



## Village Board Meeting January 5, 2017 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Of Trustee Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held December 8, 2016.

*Background Of  
Subject Matter*

Required Parliamentary Procedure.

*Type*

Motion

*Documents:*

b. **Finance Ordinance**

i. **Finance Ordinance #16**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Ordinance

c. **Purchase Orders**

i. **PO 11040056**

Mid American Water Inc \$22,402.00

<i>Background Of Subject Matter</i>	Fire Hydrants (8)
<i>Additional Background</i>	This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

*Documents:*

[PO 11040056.PDF](#)

ii. **PO 11040707**

Currie Motors \$28,350.00

<i>Background Of Subject Matter</i>	Fire SUV
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

*Documents:*

[VRP SUMMARY.PDF](#)

[PO 11040707.PDF](#)

iii. **PO 11040704**

IRMA \$426,812.14

<i>Background Of Subject Matter</i>	Annual Insurance Contribution
<i>Additional Background</i>	This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

*Documents:*

[PO 11040704.PDF](#)

iv. **Total Of Purchase Orders**

\$477,564.14

*Background Of* \*  
*Subject Matter*  
*Type* Motion

d. **Total Of Purchase Orders And Finance Ordinance #16**

Total to be announced at the meeting.

*Background Of* \*  
*Subject Matter*  
*Type* Motion

8. **Unfinished Business**

9. **New Business**

a. **Commission Appointments**

Board to consider a motion to approve the Mayor's appointment and reappointment of members to the following commissions:

- Fire and Police Commission
- Planning and Zoning Commission
- Environmental Improvement Commission

*Background Of* Commission members are listed in the attachment, in addition  
*Subject Matter* to the commission appointment requirements.  
*Type* Proclamation

**Documents:**

[EIC DIVISION.PDF](#)  
[PLANNING AND ZONING COMMISSION.PDF](#)  
[FIRE AND POLICE COMMISSION.PDF](#)  
[COMMISSION APPOINTMENTS 2017.PDF](#)

b. **310 S Hudson Street - Setback Variance**

Board to consider an ordinance requesting a Zoning Code Variance Request from Clark and Karen Neuharth to allow for the construction of a home addition within a required front yard setback in the R-3 Single Family Detached Residence District.

*Background Of* Planning & Zoning Commission discussed the porch and  
*Subject Matter* garage addition being a positive improvement to the home, the  
impact to the adjacent neighbors to the south & that lot  
coverage would decrease. Commission made a unanimous  
positive recommendation.  
*Type* Ordinance

**Documents:**

[310 S HUDSON ST VARIANCE ATTACHMENTS.PDF](#)

c. **35 N Cass - Urban Veterinary Associates**

Board to consider an ordinance approving a Downtown Development Grant request in the amount of \$8000 from Dr. Torok in the B-1 Limited Business District.

**Background Of Subject Matter** New vet requests grant assistance with the cost of updating the building facade and installing new life safety infrastructure improvements. Exterior facade improvements are eligible for a matching grant of up to \$5000, or 50%, whichever is less.

**Additional Background** Life safety improvements are eligible for a matching grant of up to \$3000, or 50%, whichever is less. There is over \$10,000 remaining in the life safety fund & \$5000 remaining in the facade fund.

**Recommendation** Facade improvements meet adopted Downtown Design Guidelines & staff recommends approval.

**Type** Ordinance

**Documents:**

[35 N CASS FIRE ALARM ESTIMATE.PDF](#)

[35 N CASS FACADE ESTIMATE.PDF](#)

d. **21 N Cass - Martina Studio And Gallery**

Board to consider an ordinance approving a Development Permit request to allow the operation of an artist studio and gallery in the B-1 Limited Business District.

**Background Of Subject Matter** Applicant requests to operate an artist studio and gallery to fill a vacant tenant space in the Central Business TIF District. Staff recommends approval.

**Type** Ordinance

**Documents:**

[21 N CASS DEV PERMIT ART GALLERY.PDF](#)

e. **408-414 N Cass - Request For Extension Of Approvals**

Board to consider an ordinance extending the variance approvals for Westmont Gardens townhomes in the R-4 General Residence District.

**Background Of Subject Matter** Village Board approved ordinances in June 2014 for a new townhome development. The developer has been working with engineering regarding stormwater concerns & received an extension in September 2016 to finalize permits.

**Recommendation** The developer has received engineering approval, & is requesting Board approval for a June 2017 deadline to start construction.

**Type** Ordinance

**Documents:**

[TOWNHOMES EXTENSION REQUEST.PDF](#)

f. **201 West Ogden Avenue - Temporary Parking**

Board to consider an ordinance approving a request from Marc Iozzo to allow

temporary parking in the B-2 General Business District.

**Background Of Subject Matter** Ogden Lincoln has surplus inventory which is requested to be stored temporarily at Suburbanite Bowl. The request is through June, but due to other on-site parking needs, staff would not recommend an approval past March.

**Type** Ordinance

**Documents:**

[OGDEN LINCOLN TEMP PARKING REQUEST.PDF](#)  
[PARKING LEASE.PDF](#)  
[FULLSIZERENDER.PDF](#)

g. **428 North Cass Avenue - Westmont Public Library**

Board to consider an ordinance approving a request for a building permit fee waiver of \$1208 and a bond waiver of \$7420 for the Westmont Public Library.

**Background Of Subject Matter** The Library requests a fee and inspection waiver for an interior building renovation.

**Recommendation** Staff recommends approval.

**Type** Ordinance

**Documents:**

[LIBRARY PERMIT WAIVER REQUEST 2016.PDF](#)  
[LIBRARY REMODEL ATTACHMENT.PDF](#)

h. **Surplus Property - Westmont Police Department**

Board to consider an ordinance to declare certain Westmont Police Department equipment as surplus Village Property.

**Background Of Subject Matter** One bulletproof vest which was custom made for an officer who has resigned and taken employment with another police department. The vest will be purchased by the officer to use at his new place of employment.

**Additional Background** This property upon being declared as surplus and sold will be removed from the Village's property inventory.

**Recommendation** Board to declare this property as surplus.

**Type** Ordinance

i. **Fire Department Promotional Testing Agreement**

Board to consider an ordinance approving an Agreement for Promotional Evaluations and Assessment Services with the Illinois Fire Chiefs Association.

**Background Of Subject Matter** The Fire Dept needs to test applicants & create an eligibility list for the positions of lieutenant & captain. The current lists expire in March 2017. The testing will be performed by the IL Fire Chiefs Association Promotional Testing Service.

**Recommendation** Approve

**Type** Ordinance

**Budgeted** Yes

**Documents:**

[IL AGREEMENT 4 FIRE TESTING.PDF](#)

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*