Officers use of Lemont's shooting range.

**Background Of Subject Matter** Westmont Police Department Officers annually have used the Village of Lemont's outdoor shooting range to qualify with their weapons. An intergovernmental agreement has been requested that will permit our use of Lemont's Range.

**Additional Background** Use of this range assists officers in maintaining efficiency with their weapons in an outdoor setting which is more realistic and allows for more lifelike qualification scenarios.

**Recommendation** Recommended Approval.

**Type** Ordinance

**Documents:** [LEMONT RANGE IGA.PDF](#)

g. **Downtown Real Estate Market Analysis**

Board to consider a motion to accept Phase I and 2 of the Real Estate Market Analysis and Downtown Planning Study for North Cass Avenue in Downtown Westmont.

**Background Of Subject Matter** \*

**Recommendation** Community Development Committee reviewed the draft study on Jan 21. Staff recommends accepting this document that will be instrumental with downtown residential and commercial TIF projects in the CBD. Staff comments were incorporated in the final draft.

**Type** Motion

Documents: [2016-01-15 DOWNTOWN MARKET STUDY-CASS AVE.PDF](#), [2016-01-15 MARKET STUDY ADDENDUM-CASS AVE.PDF](#)

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*